

**MINUTES FOR REGULAR MEETING OF THE  
NORTHERN CONSOLIDATED FIRE DISTRICT #1 GOVERNING BOARD**

**Thursday, February 15, 2018 6:00 PM**

The Governing Board of the Northern Consolidated Fire District #1 met in a regular session this 15<sup>th</sup> day of February 2018, in the Board Meeting Room of Fire Station 31, located at 2485 Northern Avenue, in Kingman, AZ.

**1. CALL TO ORDER -**

The meeting was called to order by Board Chair Lewis at 6:02 P.M.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE –**

Chaplain Paul Pitts led an invocation and the Pledge of Allegiance.

**3. ROLL CALL OF BOARD MEMBERS -**

Board Members present: Board Chair Lewis, Director Bailey, and Director Collins. Director Riccardi was not in attendance due to court order. Director Wilken has not submitted a letter of resignation, and the District has not received a signed copy of court documents mandating her removal. She was present in the audience.

**4. ELECTION OF BOARD OFFICERS –**

Director Collins nominated Director Bailey for Board Chair. There was no second. Director Collins pointed out seconds are not required for nominations, only motions. Vote was Director Bailey and Director Collins for, Board Chair Lewis opposed. Since there were only three Board Members present, and the Board Policy manual (Revised January 2012) states a unanimous vote is required to pass a motion when there are only three Board Members present (constituting a quorum), the election did not occur.

Director Collins indicated last month's meeting minutes should be amended, because there were four members present, two voting for and two abstentions. Chief Eder indicated that agenda item was tabled. Director Collins stated a vote was still taken and abstaining votes do not count for or against. Chief Eder indicated he isn't an attorney and can't advise the Board on legal matters.

Director Collins read an excerpt of the January meeting minutes which stated the matter was tabled until we have some guidance from the Arizona Revised Statutes (ARS) on how abstentions and no majority effects Board office appointments. Director Collins asked the Board Secretary what the ARS says.

**Mrs. Berry:** We looked at the policy manual first; the policy manual clearly stated that when you only have three members present –

**Director Collins:** We had four members last meeting.

**Mrs. Berry:** But we tabled that. Last meeting is over, because we tabled it.

**Director Collin:** But we tabled it because of the absentees [abstentions].

**Mrs. Berry:** Again, Sir, I'm not an attorney, I can't advise you. All I can tell you is that's what happened in the meeting and that Robert's says once it's tabled, it's done.

**Director Collins:** ok

Board Chair Lewis asked if there was a nomination for Board clerk.



Director Bailey nominated Director Collins for Board Clerk. There was no second. Vote was Director Bailey and Director Collins for, Board Chair Lewis opposed. Since there were only three Board Members present, and the Board Policy manual states a unanimous vote is required to pass a motion when there are only three Board Members present (constituting a quorum), the election did not occur.

## 5. CONSENT AGENDA

### A. Approval of Regular Meeting minutes for meeting on 1/18/18

Director Collins requested the minutes reflect the votes more clearly. Director Bailey stated Board Clerk Wilkin abstained, and Board Chair Lewis did not vote, which is not an abstention. Mrs. Berry requested clarification on the requested corrections.

**Director Collins:** It's correct as far as what happened, but they need to reflect that the vote—truthfully, that night that—the election should have happened. Jim should be the Board chair based on last meeting, not this meeting.

**Mrs. Berry:** ok, I can't write that, but what I can do is say, "Jim Bailey voted yes, Mike Collins voted yes, Sue Wilken abstained and Patti Lewis did not vote." I can't come to any conclusions, I can only report what happened.

**Director Collins:** ok.

**Mrs. Berry:** I can do that. I will correct those.

Board Chair Lewis made a motion to approve the January 18, 2018 minutes with corrections. Director Bailey seconded. Vote was unanimous. Motion carried.

## 6. REPORTS AND CORRESPONDENCE:

### B. Correspondence and/or other information of importance.

Chief Eder indicated there is correspondence in the Board packets for Mohave County Court that refers to Board Clerk Wilkin's case. He is not sure what to do with it, since it is not signed by a judge, there are date mistakes, and her case is over. Chief Eder stated we have not received any other correspondence regarding Mrs. Wilken's status on the Board.

### C. Fire Chief's Report.

**i. Apparatus Maintenance:** Pump testing was completed; there are three engines in service that need minor repairs prior to being pump tested. They are available for use.

**ii. Equipment Maintenance:** We have completed hydrostatic testing on SCBA compressor cylinders. They were ten (10) years out of compliance. DOT requires they be hydrostatically tested every 5 years; they have not been tested since 2008. On a related note, engine 312 carries two (2) compressed air cylinders, and when we took it apart yesterday, those two cylinders also had not been hydrostatically tested since 2008, so we're out of OSHA compliance on those air cylinders. They will be removed next week and sent for testing.

**iii. Upcoming training:** We have 7 volunteers are currently completing Emergency Medical Responder training, Chief Eder is completing his refresher at the same time. We have been doing a lot of probationary firefighter training with newly promoted Captains and Driver/Operators. We've been doing entry level training for new volunteers and new driver orientation. This month we have a lot of training coming



up. This is training required by OSHA, NFPA, or DOT. Hazardous Materials Decontamination training requires 8 hours minimum every 12 months. We were out of compliance because we hadn't done it in eight (8) years, but we got it done last year to bring us up to compliance. This year we're doing it in March, which will get us compliant until March 2019. Board Chair Lewis asked if this training was required every year. Chief Eder said, "Every year." We're doing HazMat Decon, HazMat Incident Commander refresher for the Captains and Battalion Chiefs and personnel that were previously certified, a HazMat Incident Commander 24 hour class for the new Captains to bring them into compliance, and we're doing Annual Wildfire Training. State Forestry will be coming out next month at no cost. We're starting NFPA Driver/Operator Pumper and Mobile Water Supply Apparatus training, which is required by the AFG grant for the new water tender. This is part of our ISO training and meets NFPA requirements. We're also doing a makeup class for VFIS Emergency Vehicle Operations. Our policy says we need to do this every 2 years with every driver.

**iv. Dispatch/Image-Trend breakdowns** – we weren't getting the breakdowns from dispatch that we needed, so we went through ImageTrend and got some breakdowns there. Dispatch is trying a new method of breakdowns this month, and we'll check our system versus their system.

**v. Grants** – The VFA grant was awarded. The AFG grant closed last week. Battalion Chief King and Captain McShea worked hard with Chief Eder to get it done. We put in for SCBA and Structural Firefighter protective clothing. We also worked on a Regional grant with Peach Springs Fire Department for an air and light unit for Emergency Response. We're currently completing a Homeland Security Emergency Communications grant for a new repeater in the northeast part of the District and portable radios, and we're also working on a Governor's Office of Highway Safety grant.

**vi. Attorney resignation** – Chief Eder was informed that Fire District Attorney Bill Whittington has resigned and he needs direction on how to proceed. Are they going to create a committee or do they want to direct him to locate some names and bring those back to the Board? Board Chair Lewis indicated only one has expressed interest to her so she'd like to keep looking. Chief Eder stated there are no "Special District"/Governmental attorneys in Mohave County that aren't employed by the City or County. There are several in Prescott, and there is an AFDA attorney, Donna Aversa in Tucson, but that may be problematic. Chief Eder did not check in Coconino or LaPaz counties. Board Chair Lewis directed Chief Eder to investigate further and bring back some names to the Board next month.

#### **D. Financial and Claims Report – January 2018**

### **7. DISCUSSION AND POSSIBLE ACTION:**

#### **A. Discussion and Possible approval of Monthly Financial and Claims Report for January 2018.**

Director Collins stated we're tracking \$475,000 over budget. Chief Eder stated he does not see that and he welcomes it if Director Collins would come in and sit down with him and explain it to him. Chief Eder stated he has gone over the budget with



Ms. Berry and they do not see it. As an example, Director Collins pointed out on personnel, we've spent \$1.7 million. If you divide that by 227 days (February 13), that comes to \$7,903 per day. If you project that out to 365 days, for personnel, it comes out to \$2.884 million and our budget on that is \$2.531 million. If you take the total expenses for \$2.2 million right now, again 227 days, comes out to \$9,780 per day, for 365 days which projects out at \$3.569 million, which is over \$475,000 over budget. That's on a daily basis, which is what I'm looking at here.

Chief Eder stated the overtime that was paid and the vehicle maintenances that happened at the beginning of the fiscal year is what skews the numbers toward the beginning of the year. He shows we're on budget for the rest of the year.

Director Collins stated that's fine, but he wanted to go on record to say that this is how it's trending and this is how it looks. Board members are responsible and they can be held personally liable if they overrun.

Chief Eder stated he is stating for the record that he would like Director Collins to come in to his office and meet with him and discuss the finances of the District. Director Collins stated that was, "perfect."

Director Bailey stated he had also advised before the budget was passed that it appeared we'd be close to \$400,000 over budget. He came to that conclusion based on prior year performance. They had been talking about having to raise the tax rate twelve or thirteen cents just to maintain the level they were at. That wasn't adding personnel or anything, just maintaining the seven guys and doing business the way it had been done. Now we've hired so many people and two water tenders that we couldn't afford (one is a grant tender), the other one is an outright purchase that he also felt we couldn't afford, and you argued me on that one, so I would say yes, we're going to be well over budget. There's no way we can't be over budget.

Chief Eder reiterated that is not the way he sees it. Director Bailey stated that was fine. Board Chair Lewis asked Director Bailey if he wanted to attend the meeting with Director Collins and Chief Eder, and he stated no, as of next week, when we lose Vic [Director Riccardi], they [Director Collins and Director Bailey] can't do things together because that will constitute a quorum, so no, he won't attend that meeting. Nobody will be able to talk to each other.

Board Chair Lewis motioned to accept January financials. Director Collins seconded. There was no discussion on the motion. Vote was unanimous for. Motion carried.

Director Collins stated we are trending down on the daily number. December 2017 we were trending at about \$8,200 a day and now we're \$7,903.

- B. Discussion and possible action re: Acceptance of Board Member resignation(s)**  
Chief Eder stated we have no documentation from the court regarding either Board Clerk Wilkin or Director Riccardi. Board Clerk Wilkin was in the audience and



stated that she'll wait for the court to send over the correct paperwork. Director Bailey indicated the paperwork he received from the court had all the signatures and everything on it, effective immediately, when she accepted the plea agreement, she was removed from the Board at that time. Chief Eder stated we have not received anything from the court. Board Chair Lewis stated she would call Mrs. Wilken's attorney to see if we could get a signed copy. Board Chair Lewis decided to table this item until next meeting.

**C. Discussion and possible action re: Authorization of Fire Chief to advertise for and solicit letters of interest for vacant Board Member seat(s)**

Board Chair Lewis believes we should post an advertisement in the paper saying that we're looking for two Board members and see if we can get a group to pick from. She stated she thinks we should do that now, as opposed to wait until the resignations are official, so that we can choose faster.

Director Collins asked Mrs. Berry what our policy is on that. From the Board Policy manual she read it's up to ARS and Board Bylaws. He asked what ARS said and she stated she didn't know what ARS said, but Robert's [Rules of Order] says vacancies are filled via the same process as elections are. Board Chair Lewis stated she would like an advertisement requesting a letter from each applicant containing why they would like to be on the Board and what their qualifications are. Director Collins would like to check the ARS on how to fill the vacancies to make sure we're covering our bases. Board Chair Lewis motioned to advertise in the paper and on the website to fill our Board vacancies. Director Bailey seconded. There was no discussion on the motion. Vote was Board Chair Lewis and Director Bailey for, Director Collins opposed, on the grounds he wants to make sure we're doing everything in compliance with ARS. Motion did not pass.

Director Collins called for a special meeting. Director Bailey concurred, stating if we meet next week, we'll have two seats open. Board Chair Lewis said she'll see what she can do, she has 36 clients. Director Collins requested Mrs. Berry check ARS and see what it says to do, because the old policy manual (1999) says to send mailers, but he doesn't feel that's a very good way to go about things. He's scared there's a reason the manual says to do it that way and wants to be sure that if ARS requires us to do something specific, we follow the law.

Board Chair Lewis asked Mrs. Berry if we were going to move this to the special meeting since the motion did not pass. Mrs. Berry stated that was up to her. Director Bailey stated since two board members requested a special meeting, she has to call one. Mrs. Berry stated the Board Policy manual states it goes to the Board Chair. Audience member Eric Berg stated [the Board Policy manual] does not [state that]. Mrs. Berry read the relevant portion of the Board Policy manual to the Board members, which states the written requests of two Board members for a Special Meeting go to the Board Chair, and if the Board Chair does not call a meeting, the two Board members must make a written request to the Clerk, who will call the special meeting.



Board Chair Lewis decided to schedule the Special Meeting for Thursday, February 22, 2018 at 6:00 P.M. Mrs. Berry requested clarification on the agenda item for that meeting. Director Collins stated, "That ARS statute on advertising." Chief Eder advised Mrs. Berry due to the holiday, the agenda should be posted tomorrow [Friday, February 16, 2018].

**D. Discussion and possible action re: appointing the Board Chair to the position of local PSPRS Board Chair (pursuant to A.R.S. §38-847(A)(3))**

Board Chair Lewis motioned we appoint the Board Chair to the position of local PSPRS Board Chair. Director Bailey seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

**E. Discussion and possible action re: Authorization of local PSPRS Board Chair to advertise for and solicit letters of interest for community member appointment to PSPRS Local Board (two positions)**

Board Chair Lewis asked if this is something we can advertise for in the paper. Mrs. Berry stated yes, if the Board directs it. Director Bailey asked who was on the local PSPRS Board presently. Mrs. Berry answered there is no local PSPRS Board, because all of the member terms expired, there were no meetings in 2017, and no elections were held. Meetings are a minimum of twice a year, and there are two members elected by and from the full-time firefighters and two members of the public that are appointed. Board Chair Lewis motioned we advertise for the two public sector local PSPRS Board vacancies. Director Bailey seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

**F. Discussion and possible action re: Invoices from Mr. Whittington's office**

Chief Eder explained he had prepared a letter to Mr. Whittington, requesting clarification on some portions of the invoices. We deducted the items that were unclear and sent a check to Mr. Whittington's office with the letter. We have not heard back from him. Board Chair Lewis asked the difference between what was billed and what we paid. Chief Eder stated about \$3,000. Board Chair Lewis asked why it's an action item on the agenda. Chief Eder stated it was an action item from last month, and she had asked for it to be placed on the agenda. Board Chair Lewis requested we hold it over to next month and see if Mr. Whittington responds. Director Bailey noted when Board Chair Lewis posted the invoices for the public to read at the last meeting, we probably violated Attorney/Client Privilege. Board Chair Lewis stated those were public.

**Director Bailey:** No, actually, they're not.

**Board Chair Lewis:** Anyone that wants to see the bills can ask us and we'll give it to them.

**Director Bailey:** Not if it's Attorney/Client Privilege. You might have violated a law by posting those to the public.

**Board Chair Lewis:** No, I asked. My lawyer said it was okay. There you go.



**G. Discussion and possible adoption of Resolution 2018-004 re: annexation request of James and Sylvia Dillow**

Chief Eder stated this is a property in Valle Vista, where people are having trouble obtaining fire insurance because their property is not in the fire District. Director Collins asked if this request was from the property owner. Mrs. Berry stated it was. Director Collins asked why the request from the owner was on District letterhead. Chief Eder explained this was the format that was attorney approved years ago, and it is used as a template. If a property owner is interested in participating in a single party annexation, they make the request, we type it up with their information, they sign it, and we add the map and description information to the Resolution prior to its presentation to the Board. Board Chair Lewis asked if the parcels are contiguous to the district. Mrs. Berry answered they are.

Director Bailey asked if the Resolution for annexation had to be unanimous. Chief Eder reiterated the Board Policy manual (2012) states if there are only three members of the Board present, constituting a quorum, business can take place, but the vote of the three Board members must be unanimous.

Board Chair Lewis asked if these property owners were waiting to get insurance. Mrs. Berry advised the Board had approved three other properties belonging to Mr. Dillow into the District in previous months, and this was the fourth and final property. Board Chair Lewis motioned to accept this property into the district. Director Collins seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

**H. Discussion and possible adoption of Resolution 2018-005 re: annexation request of Mukund and Rekha Sheorey**

Mrs. Berry explained the District did not receive the written request from the property owners in time, so this item was tabled until such time as we have paperwork. There was no motion on this item, but all three Directors verbally agreed to tabling this item.

**I. Discussion and possible action re: Possible acceptance of VFA grant for \$5,010 and approval to match like amount from contingency.**

Chief Eder stated we've received this grant annually. It's always a 50% matching, and this was budgeted. This grant is for wildland protective clothing for the Volunteers. Chief Eder asked the Board to accept the grant and also match the \$5,000 funds. Board Chair Lewis asked if we have enough money in contingency to cover this item, and Chief Eder stated yes, \$5,000 is not an issue. Board Chair Lewis motioned to accept the grant and match it. Director Bailey stated we're already over-budget and asked if we'd get that money back if a volunteer leaves. Chief Eder replied we have never had a problem getting our gear back from volunteers that leave the District. We have a standard gear issue and check-in form. There are several different avenues that can take place if they don't return their gear, including withholding their last check and/or turning the issue over to the Sheriff. Director

Bailey seconded the motion. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

**J. Discussion and possible action re: Clarification of state statute and setting procedures regarding waiver of Attorney/Client Privilege and Release of Executive Minutes to Board Members and the Public.**

Chief Eder stated Board Chair Lewis had requested this agenda item, and the ARS for Executive sessions are included in the board packet. Board Chair Lewis stated if we open all the Executive session minutes to the public, then any employees that have a problem will not be heard at an Executive meeting, and that would cause the District a lot of trouble, and she is against it.

Director Bailey stated they were actually just interested in clarification. Chief Eder reiterated the ARS is in the packets provided to the Board with no comment, since we cannot provide legal advise.

No action was taken on this item.

**K. Discussion and possible action re: 2006 Dodge Ram 2500 4X4; possible trade for repair work on District vehicles.**

Chief Eder has updated the memo from September. ACR Diesel repair has offered to provide service, including parts and labor, in exchange for the truck, which the Board has already declared is surplus. The truck is valued at \$8,000 and the repairs/maintenance to District vehicles have been quoted out to \$7830.84, which leaves \$169.16 in labor we can use on another vehicle. Board Chair Lewis asked the name of the business. Chief Eder stated it was ACR Diesel Repair, and told her they are a local company [in District], they've repaired our vehicles before, and the work has held up. They stand by their work, and if we have an issue, they will fix it. Director Collins motioned to accept the work in exchange for the surplus vehicle. Director Bailey seconded. Chief Eder requested a clarification if the Board wanted final say on the disposition or if they wanted him to handle it. Board Chair Lewis said that the Chief should handle it. Vote was unanimously in favor. Motion carried.

**L. Review and possible adoption of Fitness and Wellness Testing SOP**

Chief Eder stated we do not have a Board approved Standard Operating Policy/Procedure (SOP) regarding fitness and wellness testing. Captain Brian Grant provided an SOP that includes pack testing, medical evaluations, and fitness testing for light, moderate, and arduous guidelines, in accordance with NFPA requirements. Chief Eder stated Captain Grant did a great job, and asked the Board to adopt this SOP. Director Collins motioned to approve the SOPs. Director Bailey seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.



### **M. Authorization for Fire Chief to enroll District in Volunteer Firefighter Alliance Donation Program**

Chief Eder stated we had been offered membership in this program. If someone wants to donate their car to the District, we would pay a small percentage to this organization and receive the remainder of the proceeds of the sale of the vehicle. Director Bailey asked if these were junk vehicles or re-saleable vehicles, and Chief Eder stated he believed they are only re-saleable vehicles. We are out no money. This is a link on our website and the organization handles all the advertising and business. Chief Eder feels this would be a win-win for the District and another avenue from which we could receive income. He would like to see a separate account where this money is applied, that would only be used at Board direction at a later date. The money could not be expended without Board approval. Director Bailey motioned to enroll into the Volunteer Firefighter Alliance. Director Collins seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

### **8. CALL TO THE PUBLIC**

**Arthur Garnica, Resident of the District:** I would like to say to the Board that Mike Collins and Jim Bailey are racist against Mexicans, they are disrespectful. I already heard they are trying to get Eric Berg in, and that the County Attorney is supposed to help them. This is from stuff from people I talk to, in public, so I just wanted to bring it to your attention. Every time when I come in here, you guys like, Brian Grant trying to intimidate me in the beginning, violating my freedom of speech, told Brian Grant that I was a punk after a meeting, when I got videotape of Brian Grant with his toenails painted. Then he walks up to me at the last meeting with Chris Simpson, and Chris Simpson trying to stare me down. I didn't look down. I wish he would try something. I just wanted to bring it to the attention of the public that these guys are racist and disrespectful, they violate my freedom of speech, and that's all I've got to say. Thank you.

**Marie Veradt, Resident of the District:** I'm speaking on behalf of my husband, Richard Veradt, and I'm in total agreement. [Mrs. Veradt read the following statement.] On August 16, 2012, former Northern Arizona Consolidated Fire District #1 fire chief Pat Moore lied to his Board of Directors and the taxpayers of the District when he said that the purchase of a building to be used as a fire station at 2600 Northern Avenue in Kingman presented no problems. This is untrue. Former Chief Moore knew the building could never be used as a fire station. The plans he submitted to the County were sent back with numerous problems, including the fact you could not legally put a second floor in a structure of that type. I also know from communicating with the former Fire Prevention Safety officer that the building was never inspected for use as a fire station and that the former Chief never allowed the FPS to see the building plans after they were submitted. Why, then, did Moore insist on buying the building for five hundred thousand of the taxpayers money, a building that has sat unused since it's purchase. If this is not a misuse of the taxpayer's money, what is? It only took two phone calls to discover it. The only question left is: who got paid?



## 9. FUTURE AGENDA ITEMS AND STAFF TASKS

Director Collins asked Chief Eder about the situation we had about the firefighter getting injured. Chief Eder responded that a firefighter was injured last week. There was a hose coupling that got caught up in the hose bed while practicing forward lays. The five inch hose coupling swung out and caught him in the legs. We're currently doing some investigation on it. Battalion Chief King is currently redoing some narratives today and the firefighter will likely be off at least twelve weeks. Board Chair Lewis asked if his leg was broken. Chief Eder said yes. Director Collins asked if it was a volunteer. Chief Eder said no, full-time. Director Collins asked if he has his firefighter I and II certs. Chief Eder said yes. Director Bailey asked if he was wearing full protective clothing. Chief Eder said yes, he was in full protective clothing when he and Battalion Chief King arrived. They took pictures of the scene and documented it, got narratives from all staff involved, and Chief Eder reviewed them over the weekend. There were pertinent items left out, so he asked Battalion Chief King to re-write them, and Battalion Chief King just informed him before the meeting that the narratives were up to speed, and they will be submitted. Director Collins asked if the firefighter was alright. Chief Eder stated [the firefighter] is home and resting; his leg is in a cast. His left knee was injured and his right leg was fractured. Mrs. Berry stated she spoke with his nurse, and he's going into surgery on Wednesday [February 21] for his leg, and six to eight weeks after that, they will repair the knee.

Mr. Garnica stated: Hey, I have a question. The paper you put out about the billing, right? You said you might have violated a law? Did he violate a law when he told you that the county attorney's office wanted certain minutes that he wasn't supposed to know about? He asked for certain minutes, and I was there, they called Mr. Collins to the stand, and he said he did what he did because he was mad that Vic Riccardi didn't get punted. Judge asked, "What do you mean he didn't get punted?" He didn't get in trouble for not taking some test. [The Judge] goes, "So you're doing this because of him not taking the test?" and [Director Collins] goes, "Oh, no, I'm here for the public." He ain't here for the public. If he was here for the public, he wouldn't have made a complaint about the fire truck getting fixed. And the County Attorney is supposed to help him get Eric Berg on the Board? You look behind me. Who's here? An investigator for the County Attorney. He's never been here before.

Board Chair Lewis: Yeah, he's been here the last three meetings.

Mr. Garnica: Yeah, but he wasn't here before. How did he know what minutes, if we don't know what minutes? They knew exactly what minutes, and they're not supposed to talk about it. Violating the law. You guys violated the law.

Director Bailey: I'm not sure what you're talking about.

Mr. Garnica: You know what I'm talking about. It's on the minutes. You told her... [Director Collins motioned to adjourn the meeting.] Thank you.



Regular Meeting Minutes, February 15, 2018

**10. ADJOURNMENT** – Director Collins motioned to adjourn the meeting. Board Chair Lewis adjourned the meeting at 7:15 P.M.

These minutes were prepared by Nikki Berry this 21<sup>st</sup> day of February, 2018.

  
Jim Bailey, Board Chair

  
Mike Collins, Board Clerk