

NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE NORTHERN ARIZONA FIRE DISTRICT

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Northern Arizona Fire District (NAFD) Governing Board and to the general public that the NAFD Governing Board will hold a regular meeting open to the public on **Thursday, April 17, 2025, at 9:00 a.m.** at the Northern Arizona Fire District Administration Building located at 2600 E. Northern Ave, Kingman, Arizona 86409. The public will have physical access to the meeting place at 8:45 a.m. The Governing Board may vote to go into executive session for legal advice pursuant to ARS 38-431.03(A)(3) for discussion or consultation for legal advice with the attorney for the district regarding any agenda item.

AGENDA

1. Call to order
2. Pledge of allegiance
3. Roll call of board members
4. Call to the public – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H) *Anyone who wishes to speak during this portion of the meeting must sign up to speak prior to the start of the meeting and indicate which discussion item they are addressing. When called, they must identify with the record by clearly stating his/her name and address and shall be limited to one opportunity to speak for no more than two (2) minutes. Members of the Board shall not comment or interact and shall not discuss or take legal action on matters raised during the Call to the Public. Any Board comment must be reserved for the conclusion of the Call to the Public and be limited to directing staff to place an item on a future meeting agenda or directing staff to report back to the Board in writing or to briefly respond to criticism made by those who have addressed the public body during the Call to the Public.*
5. Approval of minutes ~ Consent Agenda
 - A. Regular Board Meeting Minutes for March 20, 2025
 - B. Executive Session Meeting Minutes for March 20, 2025
6. Reports and correspondence
 - A. **Chief's Report:** *The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*
 - Operations report
 - District properties & equipment
 - Meetings Attended
 - Training
 - Projects in the Works
 - Correspondence
 - Anniversaries

7. BUSINESS: Public wishing to speak on agenda items must sign in on the call to the public log prior to the start of the meeting.

A. Review, discussion and possible action on approval of Fiscal Year 23/24 Audit.

B. Review, discussion, and possible action to go into Executive Session: The Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters and pursuant to A.R.S. §38-431.03(A)(3) for legal advice regarding discrepancies in paid leave accruals and overtime pay and policy changes.

C. Review, Discussion and Possible Action on personnel matters regarding discrepancies in paid leave accruals and overtime pay.

D. Review, Discussion, and Possible action to revise the following policies in the HR Policy:

Table of Contents Page

Section 2:

2 – 028 Use of Telephone & Cellular Phones

Section 3:

3 – 001 Compensation Administration

3 – 004 Timekeeping Requirements

3 – 008 Work Schedules (Administrative or Non-Shift Suppression)

3 – 010 Promotions

3 – 012 Shift Trades

Section 4:

Table of Contents

4 - 001 General Benefits

4 - 002 Holidays

4 - 003 Paid Time Off (PTO)

4 - 004 Extended Leave

4 - 005 Extended Leave Donation

4 - 006 Earned Paid Sick Time

4 - 008 Other Insurances: Life, LTD, AD&D, Cancer

4 - 013 Workers' Compensation

4 - 015 Pregnancy and Pregnancy-Related Medical Conditions

4 – 016 Family Medical Leave Act

4 - 017 Personal Leave

4 - 018 Bereavement Leave

4 - 019 Jury Duty / Court Appearance

4 - 020 Military Leave

4 - 021 Educational Assistance

4 - 022 Travel and Per Diem Reimbursement

4 – 023 Employee Assistance Programs

E. Review, discussion, and possible action of approval of the March financial report

- F. Review, discussion, and possible action on cancellation of credit card issued to Megan Dropulic through National Bank of Arizona card number ending #2691.
- G. Review, discussion and possible action on quote from Meza's Concrete Construction Inc to repair the concrete parking lot at station 31.
- H. Review, discussion and possible action on quote from Emergency Vehicle Repair LLC to replace the engine in Battalion 3; 2019 Chevrolet Tahoe.
- I. Review, discussion and possible action regarding Intergovernmental Agreement (IGA) between GVFD and NAFD for Emergency Response Services for Chloride; approval of resolution regarding same.

8. Announcements

9. Adjournment

Agenda prepared by: Mindy Kindelberger

Date: 04/15/2025

Agenda posted by: Mindy Kindelberger

Date/Time: 4/15/25 8:00 A.M.

Supporting documentation and background material for agenda items may be reviewed or obtained at the Northern Arizona Fire District located at 2600 E Northern Avenue, Kingman, Arizona, during regular business hours.

The Northern Arizona Fire District endeavors to ensure accessibility of all their programs, facilities, and services to all people with disabilities. If you need reasonable accommodation, please contact Northern Arizona Fire District at (928) 757-3151. Please make any request for accommodation as early as possible.