

**MINUTES FOR REGULAR MEETING OF
THE NORTHERN CONSOLIDATED FIRE DISTRICT #1 GOVERNING BOARD
Thursday April 20, 2017**

The Governing Board of the Northern Consolidated Fire District #1 met in regular session this 20th day of April, 2017, at 2485 Northern Avenue, in North Kingman, (Kingman, AZ., 89409).

1. **CALL TO ORDER** – The meeting was called to order by Chairperson Lewis at 6:00 P.M.
2. **INVOCATION AND PLEDGE OF ALLEGIANCE** – Invocation by Chaplain Larry Moore. Chairperson Lewis led in the reciting of the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – All Board Members were present – Board Chair Lewis, Board Clerk Wilkin, Directors Jim Bailey, Mike Collins, and Victor Riccardi.
4. **CONSENT AGENDA**
 - A. Approval of Minutes: Director Collins made a motion to approve the Regular Meeting Minutes of March 16, 2017 and the Special Meeting Minutes of March 22, 2017, seconded by Director Bailey. Motion passes unanimously.
5. **REPORTS AND CORRESPONDENCE:**
 - A. Fire Chief's Report – Interim Chief Eder gave his report in accordance with his memorandum in the Board Packets.
 - a. Facility Health & Hygiene Issues – Interim Chief Eder stated mold issue has been addressed at station 32, but a/c will continue to leak because of major significant issues, cannot be fixed, needs replacing, later item on agenda, 7E. All mattresses replaced in staffed stations with budgeted line item.
 - B. Financial and Claims Report – Director Collins states that we are on track to spend 7% over our budgeted amount for this fiscal year. And we need to be careful. Motion made by Director Collins to approve the financial reports for March, 2017, seconded by Director Bailey. Motion passes unanimously.
 - C. Committee Reports
 - a. Budget Committee Report – Board Clerk Wilkin and Director Collins met with Interim Chief Eder last week to discuss budget. Discussed one staffing proposal to open Station 33 by eliminating Fire Prevention/Inspection position, move employee to Captain/Paramedic position. Also 2 Engineer/EMT's, which would mean the addition of 2 full time personnel. (PSPRS, Workers Compensation, and Health Insurance Costs are not included in the proposed costs of \$139,936.23). This is the number given to Budget Committee.
 - b. Proposal for Staffing Station 33 FY 2017 - Included in committee reports.
 - D. Correspondence and/or other information of importance
 - a. VFIS Loss Control Survey Letter – Requested new Emergency Response Guideline written, ongoing MVR Evaluation for all drivers, and ongoing Employment Liability Training.
6. **EXECUTIVE SESSION** – Board Chair Lewis made a motion to go into executive session at 6:15 pm. Board Clerk Wilkin seconded the motion. Director Riccardi voted to go into executive session, and Directors Collins and Bailey were a nay vote. Motion to go into executive session passes, with 3-2 vote.
 - A. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03(A)(3) re: required training for Board Members and District personnel.
 - B. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03(A)(3) re: Commercial Driver's License requirements.
 - C. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03(A)(3) re: Fire Chief Contract requirements. – Board Chair Lewis states Board members are out of executive session at 7:02 pm.
7. **DISCUSSION AND POSSIBLE ACTION**
 - A. Truxton and Chloride Response Programs – There are 4-5 willing to volunteer in Truxton. Interim Chief Eder asks direction from board about working with them; get the volunteer program back up. Interim Chief Eder had spoken with Director Collins, Chloride is doing a

CERT team, he said to contact Mike Browning at the county, which he did. Mike said he would try to contact the CERT team, and the next day we received a request from Chloride Response Team to be on the agenda. Truxton is the current issue, Chloride is the next issue. Did we want to accept their volunteers, and begin processing them, and begin training them, and equipping them. It's basically up to you, to broaden your direction, on which way you want to go. Director Bailey stated that we are excited that there are volunteers. Problems in the past are once they put an interest in, they don't follow through, like actually showing up and doing anything. And the other problem we have is that they have to pass the VFIS requirements of a regular fireman, because they are actually doing this. Background check, passing the physical, they have to be basically in as good shape as these guys. That actually weeded out like 100%. I don't think we've ever had anyone actually pass all that stuff. And we'd have to go through all that to be insured. So we've never had anybody that met those requirements. Board Chair Lewis stated Chief Moore said that getting them qualified was real expensive. Interim Chief Eder said there are alternatives to that. The SAFER Recruitment and Retention of Volunteer Grant, which passed this March, would be able to be applied next year, and that would cover all training costs, equipment costs, insurance costs, recruitment and retention costs. But that would be another year out. That would be a long term plan. Director Collins asked do we have any holdbacks through Obamacare, or any restrictions. Chief Eder replied, I asked Bill, he said he would give me a letter for you that gave us the legal requirements for volunteer firefighters. He said that he did not think so, but he does have a letter that he's going to prepare for us. Director Collins stated that he is in full support of volunteers, but I'd like to make sure that we don't have any legal requirements. So, I don't know if we can we table this until next meeting, till we have the legal requirements? Director Bailey stated that as long as there we are compliant with everything, then it would be great to have volunteers back in here. Board Chair Lewis again stated that the information she got was expensive.

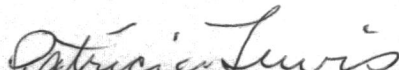
- B. AED Loan to Chloride Response Team and status of Chloride CERT – No one from Chloride was in attendance.
- C. Status of District apparatus; possible maintenance expenditure – Major repairs to E311, water and fuel repair, E421 pump and gearbox, tire repair E321. Other minor expenditures for repairs for first line equipment. Doing estimated repairs would exceed budget, asking for \$25,000 to be transferred from Capital to this line item to address some of these repairs. Board Clerk Wilkin makes motion to allow Chief \$25,000 for repairs to the engines. Board Chair Lewis asked if that will do you Director Collins asked if this was \$25,000 from the current budget. Interim Chief Eder stated this is in addition to the \$29,000, as financials are 3-4 weeks behind. Board Chair Lewis stated that we have quite a bit in the budget reserves. \$25,000 doesn't sound like too much, and at least the guys will have their trucks. Director Collins makes motion to pull \$12,000 from Capital Assigned, to fix our first out engines, and get them repaired. Seconded by Director Bailey. Motion passes unanimously.
- D. Appointment of Committee to review Fire Chief applications and make recommendations to Board at Special Board Meeting for interviews – Board Chair Lewis stated that they need to pick 2 people to read them over again, and that she thinks Director Collins is the only one who hasn't read them. She was going to get together with him, but communication error. Director Collins stated he would definitely volunteer to be on committee, as well as Director Bailey. Director Bailey makes motion that Director Collins and himself are on the committee to appointment and review Fire Chief applications. Seconded by Director Collins. Director Riccardi in favor. Board Chair and Board Clerk opposed. Motion passes 3-2. Director Collins states that top 3 candidate applications should be brought back to the board for review at the next meeting. Board Chair Lewis suggested that in 2 weeks, Thursday, May 4, 2017, at 6 pm, they should be brought back to the board. Directors Collins and Bailey need to check prior engagements and will let us know.
- E. Approval for replacement of HVAC System for Fire Station 32 – Director Collins makes motion to Table until next month, as only one quote. Seconded by Director Bailey. Motion passes unanimously. Tabled item until next meeting.

- F. Set Special Meeting date for Fire Chief interviews – Board Chair Lewis states we can't set this special meeting until we are presented with 3 applicants, and know where they are coming from. Table item until next meeting.
- G. Approval of Resolution # 2017- 008 re: IGA for Assistance for Firefighter Grant Regional Project Hosting Services (Communications) – Board Chair Lewis stated that she thought we had approved that in November or December. She also stated that it would be 10%. Interim Chief Eder stated this is the corrected version. Motion made by Director Collins to approve Resolution 2017-008, IGA for Assistance for Firefighter Grant Regional Project Hosting Services (Communications), seconded by Board Clerk Wilkin. Motion passes unanimously.
- H. Board Member mandatory training; possible censure – Director Collins requested this on the agenda due to the current situation with the Board of Supervisors concern with Vic's training. Put it on as a motion to censure Vic, so we don't have any liability until that is resolved. Board Clerk Wilkin stated that isn't that like a statement of guilty until proven innocent. He hasn't been charged with anything. Director Collins agrees, but if he is.... Board Clerk Wilkin stated that he has not. No motion made. Director Bailey requested this item be on the next meeting agenda, in case the county attorney has anything. Tabled item until next meeting.

8. CALL TO THE PUBLIC – No one spoke.

- 9. ADJOURNMENT** – There being no further business, a motion to adjourn made by Board Clerk Wilkin at 7:30 p.m., and seconded by Director Collins.

These minutes were prepared by Lynn Hucker this 24th day of April, 2017.


Patricia Lewis, Board Chair


Sue Wilkin, Board Clerk