

**MINUTES FOR REGULAR MEETING OF THE
NORTHERN CONSOLIDATED FIRE DISTRICT #1 GOVERNING BOARD
Thursday, July 20, 2017 6:00 PM**

The Governing Board of the Northern Consolidated Fire District #1 met in a special session this 20th day of July, 2017, in the Board Meeting Room, located in Fire Station 31, 2485 Northern Avenue, in Kingman, AZ.

1. CALL TO ORDER -

The meeting was called to order by Board Clerk Wilkin at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE –

Board Clerk Wilkin led those present in the recitation of the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS -

All members were present – Board Chair Patricia Lewis (telephonically), Board Clerk Sue Wilkin, Directors Jim Bailey, Mike Collins, and Victor Riccardi. Board Clerk Wilkin acted as Board Chair for this meeting, due to Board Chair Lewis' presence telephonically.

4. CONSENT AGENDA –

A. Approval of June 15 Regular Meeting Minutes -

Director Collins noted that the meeting minutes for the Regular Board Meeting on June 15, 2017 did not record a vote for item 7A. Director Bailey stated that he did not recall a vote for that item in Public Session. Board Secretary Berry advised she would check the audio recordings for the meeting and make corrections as needed.

B. Approval of July 6 Special Meeting Minutes -

Director Collins noted that item 4i of the meeting minutes for the Special Board Meeting on July 6, 2017 contained an error. Director Collins noted it should state 5% or 10% of the \$240,000.

Director Collins made a motion to approve both minutes with corrections. The motion was seconded by Director Bailey. Vote was unanimous. Motion carried.

5. REPORTS AND CORRESPONDENCE:

A. Correspondence and/or other information of importance.

B. Fire Chief's Report –

a. Arson Task Force – Interim Chief Eder stated that the Arson Task Force asked if the Fire District would like to contribute to the existing \$13,000 reward. Director Collins stated that he would be in full support of that. Board Clerk Wilkin agreed. Interim Chief Eder recommended that the District contribute and suggested an action item on next month's agenda to put that to a vote.

b. Fire District Events – Interim Chief Eder briefly recapped fire events in the District, including the Gremlin and Devlin fires.

c. Website – Chief Eder noted that the website was back up and running. Interim Chief Eder thanked Administrative Support Berry for getting it fixed.

d. Grant request to the Arizona Department of Emergency Management for Wildfire Mitigation Risk for the Butler Area – Chief Eder stated that the District's request was denied, along with all grant requests for the State of Arizona. He advised that the money was given to the State Forestry Department for wildfire suppression activities.

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- e. **Apparatus Maintenance** – Chief Eder noted that Engine 311 was repaired in Henderson, NV. Chief Eder also noted that Engine 331 had a water tank issue, which was under warranty and Engine 318 had been experiencing mechanical issues again.
- f. **Personnel** – Chief Eder advised that the District has two new vacancies, as two firefighters had accepted positions with Mohave Valley Fire. He advised that the District has begun recruiting for the positions as well as two engineer positions for Station 33, which opens in October. Chief Eder stated that there was also an existing vacancy for an Administrative Assistant, and applications are being accepted for that position until July 28th.
- g. **Statistics** – Chief Eder noted that as of 6/17/17 the District had responded to 1,979 incidents. A breakdown of incidents and copies of press releases were provided in Board Packets. Director Collins asked for a breakdown of stats per station.

Interim Chief Eder introduced Charlene Powers to the Board. He stated that she is the agent for the District's new insurance company and is available to go into Executive Session under item 6C. Director Bailey asked about the new insurance coverage. Interim Chief Eder explained that item 6C was concerning "Tail Coverage", which is supplemental coverage for last year. Director Collins asked what the reason was to go into Executive Session for this issue, and Interim Chief Eder explained legal advice. Director Collins stated that the Board didn't have to go into Executive session for legal advice on insurance. Interim Chief Eder stated that VFIS is offering supplemental coverage to the District. Charlene Powers of Powers-Leavitt Insurance explained to the Board how the coverage works. Director Collins asked for clarification. Ms. Powers explained that the policy under Powers-Leavitt began July 1, 2017 and this "Tail Coverage" with VFIS provides the District with an additional year of time in which the District could report a claim that occurred under VFIS. Director Bailey asked for the procedure to advise VFIS we would like this coverage. Ms. Powers replied that we need to send a letter to VFIS during the "grace period" window (sixty (60) days, which ends August 31, 2017). Director Riccardi asked Interim Chief Eder what his suggestion was. Interim Chief Eder indicated that the District did have the money to pay the \$11,000 management liability. He stated that the excess was a little high, but he might be able to negotiate that down to about 2/3 or about \$6,000. His recommendation was to buy the Tail Coverage and negotiate cutting the premium. This is a one-time issue. Ms. Powers advised the Board on liability aggregate and occurrence maximums. Director Bailey asked who needed to do the letter to VFIS. Director Collins stated that he would like Interim Chief Eder to try to negotiate with VFIS and come back next Meeting with the results. Director Collins stated that hopefully Legal Counsel Whittington has reported the current claims. Director Collins motioned to table the item till next month. Director Bailey seconded.

6. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION:

- A. Legal advice pursuant to A.R.S. §38-431.03(A)(3) re: Fire Chief selection process.
- B. Legal advice pursuant A.R.S. §38-431.03(A)(3) re: District insurance coverage; policy renewal and/or supplemental insurance.

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C. Legal advice pursuant to A.R.S. §38-431.03(A)(3) and instructions to legal counsel pursuant to A.R.S. §38-431.03(A)(4) re: Fire Chief's complaint.

Director Bailey made a motion to go into Executive Session. Director Riccardi seconded. Vote passed unanimously. The Board convened into Executive Session at 6:26 P.M. and reconvened into Public Session at 7:14 P.M.

7. DISCUSSION AND POSSIBLE ACTION:

A. Financial and Claims Report.

i. Interim Chief Eder noted that the audit was scheduled for two days during the first week of October and that the auditors asked for a statement of accomplishments for FY 16-17, so if the Board wanted to include anything in that statement, let Interim Chief Eder know.

ii. Interim Chief Eder noted that year end financials would be provided after all the bills and deposits were reconciled and a final FY 16-17 end statement would be provided next month as well as the July financials.

Director Collins made a motion to approve the June financials. Director Bailey seconded the motion. Vote was unanimous. Motion carried.

B. Possible action going forward re: Fire Chief selection process; possible appointment of Fire Chief.

Director Collins made a motion to table this item until next month. Board Clerk Wilkin seconded. Vote was 4-1 in favor. Board Chair Lewis opposed. Motion carried.

C. Possible action re: District insurance coverage; policy renewal and/or supplemental insurance.

Director Collins made a motion to table this item until next month to allow Interim Chief Eder to negotiate a rate for Tail Coverage with VFIS. Board Clerk Wilkin seconded. Vote was unanimous. Motion carried.

D. Water Tender Requirements for District and ISO requirements for water shuttles.

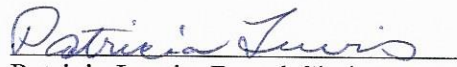
Interim Chief Eder gave a power point presentation, in response to Resident Rick Veradt's request last month, on our water tender requirements, how ISO rates fire districts, and the District's capacity and current standing. Recommendations included purchasing a water tender and applying for a grant for a water tender. Board Members were given packets that include ISO evaluations and ratings, usage of water tenders in the District, and requests made to other areas for water tenders on fires using mutual-aid agreements. Director Riccardi asked what was wrong with the water tender that was out of service. Interim Chief Eder stated there were mechanical issues. Director Riccardi asked what was wrong with the water storage tank above the golf course in Valle Vista. Interim Chief Eder stated he didn't know. Director Riccardi stated one of the two supplies was out. Interim Chief Eder advised that he would look into it, and that he was unaware that one was out. Director Riccardi asked what the cost would be to repair the water tender. Interim Chief Eder said it would be about \$112,000 or a new one would be \$205,000. Director Collins asked if it could be repaired. Interim Chief Eder answered no. He advised that it has mechanical issues with the chassis plus it doesn't meet the new NFPA requirements for weight. Resident Ric Veradt asked, "If my house catches on fire tomorrow, what have I got?" Interim Chief Eder stated two firefighters with 3500

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gallons of water. Resident Veradt also asked how long it would take to get a tender if it was be needed. Interim Chief Eder stated that they would have to call in a mutual aid tender from Kingman. Director Collins asked if we had a tender in Hackberry. Interim Chief Eder replied "no, that's an engine with a 1000 gallon tank." Director Collins asked if there was any way we could shuffle some stuff? Interim Chief Eder stated it was up to the Board.

8. **CALL TO THE PUBLIC** - Mr. Garnica asked Director Bailey why he thought the District didn't need a water tender. He stated that the District recently had to call other districts with water tenders to assist on a recent fire because the District didn't have a water tender. Board Clerk Wilkin said she didn't have an answer. Mr. Garnica said, "Thank you, that's all I wanted to know."
9. **ADJOURNMENT** – Director Collins made a motion to adjourn. Board Clerk Wilkin seconded. Motion passed unanimously. Board adjourned at 7:30 P.M.

These minutes were prepared by Nikki Berry this 11th day of August, 2017.


Patricia Lewis, Board Chair


Sue Wilkin, Board Clerk