

**MINUTES FOR REGULAR MEETING OF THE
NORTHERN CONSOLIDATED FIRE DISTRICT #1 GOVERNING BOARD**

Thursday, April 19, 2018 6:00 PM

The Governing Board of the Northern Consolidated Fire District #1 met in a regular session this 19th day of April 2018, in the Board Meeting Room of Fire Station 31, located at 2485 Northern Avenue, in Kingman, AZ.

1. CALL TO ORDER -

The meeting was called to order by Board Chair Bailey at 6:00 P.M.

2. INVOCATION AND PLEDGE OF ALLEGIANCE –

The Pledge of Allegiance was recited and an invocation was led by Chaplain Paul Pitts.

3. ROLL CALL OF BOARD MEMBERS

Directors Mike Collins, Jim Bailey, and Patti Lewis were present. Two seats are vacant at this time.

4. MINUTES APPROVAL:

A. Approval of Regular Meeting minutes for meeting on 3/29/18

Motion to approve minutes as written by Board Clerk Collins, seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

B. Approval of Special Meeting minutes for meeting on 4/12/18

Motion to approve minutes as written by Board Clerk Collins, seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

5. BOARD VACANCIES

A. Opening and review of letters of interest to fill Board vacancies

Six persons applied for the two Board vacancies: Erik Berg, Carl Hays, Gerald Lucero, Danny Stutzman, Richard Veradt, and Sue Wilkin.

B. Discussion and possible action re: Possible selection of Board member(s)

The first seat to be filled is the seat formerly occupied by Sue Wilkin. It must be filled by April 23. The term for this seat expires in November 2020. Director Lewis nominated Sue Wilkin for the seat. There was discussion on whether or not Ms. Wilkin was eligible to re-take the seat. Director Lewis stated both the County Attorney and her personal attorney said Ms. Wilkin is eligible. Board Clerk Collins nominated Erik Berg. A vote was taken. Director Lewis voted for Sue Wilkin. Board Clerk Collins and Board Chair Bailey voted for Erik Berg. Erik Berg was appointed to the seat, 2 – 1 in favor.

The second seat to be filled is the seat formerly occupied by Victor Riccardi. It must be filled by May 20. The term for this seat expires in November 2018. Director Lewis nominated Sue Wilkin for the seat. Board Clerk Collins nominated Carl Hays. A vote was taken. Director Lewis voted for Sue Wilkin. Board Clerk Collins and Board Chair Bailey voted for Carl Hays. Carl Hays was appointed to the seat, 2 – 1 in favor.

- 6. REPORTS AND CORRESPONDENCE:** The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the reports listed may be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

A. Correspondence and/or other information of importance - none

B. Fire Chief's Report

The Fire Chief gave his monthly report (attached).

C. Presentation of Financial and Claims Report – March 2018

Board Chair Bailey had requested a line-item breakdown of the Profit and Loss summary, showing budget versus actual spending and difference. Board Clerk Collins remarked on the new format, stating he likes it and it looks good.

D. Budget Committee Report – Chief Eder noted that he and Board Clerk Collins met briefly that morning, and Chief Eder had met with the Mohave County Assessor. There was some confusion around the way the Assessor's office presented some numbers. That confusion has been cleared up, and we have our numbers for next fiscal year.

7. DISCUSSION AND POSSIBLE ACTION:

A. Discussion and Possible approval of Monthly Financial and Claims Report for March 2018.

Board Clerk Collins motioned to approve the March 2018 financials as presented. Director Lewis seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

B. Discussion and possible action re: authorization for Fire Chief to repair Truck

324 – Truck 324 is a ladder truck. It went through a required annual inspection by Diversified Inspections (who we've used before) and they provided a list of recommended repairs to the truck. We provided that list to Fire Trucks Unlimited in Las Vegas, which is our closest repair facility. They provided us with a bid of \$15,433.19 for their repairs. New tires, which should be purchased every seven years, would be \$3,400. The current tires are over ten years old. All told, we're looking at about \$19,000 to repair. It's a critical piece of equipment. It's over Chief Eder's authorization limit. The apparatus is currently out of service. Board Chair Bailey noted there were some minor repairs. Chief Eder said that the truck just had its maintenance recently and a hydraulic leak was found and repaired. Major repairs were completed on the water pump. Apparatus repair is maxed out this year. Board Clerk Collins motioned to spend the \$19,000 from contingency to repair Ladder 324. Director Lewis seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried.

C. Discussion and possible action re: authorization for Fire Chief to repair Engine

351 – Engine 351 is the 3,000-gallon pumper tanker from Valle Vista. This unit is currently out of service, and we're currently deficient on our water supply. On April 5th or 6th, when it arrived with personnel for training, Chief Eder noticed that the rear axle

was dramatically shifted to one side, about 8 or 9 inches. Chief Eder immediately put the vehicle out of service. We took the truck to Great West, who declared it a rear suspension issue that has been an issue for several years. The parts involved are proprietary from Pierce and take six weeks to arrive once they are ordered. It's going to be about \$9,000 out of contingency.

Director Lewis asked what the truck's "job description" is. Chief Eder explained that it was the main truck for Valle Vista. Chief Eder explained how he has shifted engines around to try to cover the District, but he has no truck to really replace that. Board Clerk Collins asked how many miles were on the truck. Chief Eder doesn't have an exact number but characterized it as "not many," and noted that the dirt roads out in Valle Vista combined with 3,000 gallons of water can tear up vehicle suspensions.

Director Lewis asked what the truck was worth. Chief Eder didn't have that information. It's a 1995 truck. Board Chair Bailey asked when it was due for replacement? 25 years? Chief Eder stated he was going to sit down with Board Clerk Collins about the vehicle replacement plan that was put into place by the former chief and work out how to purchase 1 or 2 new trucks next fiscal year. This truck was not on his radar to replace, since it has such low mileage, he was figuring we could get seven or eight more years out of it in first roll service, then put it into secondary roll service, then finally reserve status. Chief Eder thinks we can get another 15 years out of the vehicle.

Board Chair Bailey motioned to approve up to \$9,000 from contingency to repair 351. Board Clerk Collins seconded. There was no discussion on the motion. Vote was unanimously in favor. Motion carried. Board Clerk Collins asked if this was the oldest truck on our fleet. Much laughter ensued.

8. CALL TO THE PUBLIC

Michael Boone stated that he is a private investigator in the State of Arizona and he had some questions regarding an investigation he's been working on and he thinks only the Board can provide an answer.

Boone: I understand that Mr. Collins, Mr. Bailey and Mr. Berg are all former Kingman Fire people in one type of job or another there. Additionally, they have some ties to the union. I was wondering where I can find minutes of a meeting where the union got permission from the Board to put a contingency plan together with Kingman Fire Department in case this Board was disbanded. So I was wondering where would I locate those minutes? I could do a [unintelligible] request to get them. Who would I do that directly to? And if the Board was aware that contingency plan was put into place? And finally, the person I talked to at the time was Chris Simpson, and he's the one that told me during the interview that there was a plan put in place by the union, and I'm curious if the union talked to the NLRB, National Labor Relations Board, to discuss that condition with them like I've seen other unions do in other fire services.

Bailey: We're not allowed to actually discuss anything that's not on the agenda, so you can actually put it on another meeting agenda. I have no idea where you go for...I have no idea what the union does.

Boone: I'm looking for y'all's minutes, where y'all were involved in the process.

Bailey: Actually, I wasn't involved in any kind of a process. I have no idea what you're talking about.

Boone: So there's no plan to disband this District and turn it over to Kingman Fire?

Bailey: Not to my knowledge.

Boone: Thank you, Sir.

Bailey: For any other request, I guess you'd have to go to the union for that, if there was anything in their meeting.

Boone: Thank you.

Resident Arthur Garnica was the next speaker and provided his information.

Garnica: I just wanted to point out that Mike Collins quoted policy 4.3, and that's 2012, when you're going by 1999, so I think what you guys have done so far is illegal and I think it was illegal when you guys gave the executive session minutes to [Mohave County Deputy Attorney] Schoppman, because how did he know specifically what minutes he wanted, unless you guys told him. And that's pretty much it for right now. Oh! And I do have...I have a buddy that's an EMT and he told me about your guys' plan today, so I recorded this.

[**Mr. Garnica played a sound file on his cell phone which stated:** My name is Arthur Garnica, today is April 18, 2018. I observed Jim Bailey coming from the City of Kingman Fire Department, which I observed him do several times. I would like to bring it to the attention of the community and the Board that he don't hang around our fire department. And his plan...him and Mike Collins' plan to bring Carl Hays and Erik Berg on the Board, we don't want them. We want Jerry Lucero and Sue Wilkin. So I'm just letting you know about their conspiracy plot against Wayne...to get Wayne Eder out.]

Garnica: I just wanted to let you guys know that I do have friends in this town, and they have their fingers in everything.

Bailey: Anything else?

Garnica: No.

Director Lewis asked to speak.

Lewis: I gotta go to Washington and help the President, and so I'm going to resign my position and you'll have to get someone to take my place.

Bailey: Ok. So you have to do that on a future meeting agenda.

Collins: We just need a letter.

Bailey: Yeah, if you could just give us a letter of resignation.

Lewis: I can do that, you'll have it tomorrow.

Bailey: I guess just drop it off at the office.

Board Clerk Collins asked when the next Budget Committee meeting was. Chief Eder stated that next week is Grant week, so the week after would be better.

9. FUTURE AGENDA ITEMS AND STAFF TASKS - none

Northern Arizona Consolidated Fire District #1
Internal Memorandum

DATE: 17 April 2018
TO: Board of Directors
FROM: Dr. Wayne L. Eder, MFI, EFO, DBA, Fire Chief
SUBJECT: Fire Chief's Report – March 2018
COPY: File

TRAINING

Key Subjects Covered:

Emergency Medical Responder (Volunteers) **COMPLETE**
NFPA Driver Operator Pumper & Mobile Water Supply Apparatus (Paid FF and Volunteers) **COMPLETE**
Hazardous Materials Decontamination (Paid FF & Volunteers) **COMPLETE**
Haz Mat Incident Commander – Refresher (8 Hours) Battalion Chiefs; Captains; Engineers **COMPLETE**
Haz Mat Incident Commander – Initial (24 Hours) New Captains **COMPLETE**
Wildland Firefighter Refresher (4 Hours) ALL Personnel (Taught by ASFD) **COMPLETE**
Emergency Vehicle Operations (EVOC) New Drivers **COMPLETE**

Upcoming Training

Confined Space Operations (Paid and Volunteer)

RESPONSE INFORMATION

Response information is attached.

ANNUAL TESTING

Ladder and Portable Extinguisher testing completed. Hydrostatic testing continues on SCBA cylinders and E-312 air cylinders.

This incident is currently under investigation by staff to document in the event that further comments are made in order to protect the district from potential litigation.

APPARATUS

Current repairs in progress:

E-312 – Foam System (Hydrostatic test of air cylinders)

Northern Arizona Consolidated Fire District #1
Internal Memorandum

B-323 – Pump/Tank to Pump Repair PARTS RECEIVED

E-381 – Throttle Repair PARTS ON ORDER

E-351 – Rear axle shift, Great West preparing bid. UNIT OUT OF SERVICE

T-324 – Ladder Test and LOF complete. Test company recommends new tires and repairs. Will be discussed in separate section.

BR-353 – Brake light switch ordered

RUN CARDS

We are continuing to fine tune the districts run cards for responses. We are modifying several response areas to provide better coverage and tracking of resources. One issue in particular is Station 33. These resources are not being properly dispatched, and the result is a low tracking for these units. KFD is aware of the issue and is working with us to correct.

CLASS A FOAM

We received a pallet of Class A Foam to resupply our inventory. We used one pallet in the last year on fire responses.

SAFER GRANT

The SAFER Grant application is in process, I will update you at the next board meeting on status.


MLE



**FDID 9263 - Northern Arizona Consolidated Fire District
Monthly Summary - March 2018**

Dispatch 1:32 90%	Turnout 3:01 31%	Travel 7:12 53%	Travel ERF 11:35 88%	TRT 11:22 63%	TRT ERF 16:02 63%
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Incident Breakdown	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	2018 YTD	% of Total
Residential Structure Fire	9	5	4										18	1.8%
Commercial Structure Fire	0	1	0										1	0.1%
Vehicle Fire	3	3	0										6	0.6%
Brush Fire	5	10	22										37	3.6%
Dumpster Fire	1	1	3										5	0.5%
Other Fire	25	26	31										82	8.0%
Rescue/EMS Response	298	264	296										858	83.9%
Hazardous Condition Response	5	5	6										16	1.6%
Totals	346	315	362										1023	100%

Incidents by Time Block	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	2018 YTD	% of Total
0000-0500	53	50	56										159	15.5%
0600-1100	99	90	98										287	28.1%
1200-1700	115	107	103										325	31.8%
1800-2300	79	68	105										252	24.6%
Total	346	315	362										1023	100%

Performance by Day of Week	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	2018 YTD	% of Total
Sunday	45	38	48										131	12.8%
Monday	56	36	50										142	13.9%
Tuesday	58	50	40										148	14.5%
Wednesday	59	49	60										168	16.4%
Thursday	43	44	59										146	14.3%
Friday	46	54	54										154	15.1%
Saturday	39	44	51										134	13.1%
TOTAL	346	315	362										1023	100%

AMR Only	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	2018 YTD	% of Total
KFD	103	92	115										310	96.3%
NACFD	64	63	42										169	52.5%
PPFD	0	0	0										0	0.0%
Total All Stations	167	155	157										479	149%

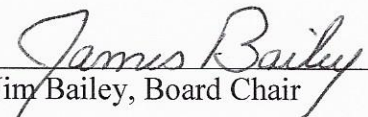
District Responses	EMS	Fire/HAZMAT	Mar 2018 Total	2018 YTD	%
District 31	177	36	213	571	55.8%
District 32	83	20	103	283	27.7%
District 33	2	0	2	15	1.5%
District 35	19	2	21	87	8.5%
District 36	2	0	2	5	0.5%
District 38	0	0	0	1	0.1%
District 39	3	0	3	8	0.8%
District 31A	1	1	2	7	0.7%
Highway	3	1	4	14	1.4%
Mutual Aid	5	5	10	26	2.5%
Out of District	1	1	2	6	0.6%
Total	296	66	362	1023	100%


Calls by Unit	EMS	Fire/HAZMAT	Mar 2018 Total	2018 YTD	%
B316	0	0	0	1	0.1%
B336	6	0	6	13	1.3%
B353	16	7	23	81	7.9%
B396	3	0	3	7	0.7%
F311	144	35	179	465	45.5%
F312	0	0	0	1	0.1%
F321	78	16	94	247	24.1%
F331	4	0	4	15	1.5%
F351	1	0	1	2	0.2%
F361	1	0	1	3	0.3%
F388	0	0	0	1	0.1%
F391	1	0	1	3	0.3%
T338	0	2	2	4	0.4%
Admin Units	0	6	6	11	1.1%
AMR Only	42	0	42	169	16.5%
MCSO Only	0	0	0	0	0.0%
TOTAL	296	66	362	1023	100%

10. ADJOURNMENT

Motion to adjourn by Board Clerk Collins, Seconded by Director Lewis. There was no discussion on the motion. Vote was unanimously in favor. Motion carried. Meeting adjourned at 6:31 P.M.

These minutes were prepared by Nikki Berry this 24th day of April, 2018.


Jim Bailey, Board Chair


Mike Collins, Board Clerk