

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE  
NORTHERN ARIZONA FIRE DISTRICT  
THURSDAY, MAY 19, 2022**

The Governing Board of the Northern Arizona Fire District met this 19th day of May 2022, at 6:00 p.m. for its regular monthly meeting at the Fire Administration Building at 2600 E Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present were Chairman Jim Bailey, Director John Bryant, Director Mike Collins, Director Sue Wilkin, and Director Sue Brown.
4. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H)
5. **APPROVAL OF MINUTES** – Chairman Bailey moved to approve the consent agenda containing the following minutes as submitted. Seconded by Director Wilkin.  
Regular Meeting minutes of April 21, 2022.  
Passed by unanimous decision.
6. **REPORTS AND CORRESPONDENCE**
  - A. Chief's Report – Chief Hoke gave his report in accordance with his memorandum and the Monthly Performance Report, both in the board packet.
  - B. Financial Report – No discussion.
  - C. Correspondence – No correspondence.
7. **DISCUSSION AND POSSIBLE ACTION RE:**
  - A. **Approval of the April Financial Report.** Director Bryant made the motion to approve the April financial report as submitted. Director Brown seconded the motion. There were no questions or comments. Passed by unanimous decision.
  - B. **Discussion and possible adoption of Resolution 2022-002 approving and authorizing the IGA with Golden Valley Fire District for Emergency Response Services.** Chief Hoke stated to the Board that this IGA is duplicate of the existing IGA with Golden Valley Fire District, only change is rate increase based on increased assessed value of Chloride Domestic Water Improvement District. Director Collins made motion to approve the adoption of Resolution 2022-002 approving IGA with GVFD. Seconded by Director Wilkin. No Discussion. Passed unanimously.
  - C. **Adoption of Resolution 2022-003 Declaring two vacancies on the Board for 2022 and Call for Elections.** Chairman Bailey made motion to adopt Resolution 2022-003 declaring two vacancies on the Board for 2022 Call for Elections. Seconded by Director Collins. No Discussion. Passed unanimously.



- D. Discussion and Possible Adoption of Resolution 2022-004: Line of Credit through the Mohave County Treasurer's Office.** Chief Hoke stated to the Board that the Mohave County Treasurer's Office contacted the District if interested in renewing the Line of Credit. Chairman Bailey made motion to adopt Resolution 2022-004 Line of Credit through the Mohave County Treasurer's Office. Seconded by Director Wilkin. No discussion. Passed unanimously.
- E. Discussion and preliminary adoption of FY 2022-2023 Budget for posting and publication.** The Board was provided with four documents that compared FY 22-23 and FY 23-24 budget side by side with a tax rate of currently at 3.12% and a tax rate at 3.375%. Chief Hoke recommends the Board go with tax rate of 3.375% due to significant number of changes with expenses going up, fuel, maintenance supplies, etc. Chairman Bailey made motion to preliminary adopt FY 2022-2023 budget at tax rate 3.375% for posting and publication. Seconded by Director Wilkin. The motion passed with Directors Bailey, Wilkin, Bryant and Brown voting in favor and Director Collins voting against. Chairman Bailey made motion to set Public Hearing on June 16<sup>th</sup>, the next Regular Meeting. Seconded by Director Collins. No discussion. Passed unanimously.
- F. Discussion and possible adoption of Resolution 2022-005 approving District fee schedule.** Chairman Bailey made motion to approve adoption of Resolution 2022-005 approving District fee schedule. Seconded by Director Bryant. No discussion. Passed unanimously.
- G. Discussion and possible action for price increase for Two Custom Pumpers and lease options.** Chief Hoke stated the price increase of \$24,328.00 is due to adding an EMS cabinet where this is a climate-controlled atmosphere, high intensity headlights, and air conditioning to the apparatus. Approval of prepayment will save the District \$12,000.00 total. Chief Hoke encourages the Board to lease both apparatus. Chairman Bailey made motion to approve price increase for Two Custom Pumpers and lease options to include both apparatus being leased instead of purchasing one out right. Seconded by Director Bryant. The motion passed with Directors Bailey, Wilkin, Bryant and Brown voting in favor and Director Collins voting against.
- H. Discussion and possible approval for sale of E-311R.** E-311R is a Reserve Engine and is no longer valuable for the District. Chief Hoke recommended sale of the engine. Chairman Bailey made motion to approve sale of E-311R. Seconded by Director Wilkin. No discussion. Passed unanimously.
- I. Possible executive session for legal advice.** The Board may vote to go into executive session pursuant to ARS Sec. 38-431.03(A)(3) for discussion or consultation for legal advice with the attorney for NAFD regarding Fire Chief employment contract. Director Wilkin made motion to go into executive session for the two items on agenda for legal advice. Seconded by Director Brown. Passed unanimously. Executive Session started at 6:34 pm.
- J. Possible executive session for legal advice.** The Board may vote to go into executive session pursuant to ARS Sec. 38-431.03(A)(3) for discussion or consultation for legal advice with the attorney for NAFD regarding contract buy out with Western Fire Chief's Association.

The Board returned from Executive Session at 6:58 pm.

Chairman Bailey admonished the board that executive sessions are confidential pursuant to A.R.S. § 38-431.03(C).

**K. Discussion and possible action regarding NAFD Fire Chief employment contract.**

Chairman Bailey stated Chief Hoke has expressed interest in employment for full time NAFD Fire Chief to the Board. A Special Meeting will be held for an evaluation of Chief Hoke and how things have gone so far for the District.

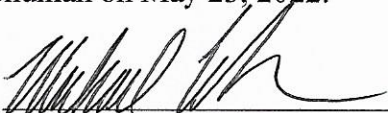
**L. Discussion and possible action regarding contract buy out with Western Fire Chief's Association.** No action taken on item.

8. **ANNOUNCEMENTS** – No discussion.

9. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting and Director Collins seconded it. Passed by unanimous decision. Motion carried. The meeting was adjourned at 7:04 p.m.

These minutes were prepared and posted by Paris Schuman on May 23, 2022.

  
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James Bailey, Board Chairman

  
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Mike Collins, Board Clerk