

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE
NORTHERN ARIZONA FIRE DISTRICT
THURSDAY, MAY 20, 2021**

NOTICE: Due to Coronavirus/COVID-19, Arizona Executive Order #2020-18, and CDC recommendations on social distancing, the building is closed to the public and this meeting will be conducted electronically. Members of the public may call in to hear the live audio by joining the Zoom meeting. Public comment or audio is not allowed during the meeting and attendants are to listen only, per the guidance published by the Attorney General for the State of Arizona.

The Governing Board of the Northern Arizona Fire District met via Zoom from remote locations this 20th day of May 2021, at 6:00 p.m. for its regular monthly meeting. The Zoom meeting website, meeting phone number and meeting ID were all listed on the Agenda that has been provided and posted.

1. **CALL TO ORDER** – The meeting was called to order by Board Chairman Jim Bailey at 6:00 p.m.
2. **ROLL CALL OF BOARD MEMBERS** – Board members present: Board Chairman Jim Bailey, Director John Bryant, Director Mike Collins, Director Sue Wilkin, and Director Sue Brown, were all present via Zoom from remote locations.
3. **APPROVAL OF MINUTES** (for approval by unanimous consent after corrections/additions)
Chairman Bailey moved to approve the Regular Meeting minutes of April 15, 2021 and the Special Meeting minutes of May 11, 2021, as submitted. Director Wilkin seconded the motion. There were no questions or comments. Passed by unanimous decision. Motion carried.
4. **REPORTS AND CORRESPONDENCE**
 - A. Chief's Report – Chief Rhoades gave his report in accordance with his memorandum and the Monthly Performance Report, both in the board packet.
 - B. Financial Report – No discussion
5. **DISCUSSION AND POSSIBLE ACTION RE:**
 - A. **Approval of the April Financial Report.** Director Wilkin asked when this was done, was Valle Vista leaving taken into consideration? Chief Rhoades responded that he thought she might be talking about the actual budget, and no, he did not account for that and he could address that later when we get to the budget. Director Wilkin added, as a heads up, they are planning on it and they are planning on it being done by October. Chairman Bailey said we will address it at that time. Director Collins clarified that we are talking about the financial report and are off topic. A motion was made by Director Collins to approve the April financial report as written. Chairman Bailey seconded the motion. There were no questions or comments. Passed by unanimous decision. Motion carried.
 - B. **Discussion and possible Adoption of Resolution 2021-001 adopting and approving the Line of Credit Loan with the Mohave County Treasurer's Office.** Chief Rhoades explained that this was the same thing we did last year and one we received our taxes in September and October, we just canceled it and didn't use it. Chairman Bailey made the motion to adopt Resolution 2021-001 adopting and approving the Line of Credit loan through the Mohave County Treasurer's office. Director Bryant seconded the motion. There were no questions or comments. Passed by a majority vote. Three (3) yes votes and two (2) no votes from Director Brown and Director Collins. Motion carried.

- C. Discussion and possible adoption of Resolution 2021-002 approving and authorizing the IGA with the City of Kingman for Dispatch Services.** Chief Rhoades said this is our two-year renewal for dispatch services. Chairman Bailey made the motion to adopt Resolution 2021-002 approving and authorizing the Intergovernmental Agreement with the City of Kingman for Dispatch Services. Director Collins seconded the motion. There were no questions or comments. Passed by a majority vote. Four (4) yes votes and Director Bryant abstaining from vote, due to conflict of interest. Motion carried.
- D. Discussion and possible adoption of Resolution 2021-003 approving and authorizing the IGA with Golden Valley Fire District for Emergency Response Services.** Chairman Bailey stated this will be a real plus for the community out there. Chairman Bailey made the motion to adopt Resolution 2021-003 approving and authorizing the Intergovernmental Agreement with Golden Valley Fire District for Emergency Response Services to the Chloride community. Director Collins seconded the motion. There were no questions or comments. Passed by unanimous decision. Motion carried.
- E. Discussion and preliminary adoption of FY 2021-2022 Budget for posting and publication.** Chief Rhoades sent out a memo to each board member due to the large amount of information to over, included it in the board packet, and then went over the memo. Chief stated, to answer the earlier question, did I account for Valle Vista leaving the District, no. When it happens, we will adjust it from there. Director Wilkin said the reason she brought that up is because tentatively, the plan is to be out of here by October. Donna Aversa stated that the way the tax levy is, it likely will not affect the District's tax levy until the next fiscal year. Chairman Bailey asked to put an item on the next agenda regarding this, if they do leave the district, how do we go about that this fiscal year. There was a discussion of raising the tax levy from 3.123% to 3.25%. Director Collins stated that it is hard for him to ask for more money when we are saving money. If we were struggling to stay open, that would be another issue. Chairman Bailey made the motion to approve the preliminary adoption of FY 2021-2022 Budget at the current tax rate of 3.12% for posting and publication. Director Collins seconded the motion. There were no questions or comments. Passed by unanimous decision. Motion carried.
- F. Discussion and possible approval of Change Order amount with Precise Builders for the remodel of 2600 Northern Ave.** Chief Rhoades explained this is for work that has already been completed. Chairman Bailey asked about the \$100/day owed to the District from the contractors if they go past the March 1 deadline, as outlined in the contract. Chief Rhoades said he would have to review the contract; he was not aware of this. Chairman Bailey made the motion to approve the change order amount with Precise Builders for the remodel of 2600 Northern Ave, for the amount of \$10,333.62. Director Bryant seconded the motion. Director Collins asked if this was something we should table since this could be a different change order if there are liquidated damages. It could be tabled until the next meeting. Donna Aversa said that was a good point to raise however, what would change, would be the net amount. The change order itself would not change but depending on what the contract says, that would change the net amount. Passed by a majority vote. Four (4) yes votes to one (1) no vote from Director Wilkin. Motion carried.
- G. Discussion of the IGA with the City of Kingman for Management Services.** Chief Rhoades asked what the board would like to do, the contract with the City is up June 30. He would like to wait on the results of the feasibility study, so he suggested we do an extension up to six months in order to get the feasibility study back, analyze it, get the boards discretion and the City's discretion on how we would like to proceed with management services. He would like to develop an extension of six (6) months with the same rates, etc. He could have this to the board by the next

meeting for board approval, which would be before June 30. Chairman Bailey said that would be fine with him and asked if anyone else had any questions. There were no other questions.

6. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H).

Call to the public has been suspended due to the guidance of the Center for Disease Control (CDC) and the recommendation and approval of the Attorney General’s Office, letter dated March 13, 2020, due to the impact of the COVID-19.

Public comments can still be submitted by the public in writing – including your name and address – to the NAFD Fire Administration office either through email, dropped off at the Admin office, or by mail. Comments must be received by 9:00 am on the morning of the meeting. All comments will be shared with the Board of Directors and made a part of the public record. Members of the public are welcome to watch or listen to the meeting via Zoom.

No comments were received.

7. **ANNOUNCEMENTS** – There were no announcements.
8. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting and Director Collins seconded it. Passed by unanimous decision. Motion carried. The meeting was adjourned at 6:40 p.m.

These minutes were prepared and posted by Rhonda Johnson on May 24, 2021.


James Bailey, Board Chairman


Mike Collins, Board Clerk