

**MINUTES OF THE SPECIAL MEETING OF THE FIRE BOARD OF NORTHERN ARIZONA
CONSOLIDATED FIRE DISTRICT #1
WEDNESDAY, OCTOBER 10, 2018**

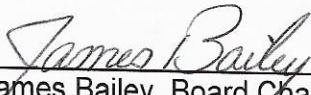
Special Meeting scheduled for 4:00 PM on October 10, 2018 was not held due to lack of Quorum.

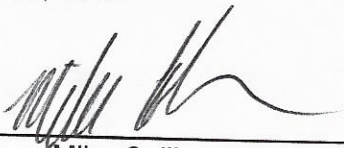
Special Meeting scheduled for 6:00 PM on October 10,2018

1. **CALL TO ORDER** - The meeting was called to order by Chairman Bailey at 6 p.m.
2. **PLEDGE OF ALLEGIANCE** - Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** - Board members present – Chairman Bailey, Clerk Collins, Members Berg, and Bryant.
4. **DISCUSSION AND POSSIBLE ACTION** -
 - D. Review and possible acceptance of NACFD Human Resource Manual
Brenda Tranchina gave a brief presentation of the Human Resource Manual and answered questions by several Board Members. After a brief discussion, Board Member Bryant made a motion to adopt NACFD Human Resource Manual, seconded by Board Clerk Collins. Motion carried by unanimous votes.
 - F. Discussion of Fire Chief recruitment process
Brenda Tranchina provided update on Chief recruitment process. She has assessment center/evaluation scheduled for October 25,2018. After brief discussion, a special meeting has been scheduled for said date at 3:00 PM.
 - A. Acceptance of Charlotte Wells' resignation as NACFD Legal Counsel.
Motion made by Board Clerk Collins and seconded by Board Member Bryant. Motion carries by unanimous votes.
 - B. Retention of Legal Services and Counsel to represent NACFD
Interim Chief King gave a brief presentation on the contract from Bill Whittington. After brief discussion motion made by Board Clerk Collins and seconded by Board Member Berg to accept his contract for NACFD legal counsel. Motion carries by unanimous votes.
 - C. Review and possible acceptance of a bid for providing engineering plans for 2600 Northern.
Interim Chief King gave a brief presentation on the bids received. After brief discussion a motion was made by Board Clerk Collins to accept the bid from Marsh & Associates and seconded by Board Member Bryant. Motion carries by unanimous votes.
 - E. Discussion only: NACFD Board Policy Manual.
Interim Chief King gave a brief presentation of Board Policy Manuals. Manuals were presented to the Board for review.
5. **BOARD MEMBER COMMENTS** - Nothing to report
6. **ADJOURNMENT** - The meeting was adjourned at 6:14 p.m.

These minutes were prepared and posted by Shannon Koalska, October 15, 2018

Minutes approved at Regular Meeting of the Board on October 18, 2018


James Bailey, Board Chairman


Mike Collins, Board Clerk