

**MINUTES OF THE SPECIAL MEETING OF THE NORTHERN ARIZONA FIRE DISTRICT
GOVERNING BOARD
THURSDAY, DECEMBER 3, 2020, 6:00 PM**

NOTICE: Due to Coronavirus/COVID-19, Arizona Executive Order #2020-18, and CDC recommendations on social distancing, the building is closed to the public and this meeting will be conducted electronically. Members of the public may call in to hear the live audio by joining the Zoom meeting. Public comment or audio is not allowed during the meeting and attendance is to listen only per the guidance published by the Attorney General for the State of Arizona.

The Governing Board of the Northern Arizona Fire District met via Zoom this 3rd day of December 2020, at 6:00 p.m. for a Special Meeting.

1. **CALL TO ORDER** – the meeting was called to order by Chairman Jim Bailey at 6:00 pm
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance
3. **ROLL CALL OF BOARD MEMBERS** – Board members present: Chairman Jim Bailey, Clerk Mike Collins, Director John Bryant, Director Sue Wilkin, and Director Sue Brown were all present via Zoom from remote locations. Directors Sue Wilkin and Sue Brown were both present in the conference room at NAFD administration building. Chairman Bailey welcomed Sue Brown.
4. **SWEARING-IN AND ELECTION OF OFFICERS** – Three board members that were elected on November 3, 2020, James Bailey, Michael Collins, and Susan Brown have been sworn in by affidavit.

Chairman Bailey read into the record the Oath of Office, “I, (blank, insert your own name), do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of the Northern Arizona Fire District, according to the best of my ability, so help me God.” Chairman Bailey confirmed with each new board member had in fact signed their Oath of Office and had it notarized prior to this meeting – all confirmed.

Chairman Bailey stated that A.R.S. § 38-431.01 has a lot to it, but the part that reflects us mostly is, “A person elected or appointed to a public body shall review the open meeting law materials at least one day before the day that person takes office.” Chairman Bailey confirmed with each new board member had reviewed the Open Meeting Law and signed their Open Meeting Law Certificate of Compliance – all confirmed. Chairman Bailey confirmed with the Administrative Assistant that all the paperwork had been completed by each board member and was in their file. Rhonda confirmed that yes, everything was signed and in their file.

Director Bryant nominated Director Jim Bailey for the position of Chairman for the next year. There were no other nominations. The vote was 3 yes to 2 no, with Sue Wilkin and Sue Brown voting no. Passed by majority.

Director Bryant nominated Director Mike Collins for the position of Clerk for the next year. Director Collins agreed to the nomination. There were no other nominations. The vote was 3 yes to 2 no, with Sue Wilkin and Sue Brown voting no. Passed by majority.

5. **ANNOUNCEMENTS** – Chairman Bailey said that since Sue Brown, Rick Veradt and Jerry Lucero all ran on the fact that they were going to open five fire stations which would include personnel, he asked if Sue Brown and Sue Wilkin would put together a presentation for the board for the regular meeting coming up on the 17th so the board could look at their proposal. Chairman Bailey said he was very interested in hearing their ideas on opening five fire stations. Director Wilkin said it might take longer to put it together, it's kind of an extended thing. Chairman Bailey said if they could at least give us a presentation to start with, like where the people come from or a list of names if you have volunteers that are supposed to do that and where the money is coming from for the personnel and everything else. He would be interested in hearing it and so would the people in the fire district would be interested in hearing about it if it is going to benefit the fire district for fire stations that are unmanned at this point.

District's attorney, Donna Aversa, suggested putting this item on the next meeting agenda so it could be discussed by the board.

Chairman Bailey instructed Rhonda to put this on the agenda for the next regularly scheduled board meeting on December 17.

Ms. Aversa also stated that would give the board a chance to talk about Sue Wilkin and Sue Brown whether or not if they want to go forward with this and what the expectations are for the board knowing that they might not have a presentation at that time, but they will be able to get it going.

Chairman Bailey said that he would like to see how it's going to work out since all three actually ran on this and signed their names to it in the newspaper on more than one occasion that they wanted to open the five fire stations. He is curious to see how we are going to do that, so he is all ears. He said he is very interested to hear about it.

Chief Rhoades said he will have a staffing update at the next meeting.


Director Wilkin said she thought she would need that information from the Chief for her presentation as well.

Chairman Bailey said what he is interested in knowing, where is the money is coming from and how the personnel are going to be filled in for those stations? If you don't have time to get the whole thing done, but you can at least start the presentation. He would appreciate it. If it's going to benefit all the outlying areas, then we owe it to the residents that live in our fire district to come up with a plan, if you guys have one. That is what you ran on in the paper, so I'm interested to hear it.

6. **ADJOURNMENT** – Director Bryant moved to adjourn the meeting and Chairman Bailey seconded the motion. Passed by unanimous decision. Motion carried. The meeting was adjourned at 6:10 pm.

These minutes were prepared and posted by Rhonda Johnson on December 7, 2020.


James Bailey, Board Chairman


Mike Collins, Board Clerk