

**NOTICE AND AGENDA FOR A REGULAR MEETING OF GOVERNING BOARD OF
THE NORTHERN ARIZONA CONSOLIDATED FIRE DISTRICT #1**

Thursday, November 21, 2019, 6:00 p.m.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Northern Arizona Consolidated Fire District #1 ("NACFD1") Governing Board and to the general public that the NACFD1 Governing Board will hold a regular meeting open to the public on **Thursday, November 21, 2019**, beginning at **6:00 p.m.** at Northern Arizona Consolidated Fire District #1, Fire Station No. 31 located at 2485 Northern Ave. in Kingman, Arizona 86409.

The Governing Board may recess into executive session for the purpose of receiving legal advice from the attorneys for the Governing Board on any item contained in this Agenda, pursuant to A.R.S. §38-431.03(A)(3).

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF BOARD MEMBERS**
- 4. CONSENT AGENDA**
APPROVAL OF MINUTES
 - A. Approval of Regular Meeting minutes on October 17, 2019**
 - B. Approval of Special Meeting minutes on November 7, 2019**
- 5. REPORTS AND CORRESPONDENCE**
 - A. Chief's Report (no action, discussion or comment)**
 - B. Financial Reports**
- 6. DISCUSSION AND POSSIBLE ACTION**
 - A. Approval of October Financial Report**
 - B. Discussion of the contract between Rosco Construction and Northern Arizona Consolidated Fire District #1 for the remodel of 2600 Northern Ave, into the new Public Safety Complex, including a Fire Station, Fire Administration and maintenance bay.**
 - C. Approval to Surplus Equipment**
 - D. Approval of All Revised Current Job Descriptions, to include "Employee Sign Off" paragraph at the end of each Job Description**
 - E. Approval of New Job Description: (POC) Paid on Call Firefighter A-007 to be added to the HR Policy Manual**

F. Approval of New Job Description: Support Services Volunteer A-008 to be added to the HR Policy Manual

G. Approval of Proposed Pay Increase for POC's

H. Approval of Proposed Administrative Assistant Step Increase

7. CALL TO THE PUBLIC

The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H) Each individual who wishes to speak during this portion of the meeting must sign-up to speak prior to the start of the meeting and when called, must identify themselves for the record by clearly stating his/her name and address and shall be limited to one opportunity to speak for no more than two (2) minutes. Members of the Board shall not comment or interact and shall not discuss or take legal action on matters raised during the Call to the Public. Any Board comment must be reserved for the conclusion of the Call to the Public and be limited to directing staff to place an item on a future meeting agenda or directing staff to report back to the Board in writing or to briefly respond to criticism made by those who have addressed the public body during the Call to the Public.

8. BOARD COMMENTS AND ANNOUNCEMENTS

9. ADJOURNMENT

Supporting documentation and background material for agenda items may be reviewed or obtained at the Northern Arizona Consolidated Fire District #1 located at 2470 Butler Avenue in Kingman, Arizona, during regular business hours.

The Northern Arizona Consolidated Fire District #1 endeavors to ensure accessibility of all their programs, facilities and services to all persons with disabilities. If you need a reasonable accommodation, please contact Northern Arizona Consolidated Fire District #1 at (928) 757-3151. Please make any request for accommodations as early as possible.

DATED THIS 20th day of November 2019 at 5:30 am/pm

Northern Arizona Consolidated Fire District #1

By: Rhonda Johnson