

**MINUTES OF THE SPECIAL MEETING OF GOVERNING BOARD OF THE
NORTHERN ARIZONA FIRE DISTRICT**

Wednesday, September 3, 2025

The Governing Board of the Northern Arizona Fire District met on this 3rd day of September 2025, at 9:00 a.m. for a special meeting at the Fire Administration Building at 2600 E. Northern Avenue, Kingman, Arizona.

- 1. Call to Order** – The meeting was called to order by Chairman Bryant at 9:00am.
- 2. Roll Call of Board Members** – Board members present were Chairman John Bryant, Clerk James Bell, Director Mike Collins and Director Tim Bonnee. Director Jim Bailey appeared on Zoom.
- 3. Pledge of Allegiance**–led by Clerk Jim Bell
- 4. BUSINESS** – Public wishing to speak on agenda items must sign in on the call to the public log prior to the start of the meeting.
 - A. Discussion and possible action regarding: Salary, job duties, wages, benefits, time frames, and other factors for interim Fire Chief recruitment and selection process.
 - The board agrees to discuss these items in the Special meeting for September 9th, 2025 at 9:00. No action.
 - B. Discussion and possible action regarding: Contract with company/consultant to provide services to facilitate recruitment and selection of Interim Fire Chief.
 - Legal Donna Aversa (who appeared by Zoom) invited Warren Merrit and Sonja from Prothman to present a proposal to aid NAFD in finding and vetting an interim Firechief. The board was also presented with a resume with a possible candidate. Donna suggests that it would be good to focus on an interim placement and to do that through Prothman so that all the applicants are vetted equally.
 - Discussion: Director Bailey states that he would like to keep the position open to local talent. Donna suggests that the resume submitted by Prothman could offer a quick solution for an interim Firechief while the Board takes a little more time searching for the permanent Firechief. Warren Merrit gave an overview of the resume for interim Chief that was presented to the board. Warren also states that Prothman can create a link from our website straight to Prothman to vet new applicants.
 - Clerk Bell makes a motion to set a special meeting for Tuesday, September 9th, 2025 at 9:00 am to review Prothmans proposal for advertisement and/or filtering of the fees. Director Collins seconds. Motion passed unanimously.
 - C. Discussion and possible action to determine next steps in light of termination of Shared Services and Fire Chief Services IGA's.

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- The Board agrees that this item was covered in discussion in item 4B.
No action.

5. ADJOURNMENT

- Clerk Bell motioned to adjourn the meeting. Director Bailey seconded the motion. All in favor, motion carried unanimously. Chairman Bryant adjourned the meeting at approximately 10:23am.

MINUTES prepared by: Rebekah Bancroft
(This is a working draft until board approval)

Date: 09/11/2025
Approved:

John Bryant, Board Chairman

Jim Bell, Board Clerk