

**MINUTES FOR REGULAR MEETING OF THE
NORTHERN CONSOLIDATED FIRE DISTRICT #1 GOVERNING BOARD**

Thursday, March 29, 2018 6:00 PM

The Governing Board of the Northern Consolidated Fire District #1 met in a regular session this 29th day of March 2018, in the Board Meeting Room of Fire Station 31, located at 2485 Northern Avenue, in Kingman, AZ.

1. CALL TO ORDER -

The meeting was called to order by Board Chair Lewis at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE –

The Pledge of Allegiance was recited.

3. ROLL CALL OF BOARD MEMBERS

Directors Mike Collins, Jim Bailey, and Patti Lewis were present. Two seats are vacant at this time.

4. PRESENTATION OF FISCAL YEAR 2016-2017 FINANCIAL STATEMENTS BY SAUNDERS COMPANY, LTD (APPEARING TELEPHONICALLY)

A. Discussion and possible action re: Approval of FY 16-17 Audit results

James Saunders presented the results of the Fiscal Year 2016-2017 Financial Audit. There was one Internal Control deficiency noted in the audit. Everything else was within compliance. There were no questions for Mr. Saunders from the Board. Director Bailey motioned to accept the results from the audit. Director Collins seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

5. ACKNOWLEDGEMENT OF BOARD OFFICER ELECTION –

Officers of the Board serving for calendar year 2018

The 2012 Board Policy manual was never adopted by the NACFD1 Governing Board. Therefore, as of March 29, 2018, the Board is officially operating under the 1999 Hualapai Valley Fire District Board Policy manual, and as such, Mr. Bailey is the Board Chair and Mr. Collins is the Board Clerk. Chief Eder noted that per A.R.S. §48-823, Districts that Consolidate are supposed to dissolve all previous information, so how can the 1999 Hualapai Valley Fire District manual be in effect for the Northern Arizona Consolidated Fire District #1?

Director Collins asked if we have the same issue with the Personnel Manual. Chief Eder and Director Collins agreed that the Standard Operating Procedures Manual (SOPs) have the same issue. Director Bailey stated that he asked former District Legal Counsel Bill Whittington this question when he was handling the name change last year. The original name of the District after consolidation was Northern Consolidated Fire District (didn't have the "Arizona"), and he [Mr. Whittington] said it didn't make a difference. Motion by Director Collins to accept the new Board officers. Director Bailey seconded. There was no discussion on the motion. Director Lewis voted no. According to the 1999 Board Policy Manual, majority of votes carries the motion. Motion Carried.

6. CONSENT AGENDA

Board Chair Bailey requested that the “Consent Agenda” be removed and retitled “Approval of the Minutes”, with the minutes listed separately going forward. He also requested that Meeting minutes pending approval be posted to our website within 72 hours. Board Secretary Nikki Berry requested clarification and asked Board Chair Bailey if he wanted her to remove the pending approved minutes and replace with approved minutes or just leave the pending approval up when the approved minutes are posted. He stated that removal of the pending version and replacement with approved minutes is fine. Board Chair Bailey also asked Chief Eder if Bob Sodaro is an employee – like an official photographer or videographer of the District. Chief Eder stated that Bob takes the videos of the meetings as a member of the public. He is also a volunteer for the District and shows up to fires and takes pictures. It’s separate. He is not assigned to take the video, and Chief Eder has no authority over him when it comes to the videos he takes as a member of the public. Board Chair Bailey stated he recently asked Bob for videos of the February meetings. He’s always provided the videos in the past, but for some reason Bob is now no longer willing to provide them to Board Chair Bailey. According to Board Chair Bailey, Bob thinks Board Chair Bailey is responsible for the troubles with Vic and Patti, so Bob refused to supply him with the videos. Board Chair Bailey wanted to know if he was an employee. Chief Eder stated he’s been issued a pager and safety gear, but he’s not a structural fire fighter. He is a volunteer. Chief Eder stated he does not get a copy of the meeting videos. Board Chair Bailey stated that we’ll make other arrangements to have it recorded and would like a copy of the video “library”. Chief Eder said he would see what he could do.

A. Approval of Regular Meeting minutes for meeting on 2/15/18**B. Approval of Special Meeting minutes for meeting on 2/22/18**

Motion to approve minutes as written by Board Clerk Collins. Seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

- 7. REPORTS AND CORRESPONDENCE:** The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the reports listed may be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

A. Correspondence and/or other information of importance.**B. Fire Chief’s Report.**

- **Hydrostatic Testing of the SCBA Cylinders** – should be tested every 3 years and have a life of 15 years. We’re finding the 2003 cylinders are out of date and can no longer be tested. We’re going to have a significant shortfall in this equipment. We applied for an Assistance to Firefighters Grant (AFG) for 40 SCBA and 80 air cylinders. That will be awarded in April.
- **Training** – We wrapped up Emergency Medical Responder (EMR) for our volunteers. We’ve started NFPA Mobile Water Supply Driver Training, which was one of the requirements of the water tender grant, which will be finished in April. We’ve been doing HazMat training this week, and that will

conclude in two weeks, and we'll be in compliance until April 2019. We had Wildland Refresher through the State Forestry Division today.

- **Personnel Complaint** - Nikki Berry has filed a formal complaint with Chief Eder regarding derogatory statements and profanity directed at her by audience member Eric Berg, which was audible on the video of the February 15, 2018 meeting. Chief Eder is investigating the complaint at this time, and will go through it with a Battalion Chief, and invited the Board to sit in on the meeting. Board Chair Bailey asked if there were witness statements. Chief Eder stated we do have some statements and Battalion Chief Jason Scott did review the video and recommended that he, Chief Eder, and possibly a Board Member sit down and review the video together.
- **Current Repairs in process** – Engine 312 hydrostatic tests on cylinders, Brush 323 tank and plumbing, Engine 381 throttle repairs.
- **Response information for February and calendar year 2017** – less than half of our calls in 2017 were EMS calls, which is unusual for the industry. A big chunk of our calls are public assistance calls. We're on a large increase of public assistance calls and a decrease in EMS calls.

C. Presentation of Financial and Claims Report – February 2018

Chief Eder sat down with our account, John O., discussed the budget, and went through the books. There were some items that needed to be transferred from contingency. The audit showed there was a small area of the audit where there was \$43,000 over budget, and they discovered that \$26,000 of that was supposed to have been transferred to contingency that was not completed before the end of the fiscal year by the previous staff. Chief Eder asked John O. to clean up some reporting errors. All the books are up to speed with the Hall-Parker refund and other one-time issues. He asked John O. to provide the Board with a letter, which he did, and was provided in the Board packets.

D. Report from District Accountant John Oberreuter

Letter dated March 26, 2018. As of the February 28th, 2018 report, the District has expended \$2,077,645. The budget total for the year is \$3,094,758. In this computation, the District has \$1,017,113 in the Budget remaining. One time expenditures for the year include: Insurance \$83,024, Audit \$10,000, Hall Parker \$224,100 and Dues \$1,374, it equals \$318,498. Subtract that from the total expended, total expenses equal, \$1,759,147. Take the \$1,759,147 and divide by 8, months done in the year, it equals \$219,893 per month. Four months remain in the fiscal year. 4 x \$219,893 equals \$879,572. The budget remaining, \$1,017,113, less the estimated expenses, \$879,572, leaves \$137,541 left in the budget at the end of the fiscal year. Chief Eder stated that comments have been made that he's going to be \$400,000 over budget, and according to our accountant, we are not projected to be over budget this year. Board Clerk Collins asked if all of the reports before John's corrections were wrong. Chief Eder replied that Quickbooks was showing an expense in the personnel area that wasn't being spent, about \$200,000 to the positive that wasn't actually spent, and corrected that in Quickbooks and advised the Board that John O. was available if the Board needed clarification on anything. Board Chair Bailey stated that he knows that the Board is getting all the legally required financial information, but

asked if there was any reason why we couldn't go back to an additional spreadsheet created by former staff, which has income and expenditure information from Quickbooks by line item, showing budget vs. actual spending, fiscal year to date. Mrs. Berry indicated she could include that going forward.

8. DISCUSSION AND POSSIBLE ACTION:

U: Discussion only: Maintaining order in Board meetings including purpose and proper use of Call to the Public - This item was moved to the beginning of the section by Board Chair Bailey. He stated that he had gotten some help on this, that A.R.S. §38-431.01 requires that meetings be conducted in public, but does not require the Board allow public participation. The only time the Board has to allow public participation is during the Budget process, where we have to go to public hearing and hear from the public for the budget, and that's where we open the meeting to the public and close the meeting to the public and vote on it. Other than that, we're not required to give the public an opportunity to speak but we do. During that time, we've had a lot of accusations being thrown at us, and after you're done making your accusations, the Board is allowed to answer you and make a response to you if we're being accused of anything. As far as making comments during the meeting, annoying or making gestures, comments, noises, anything that disrupts the meeting, that won't be allowed any more. You'll be given one warning. On the second time you actually do it, you will be escorted out of the meeting. No tolerance is going to be made for that. We've been very lenient on that in the past, and it's going to stop. During the call to public, Board Members are not allowed to interact with the individual making any kind of a statement. They will be held to the two minutes, and at that point, we'll nicely ask you to finish up and we'll move on to the next person. We can have Board Members ask to have an item placed on a future meeting agenda, but again we can't discuss it with them.

A. Discussion and Possible approval of Monthly Financial and Claims Report for February 2018.

Motion to approve as presented by Board Clerk Collins, seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

B. Discussion only: District accountant John Oberreuter letter and possible telephonic appearance

The Board did not have additional questions for John O.

C. Discussion and possible action re: authorization for Fire Chief to obtain AFG funds and disburse same for payment of water tender (EMW-2016-FV-00964)

Chief Eder stated that the Board had approved the purchase of the two water tenders on the FY 17-18 budget, had approved the bids and awarded the contract and purchase of the two water tenders, one on a grant and one from capital improvement. Those water tenders were ordered and will be ready next month. Chief Eder hoped to get this approval completed because it takes about thirty days [tape change] to get the AFG grant disbursement. They will be ready April 17th. Board Chair Bailey

asked if they will be delivered. Chief Eder said no, we have to go to Texas to pick them up. In addition, Battalion Chief Scott confirmed with Motor Vehicle Division that the cost to register the trucks was going to be \$4.00 per vehicle. The remaining money in the AFG account was to cover equipment, sales tax, registration, and delivery. Each water tender came to \$228,000. AFG will pay that cost, and then the District share was about \$11,000, will be used to finish training, registration, required NFPA equipment. That's on the grant water tender. Motion to approve for the grant tender by Board Clerk Collins, seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

- D. Discussion and possible action re: authorization for Fire Chief to disburse funds for payment of second water tender** – That will be \$228,000. There are no additional expenditures. Board Clerk Collins asked if the tenders were identical. Chief Eder said yes. Motion to approve the funding for the second water tender out of the Capital Fund by Director Lewis. Seconded by Board Clerk Collins. There was no discussion on the motion. Vote was unanimously in favor. Motion carried. Chief Eder stated that he will contact two Board members to sign those checks, probably next week.

- E. Discussion and possible action re: authorization for Fire Chief to obtain AFG funds and disburse same for payment of physicals (EMW-2016-FO-02745)** - We received an AFG grant for \$15,000 or \$16,000 last fiscal year. We just finished the physicals last week and we're wrapping up immunizations. We don't have the final bill yet, but we had a 5% matching portion of the \$16,000. There are a few people who need to follow up so we don't have the final bill yet, but Chief would like the authorization to go ahead and disburse funds when we do. We have to disburse the grant funds by the end of our fiscal year, so he is trying to get these funds approved because again, it takes about thirty days to get it all taken care of. Motion to approve authorization for Fire Chief to obtain AFG funds and disburse same for payment of physicals by Board Clerk Collins, seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

- F. Discussion and possible action re: Timeline for adoption of 2018-2019 FY budget** - Board Chair Bailey provided a timeline with budget deadlines on it. Chief Eder stated the budget is already in process and asked which Board member wanted to be on the Budget Committee this year. With only three current Board members, only one need be on the committee. Board Clerk Collins indicated that if Chief Eder doesn't mind working through e-mail and phone calls, he can serve on the committee. The Budget Committee will consist of Board Clerk Collins, Chief Eder and Mrs. Berry.

- G. Discussion and possible approval of Resolution 2018-006: Governor's Office of Highway Safety Grant** – Previously, Hualapai Valley had some "high-lift" airbags that had been damaged. They are no longer in service. When we have heavy vehicle accidents like buses or semi-trucks, we have trouble lifting them with our current equipment. Battalion Chief Tim King sat down with the Governor's Office of

Highway Safety and we've asked for a grant for "heavy-lift" airbags. Our current airbags provide about a ten inch lift, these new ones will give a much larger lift. They are not clear yet on their guidelines, but we said we would give them a 10% match. The grant was about \$20,000. This would be about a \$2,000 expenditure. We do have to provide a resolution from the Board that the Board will accept the grant if we receive it. Battalion Chief King, Captain Rick McShea, and Chief Eder worked on it, and Battalion Chief King did a great job. He went to a meeting and completed a presentation, asked a lot of questions, and really did a great job. Motion to approve resolution by Board Clerk Collins. Seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

H. Discussion and possible action re: Supplemental Worker's Compensation

Insurance Policy as required by A.R.S. §38-961(A) – In 2008, we had a Supplemental insurance policy with VFIS. We had asked for a new policy to be quoted by VFIS. With our most recent injury, we're required by law to have a supplemental policy. We do not have one. We have an employee out right now that we had to find an alternative. Worker's Compensation pays 66.67% of the employee's wages. As a firefighter, there has to be something in place to pay him the difference, or the District has to collect his 66.67% and pay his base salary (which does not include FLSA, so a 52 hour work week), and his portion of PSPRS. We're currently doing that with the injured fire fighter. If we had the supplemental, we wouldn't have to make up that difference. Chief Eder believes that the difference that we're going to be paying the injured fire fighter is going to be over the \$6,500 premium amount of the supplemental insurance. There were two proposals for the supplemental insurance. VFIS was more expensive than the Providence (over \$7,000). The Providence policy is virtually identical and the annual premium would be about \$6,500. The differences in the plan came down to the fire fighter's salary. Chief Eder recommends the highest plan (Plan 9). We do have money available in personnel costs. There are only three months of premium to be paid this year (would be prorated), and then we can budget it for next year. Board Clerk Collins asked if that's \$6,500 per injured or flat rate for the year. Chief Eder stated that was blanket cost for full time staff only. This does not cover volunteers. There is a SAFER grant that just came out that would require no match from the District and could be used for supplemental insurance, worker's compensation, training and other things. Motion to approve Supplemental Insurance Policy and Chief Eder to pay it by Director Lewis. Seconded by Board Clerk Collins. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

I. Discussion and possible approval of Resolution 2018-007: Single-Parcel

Annexation by written request of Mr. and Mrs. Jeans of Valentine, AZ. – Mr. and Mrs. Jeans own one piece of property out in Valentine/Truxton that is already in District, and they would like their second adjacent property added to the District. Board Chair Bailey asked if they were aware of the response times from Truxton. Chief Eder stated yes, because they already have the one parcel in the District. Motion to approve the resolution by Director Lewis. Seconded by Board Clerk

Collins. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

J. Discussion and possible action re: authorization for Fire Chief to enter into Inter-Governmental Agreement (IGA) with Chloride DWID. – In 2008, Chief Eder wanted some form of IGA with Chloride DWID. They have a 99 year lease. He went to the Chloride water Board and asked them why we're paying \$43 a month when we're not using water. They are willing to give us free water in exchange for their office and equipment being on our property. This will be in effect for two years and the Board at that time can renew if they wish to do so. Board Chair Bailey asked if we felt that an attorney would be necessary to look over the IGA. Chief Eder stated no, this is a one page agreement, very simple, and Chloride DWID would prefer not to have to use attorneys, as they are in a financial pinch right now. In addition, this IGA was in our files, and had been reviewed and commented on by the County, the Chloride attorney and former attorney for the District Charlotte Wells. Board Clerk Collins asked if we test the hydrants out there [in Chloride]. Chief Eder said yes, we're supposed to. We had in the past. That's part of the agreement, but previously, we had no agreement. We currently pay Kingman to test hydrants in the former Hualapai Valley District. In Valle Vista, we work with Truxton Canyon Water. In Truxton we work with Hatch Valley. We're also supposed to be testing with Fountain Hills. Motion to approve IGA by Board Clerk Collins. Seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

K. Discussion and possible action re: Which Board Policy Manual is in effect? – Chief Eder asked the Board if we want to begin discussing updates to the current (1999) manual? Board Chair Bailey stated that even the 2012 version of manual is six years old, and could use some tweaks. It will take some time to do that and get it current. Director Lewis stated that should be a matter for a full Board. No action was taken on this item.

L. Discussion and possible action re: Acknowledgement of Court-Ordered Board vacancies – No action required here, since the vacancies were ordered by the court. Board Clerk Collins asked about the deadlines to fill the seat from Sue Wilkin. That seat needs to be filled by April 23. The vacant seat from Victor Riccardi needs to be filled by May 20. These dates are the 90 day deadlines before the Mohave County Board of Supervisors is required to step in.

M. Discussion and possible action re: Filling of Board Vacancies

i. Compliance with A.R.S. §48-803(B)

ii. Discussion of Nomination Process for Wilkin vacancy vs. Riccardi vacancy

iii. Direction to staff for advertisement for Board Vacancies

Board Chair Bailey stated that the previous 1999 Board Policy Manual has procedures for filling the vacancies, but A.R.S. has changed since then, and supersede

the 1999 policy. We're not going to have time to send mailers to all the registered voters in the District. [tape change] Previously, we were allowed to put out an advertisement in the paper in lieu of the mailers. Chief Eder asked for direction on how the Board would like to proceed. It was decided to hold a special meeting on April 5, 2018 to revise the 1999 Board Policy Manual to state to meet A.R.S. statute §48-803 and also update the name from Hualapai Valley Fire Department to Northern Arizona Consolidated Fire District #1. At that meeting, Directors will provide direction regarding advertisement for filling the Board seats.

- N. Discussion and possible action re: Options and possible appointment for Attorney for Fire District** - Chief Eder provided the Board with a list of names of Attorneys he spoke with. Three were interested and two were not. Chief Eder noted that one of the attorneys on the list, Jeff Dollins, had been our attorney years ago. Director Lewis noted, "that judge said that didn't matter." It was decided to postpone that decision until such time as there was a full Board.
- O. Discussion only: Results of local PSPRS Board elections** – Mrs. Berry advised the Board that the results of the secret ballot elections to the local PSPRS Board were Captain Ed Eads for a two year term and Captain Brian Grant for a four year term. She also indicated that the Governing Board chair is also the local PSPRS Board chair. There is a local PSPRS Board training event coming up in April, in Kingman that all of the local PSPRS Board should attend.
- P. Discussion and possible action re: appointment of local PSPRS Board secretary** – Chief Eder recommended that a member of the full-time staff serve as secretary to the local Board. Captain Brian Grant nominated Firefighter Justin Miller to be the PSPRS Board Secretary. Motion to appoint Mr. Miller as local PSPRS Board secretary by Board Clerk Collins. Seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.
- Q. Discussion and possible action re: letters of interest from Residents interested in becoming a local PSPRS Board member (two seats) and possible appointment of applicants to same.** – There were two applicants for two community (appointed) local PSPRS Board members. The Board reviewed the applications. Motion to appoint Regina Garcia and Sue Wilkin to the local PSPRS Board by Director Lewis. Seconded by Board Clerk Collins. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.
- R. Discussion and possible action re: Clarification on Invoices from Mr. Whittington's office** – Chief Eder stated that we had sent partial payment to Mr. Whittington and requested clarification on some items listed on the invoice. We have not heard from him. We received another invoice from Mr. Whittington, and that invoice did not reflect the partial payment or contain clarification, so Chief Eder sent Mr. Whittington another letter requesting an accounting of the bill and clarification on the unpaid items. Chief Eder will update the Board at the next regular meeting.

- S. Discussion and Possible Action re: District Safety Program and potential safety violations.** – Mohave Valley was recently inspected by ADOSH and they had some concerns over exhaust fans in the bays, eyewash stations, and a couple other issues. We have no eye wash stations or vehicle exhaust removal systems. Chief Eder asked the Mohave Valley Chief Ted Martin what ADOSH said about the exhaust fan systems, since that is a huge ticket item. If there is a drive-through bay and you have fans, then ADOSH doesn't care. We only have one station with drive through bays, and the fans need some work. The stations that do not have drive-through bays, ADOSH has concern over those. This is something that Chief Eder thinks we need to look at as a planning item. If we have a plan in place, ADOSH will be much happier. Chief Eder said that eye wash stations are something he'd like to look at this year. Board Clerk Collins and Board Chair Bailey concurred. Chief Eder also mentioned that PPE and turnouts are a serious issue for us from a maintenance standpoint. Most of the regional fire Districts are at critical levels when it comes to PPE, and the Districts are doing their own grants this year. There are some grants we can look at for gear. Ongoing issues from an ADOSH standpoint we have been addressing are training, confined space training, driver training, and management liability. We've addressed mold and communicable diseases. Chief Eder wanted the Board to be aware that we will be having some expenditure for eye wash stations and exhaust removal systems and we need to come up with a plan. No action is required; this was discussion only.
- T. Review and possible adoption of Emergency Vehicle Response Guidelines SOP –** In early 2017, one of the recommendations from VFIS was to put an Emergency Vehicle Response Guideline in place. We talked about it as a Board. Chief Eder took VFIS' policy and modified it to fit our needs and adopted this policy as an Interim Fire Chief Policy in November 2017. As we're discussing, we're trying to get our SOPs updated, and trying to bring the Board one a month instead of inundating them with multiple revisions all at once. Chief Eder feels this meets all of the requirements, including the exclusion for non-emergency responses. Probationary members are required to get their CDLs as soon as possible; existing staff has until December 2018 to get their CDLs. We've been working with them to get their physicals and get their DOT paperwork done for the CDLs. Board Chair Bailey stated he's not a big fan of the firefighters having CDLs. Board Clerk Collins concurred. Board Chair Bailey stated that Kingman Fire doesn't require their people to have them and they have a lot of non-emergency stuff going on also. He said that not only the expense to the District, but also the circumstances around it also, like it drops the legal DUI limit to .04 instead of .08 so you can't even really have a beer when you go out to dinner, because you have to worry about getting pulled over. Board Clerk Collins stated that in the long term, a CDL requirement may affect us hiring people as well. Chief Eder stated that this requirement is being added at Districts all over the state and is a big debate in Chief's meetings right now. If a firefighter is pulling out of the bay to go get fuel and gets into an accident and he doesn't have a CDL that's a liability problem which would fall onto the District. Board Chair Bailey would like to see the firefighters receive the training and education of the CDL, but not require a CDL until it's required by law. Chief Eder

stated that by law it's required, from the Department of Transportation and Motor Vehicle Division. Board Chair Bailey asked for that information. Chief Eder said that it's in their packets from the last time they discussed it but he'll provide it again. Board Chair Bailey would like to review the statute before they take action on it. Board Clerk Collins stated it might be better to have a full Board as well. Director Lewis concurred. The policy is an interim policy at this time and will remain in effect. Motion to table this item by Board Clerk Collins. Seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

9. CALL TO THE PUBLIC

Resident Arthur Garnica identified himself and provided his address. "First of all, I want to bring up that you guys are talking about using 1999 policies when you guys paid \$6,000 for a lady to write new policies. I see a misuse of public funds. The other thing I want to bring up is Jim Bailey and Mike Collins...Jim Bailey said that him and Mike Collins couldn't be together because that's a quorum, but after the meeting, they went across the street to his business. I've got video proof that Bailey, Mike Collins and Eric Berg were there hours after the meeting. I just want the public to know what's going on. Oh, and the state Attorney General got my complaint."

10. FUTURE AGENDA ITEMS AND STAFF TASKS – no additional items or staff tasks other than previously noted.

11. ADJOURNMENT – Motion to adjourn by Board Clerk Collins. Seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried. Meeting adjourned at 7:35 P.M.

These minutes were prepared by Nikki Berry this 30th day of March, 2018.


Jim Bailey, Board Chair


Mike Collins, Board Clerk