

**MINUTES FOR REGULAR MEETING OF THE NORTHERN ARIZONA CONSOLIDATED
FIRE DISTRICT #1 GOVERNING BOARD
THURSDAY, JUNE 21, 2018**

The Governing Board of the Northern Arizona Consolidated Fire District #1 met in its regular meeting this 21st day of June, 2018, at 2485 Northern Avenue, in North Kingman (Kingman, AZ. 86409).

1. **CALL TO ORDER** -- The meeting was called to order by Chairman Baily at 6:04 p.m.
2. **PLEDGE OF ALLEGIANCE** -- Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** -- Board members present -- Chairman Bailey, Clerk Collins, Members Berg and Hays. One Board position remains vacant.
4. **APPROVAL OF MINUTES**

May 17, 2018 Regular Board Meeting
May 23, 2018 Special Board Meeting
May 31, 2018 Special Board Meeting

There being no corrections or additions from the membership to the minutes for May 17, 23 and 31, Chairman Bailey declared them approved as submitted.

5. REPORTS AND CORRESPONDENCE

A. Chief's Report

Chief King reviewed his report as provided in the Board packets.

B. Financial and Claims Report

There were no questions, comments, additions or correction regarding the financial reports for this month; Chairman Bailey declared the financial reports approved as presented.

C. Committee Reports

Chief King reported on the Budget Committee's progress which has resulted in the Budget presented for Public Hearing and approval at this meeting.

D. Correspondence and/or other information of importance

Chief King presented a letter from Farm Bureau insurance praising the investigative report of Mike Atchison regarding the recent fire at 2900 Snavelly.

6. PUBLIC HEARING -- BUDGET for Fiscal Year 2018-2019:

A. OPENING OF PUBLIC HEARING

Chairman Bailey declared the public hearing on the budget for Fiscal Year 2018-2019 and asked if any member of the public wished to speak.

B. CLOSING OF PUBLIC HEARING

As there was no one wishing to speak with regard to the budget presented, Chairman Bailey declared the Public Hearing closed.

- C. ACTION:** Board member Hays moved to adopt the budget for fiscal year 2018-2019 pursuant to RESOLUTION 2018-09. Board Clerk Collins seconded. The motion carried unanimously.

7. DISCUSSION AND POSSIBLE ACTION

A. Adoption of Resolution 2018-10 – Call for Elections

Attorney Wells explained the timeline for elections and the timeliness of Resolution 2018-10.

Board Clerk Collins made the motion to adopt Resolution 2018-10. Member Berg seconded. Motion carried unanimously.

B. Improving production, posting and preservation of Board meeting videos and minutes

After introducing Item 7.B, Chairman Bailey invited discussion regarding alternatives for improvement of posting meeting videos and minutes in the interest of transparency. Discussion ensued with direction from the Board for staff to study alternatives and report back at a later meeting.

C. Status of architectural and construction proposals for 2600 Northern

Chairman Bailey introduced this item by inquiring of staff whether and plans for renovation of 2600 Northern had been prepared or formalized. The Board was advised that the staff member who was working on the project was currently on vacation; he will be back by the next Board meeting and can bring everyone up to date then. After a brief discussion, Chief King was directed to put a committee together to proceed with the process toward renovation and report back at future meetings.

D. Search for and selection of firm to conduct Fire Chief recruitment

Chief King reported regarding his contacts with firms that had responded the last time. Ten of those eleven firms submitted proposals for the current search. Since the proposals were lengthy and quite involved, all Board members had been supplied copies so they could review them and come prepared to select one at a future meeting. Item 7.D was postponed with direction to staff to place on a future agenda.

E. Appointment to fill Board vacancy

Chief King reported that, as to Item 7.E, he had not been able to determine whether the former administrative staff had advertised the invitation for letters of interest as had been directed by the Board. Discussion ensued, after which the Board Clerk moved to advertise Board vacancy for one week and set a special meeting for July 10, 2018 at 6:00 p.m. The motion was seconded and carried unanimously.

F. Board workshop for orientation and formulation of bylaws

After discussion, Board member Hays moved to set a Board workshop for orientation and review of bylaws for 4:00 p.m. on July 19, 2018, before the regular meeting already scheduled at 6:00 p.m. Board member Berg seconded. The motion carried unanimously.

G. July AFDA Conference and 2018 AFDA Handbook

Staff was directed to check on the dates for AFDA Conference coming up in July.

8. CALL TO THE PUBLIC

Chairman Bailey announced, "Call to the Public." Two members of the public addressed the Board: Michael Boone and Arthur Garnica. At the conclusion, two Board Members addressed criticism that was directed at each, personally: Board Member Hays and Board Chairman Bailey.

9. BOARD MEMBER COMMENTS –

Board Clerk Collins asked that staff identify and report all capital improvements and also that staff be sure there is a licensed engineer involved in the process for renovation of 2600 Northern.

10. ADJOURNMENT

The meeting was adjourned with a motion, second and unanimous vote.

These minutes were prepared and posted by Shannon Koalska, June 26, 2018

Minutes approved at Regular Meeting of the Board on July 19, 2018


James Bailey, Board Chairman


Mike Collins, Board Clerk