

**NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE GOVERNING
BOARD OF THE NORTHERN ARIZONA FIRE DISTRICT THURSDAY MARCH 20,
2025, 9:00A.M.**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Northern Arizona Fire District (NAFD) Governing Board and to the general public that the NAFD Governing Board will hold a regular meeting open to the public on **Thursday, March 20, 2025, at 9:00 a.m.** at the Northern Arizona Fire District Administration Building located at 2600 E. Northern Ave, Kingman, Arizona 86409. The public will have physical access to the meeting place at 8:45 a.m. The Governing Board may vote to go into executive session for legal advice pursuant to ARS 38-431.03(A)(3) for discussion or consultation for legal advice with the attorney for the district regarding any agenda item.

AGENDA

- 1. Call to order**
- 2. Pledge of allegiance**
- 3. Roll call of board members**
- 4. Call to the public – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H)** *Anyone who wishes to speak during this portion of the meeting must sign up to speak prior to the start of the meeting and indicate which discussion item they are addressing. When called, they must identify with the record by clearly stating his/her name and address and shall be limited to one opportunity to speak for no more than two (2) minutes. Members of the Board shall not comment or interact and shall not discuss or take legal action on matters raised during the Call to the Public. Any Board comment must be reserved for the conclusion of the Call to the Public and be limited to directing staff to place an item on a future meeting agenda or directing staff to report back to the Board in writing or to briefly respond to criticism made by those who have addressed the public body during the Call to the Public.*
- 5. Approval of minutes.**
 - A. Approval of Regular Meeting Minutes of February 20, 2025.**
- 6. Reports and correspondence**
 - A. Chief's Report:** *The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*
 - Operations report
 - Anniversaries
 - Correspondence
 - District properties & equipment
 - Meetings Attended
 - Training
- 7. Discussion and possible action items**

- A. Review, Discussion, and Possible Approval of February financial report**
- B. Review, Discussion, and Possible Approval to go into Executive Session:** The Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters and pursuant to A.R.S. §38-431.03(A)(3) for legal advice regarding discrepancies in paid leave accruals and overtime pay.
- C. Review, Discussion, and Possible Action on consideration of boundary change request from Doc and Michelle Charbonneau; And possible approval of Resolution 2025-002 amendment of the Northern Arizona Fire Districts boundaries.**
- D. Review, Discussion, and Possible Action for roof repairs for stations located at 4490 E Able Dr (32) and 4667 Concho Dr (35) from 2nd to None Construction; Exceeds Chief's spending limits.**
- E. Review, Discussion, and Possible action on revising the following policies in the HR Policy:**

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Section 2:

2 – 028 Use of Telephone & Cellular Phones

Section 3:

3 – 001 Compensation Administration

3 – 004 Timekeeping Requirements

3 – 008 Work Schedules (Administrative or Non-Shift Suppression)

3 – 010 Promotions

3 – 012 Shift Trades

Section 4:

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4 - 001 General Benefits

4 - 002 Holidays

4 - 003 Paid Time Off (PTO)

4 - 004 Extended Leave

4 - 005 Extended Leave Donation

4 - 006 Earned Paid Sick Time

4 - 008 Other Insurances: Life, LTD, AD&D, Cancer

4 - 013 Workers' Compensation

4 - 015 Pregnancy and Pregnancy-Related Medical Conditions

4 – 016 Family Medical Leave Act

4 - 017 Personal Leave

4 - 018 Bereavement Leave

4 - 019 Jury Duty / Court Appearance

4 - 020 Military Leave

4 - 021 Educational Assistance

4 - 022 Travel and Per Diem Reimbursement

4 – 023 Employee Assistance Programs

8. Announcements

9. Adjournment

Supporting documentation and background material for agenda items may be reviewed or obtained at the Northern Arizona Fire District located at 2600 E Northern Avenue, Kingman, Arizona, during regular business hours.

The Northern Arizona Fire District endeavors to ensure accessibility of all their programs, facilities, and services to all persons with disabilities. If you need reasonable accommodation, please contact Northern Arizona Fire District at (928) 757-3151. Please make any request for accommodation as early as possible.

DATED THIS 18th day of March 2025, 11:00 a.m.
Northern Arizona Fire District

By: *Megan Dropulic*