MINUTES OF THE SPECIAL MEETING OF GOVERNING BOARD OF THE NORTHERN ARIZONA FIRE DISTRICT
Tuesday, October 7th, 2025

The Governing Board of the Northern Arizona Fire District met on this 7th day of October 2025, at 9:30 a.m. for its special meeting at the Fire Administration Building at 2600 E. Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bryant at 9:30 a.m.
2. **ROLL CALL OF BOARD MEMBERS**-Director Bailey, Clerk Bell, and Chairman Bryant were present in person. Director Bonnee was present by Zoom. Director Collins was absent.
3. **PLEDGE OF ALLEGIANCE**-Clerk Bell leads the pledge of allegiance
4. **CALL TO THE PUBLIC** – Members of the public wishing to address the Board on any matters related to the district are asked to please sign in on the call to the public log prior to the start of the meeting. Members of the public addressing the Board must state their name.

    A. Possible Executive Session for Legal Advice – Pursuant to A.R.S. Sec. 38-431.03(A)(3) the Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for the District regarding next steps for selection of interim fire chief including process for conditional offer of employment.
    NOTE: Pursuant to A.R.S. Sec. 39-431.03(C), executive sessions are confidential.
        - Motion made by Director Bonne to move into Executive Session. Seconded by Director Bailey. All in favor, motion carried unanimously.

✓ Executive Session starts at 09:31am
✓ Executive Session ended at 10:14am

    B. Review, discussion, and possible action to determine next steps in the selection and hiring process including possible direction to issue conditional offer of employment.
        - Clerk Bell motions to direct the Chairman to make a conditional offer of employment to the candidate chosen and to direct Administrative Assistant Bancroft to contact the chosen candidate collect fingerprints and send them in for a background check. Seconded by Director Bonnee. All in favor, motion carried unanimously.
            - Director Bailey directs Admin Assistant Rebekah to put on the agenda for the next regular board meeting to

discuss possibly moving the regular board meetings to a different time.

C. Review, discussion, and possible action to set special meeting to address next steps in hiring an Interim Fire Chief including possible setting special meeting to finalize offer of employment.
   - No action taken on this item. No special meeting needed.

5. ADJOURNMENT

- Clerk Bell motions to adjourn, seconded by Director Bailey. All in favor, motion carried unanimously, and the meeting was closed at 10:20am.

MINUTES prepared by: Rebekah Bancroft Date
(This is a working draft until board approval) Approved: 10/09/2025

DRAFT

John Bryant, Board Chairman Jim Bell, Board Clerk