

**MINUTES FOR SPECIAL MEETING OF THE NORTHERN ARIZONA CONSOLIDATED FIRE  
DISTRICT #1 GOVERNING BOARD  
Thursday, May 31, 2018**

The Governing Board of the Northern Arizona Consolidated Fire District #1 met in its regular meeting this 31st day of May 2018, at 2485 Northern Avenue, in North Kingman (Kingman, AZ. 86409).

1. **CALL TO ORDER** -- The meeting was called to order by Chairman Baily at 5:59 p.m.
2. **PLEDGE OF ALLEGIANCE** -- Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** -- Board members present -- Chairman Bailey, Clerk Collins, Members Berg and Hays. One Board position remains vacant.
4. **DISCUSSION AND POSSIBLE ACTION**

**A. PRELIMINARY ADOPTION OF BUDGET FOR FISCAL YEAR 2018-2019 AND CONFIRMATION OF JUNE 21, 2018 AS DATE FOR PUBLIC HEARING AND FINAL ADOPTION.**

Interim Chief King, along with Board Clerk Collins, presented and explained the preliminary budget. The tax levy will not be raised. The committee still needs to verify insurance, as well as PSPRS, costs to make sure enough is budgeted and there is some concern about what is going on with the airport. Discussion among the board ensued. Collins explained that the figures for 2017-18 FY are as of 5/16 and will be updated closer to the end of this fiscal year.

Mr. Hays moved for adoption of the preliminary budget; Mr. Collins seconded  
**Motion to preliminarily adopt the budget for fiscal year 2018-2019 carried unanimously.**

**B. PROPOSED LEGAL SERVICES AGREEMENT FOR 2018-2019**

Board Clerk Collins began the discussion:

COLLINS: As of the of the last meeting, we talked about it. I know we're in need of legal representation, so I reached out to Bill Whittington and also Charlotte Wells. Both of them are familiar with our department. Both have represented us, so you'll find both proposals in the packet.... We had to table it last meeting to get Charlotte Well's proposal printed out, so now you've got it.

BAILEY: Okay. Is there anything else?

HAYS: Question on Whittington's proposal...he wants a huge amount of information for him to review, apparently, regularly. Does he have any idea what that bill is going to run?

COLLINS: No, and one thing about Whittington, he prices us at an hourly rate...as we found, it runs potentially high. Charlotte's is based on a monthly basis ... it's based on a monthly fee so we can budget it solid.

HAYS: Can we uh ... I think it's going to be difficult to have two people doing the same job ...

COLLINS: Oh, yeah...

HAYS: We'll have to put a line in there somewhere on what Charlotte does and what he does. If he's overall attorney he's going to have to at least know what she does.

COLLINS: Yeah, and I mean, truthfully, I think we could go with one or the other and be alright. My opinion, obviously, I think Charlotte's a better choice for the District. She was here before. She's got a set fee to where, no matter what we encounter, uhm...

BAILEY: Arthur, you're going to have to sit down and quit distracting....please.

COLLINS: So, that would be uh...  
BAILEY: Don't do it again, your going to be removed. Sorry...  
COLLINS: We could go with one of them...one or the other. I think Charlotte brings the most value for the dollar.  
HAYS: And she's local.  
COLLINS: Yes.  
HAYS: Anybody else got an opinion?  
BERG: With the money we've been putting out, I think Charlotte would be the best pick.  
HAYS: Is there a problem with here not wanting to do all of it?  
COLLINS: No. Her agreement's in there. Like I said, if Bill's on an hourly basis and he has to drive up here, we're paying for that.  
BAILEY: When he drove up here, he was charging us for four hours ... he only charges one way but it's still four hours ... that \$800 just to drive here for a meeting.  
COLLINS: I definitely think it's imperative that we get legal representation.  
HAYS: I agree with that. But one of his provisions in there, he needs the right to talk to the Chief or board members or anybody else, you know, when he wants to make a phone call and he can sure run his bill up that way. Whether it's all justified ... it may be. I don't have a real solid opinion about this but I'm inclined to agree with Mike that we should give Charlotte the chance.  
BAILEY: Okay, we'll need a motion ... if you want to go with Charlotte, we'll need a motion to approve legal services of Charlotte Wells.  
COLLINS: I'll make a motion that we approve the legal services of Charlotte Wells for 2018-2019.  
HAYS: When will it start? Not 'til the next fiscal year?  
BAILEY: Starts June 1.  
HAYS: Oh, June 1<sup>st</sup>. Okay.  
BAILEY: I thought I saw that in there...yeah. Okay.  
HAYS: I second.  
BAILEY: We have a motion and a second to approve legal services of Charlotte Wells, for the service agreement for 2018 and 2019. Is there any other discussion? All in favor? All opposed?

**Motion to approve legal services agreement with Charlotte Wells for 2018-2019 carries unanimously.**

**4. BOARD MEMBER COMMENTS**

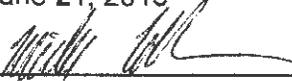
Chairman Bailey directed Chief King to, for the next meeting, bring to the Board a list interested firms to which the Board can outsource the selection of a new fire chief. Mr. Hays expressed his concern that Charlotte Wells begin work on updating the board policy manual.

**5. ADJOURNMENT** - There being no further business, a motion to adjourn was made at 6:15 p.m. by COLLINS, seconded by HAYS.

These minutes were prepared and posted by Shannon Koalska, June 11, 2018

Minutes approved at Regular Meeting of the Board on June 21, 2018

  
James Bailey, Board Chairman

  
Mike Collins, Board Clerk