

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE  
NORTHERN ARIZONA FIRE DISTRICT  
THURSDAY, AUGUST 15, 2024**

The Governing Board of the Northern Arizona Fire District met this 15th day of August, 2024, at 6:00 p.m. for its regular monthly meeting at the Fire Administration Building at 2600 E Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present were Chairman Jim Bailey, Director John Bryant, and Director Sue Brown. Director Tim Bonnee and Director Mike Collins were absent.
4. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H).
5. **APPROVAL OF MINUTES** –
  - Approval of Regular Meeting Minutes of July 18, 2024
  - Approval of Special Meeting Minutes of July 23, 2024
    - Director Bryant motioned to approve the consent agenda meeting minutes.
    - Director Brown seconded. All in favor, motion carried.
6. **REPORTS AND CORRESPONDENCE**
  - A. Chief's Report – Chief Dallman gave his report in accordance with his memorandum and Chief Cunningham provided the Monthly Performance Report, both in the board packet.
  - B. Financial Report – No discussion.
  - C. Correspondence – Carl Shanholtzer expressed gratitude and offered praise for the professionalism shown by our responding crew at the 4775 Van Nuys alley fire on July 21, 2024.
7. **DISCUSSION AND POSSIBLE ACTION RE:**
  - A. **APPROVAL OF JULY FINANCIAL REPORTS**
    - No Discussion
      - Chairman Bailey motioned to approve the financial reports as listed.
      - Director Bryant seconded. All in favor, motion carried.
  - B. **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON KINGMAN HYDRANT MAINTENANCE IGA AND RESOLUTION REGARDING SAME.**
    - Chief Cunningham explained that, while we've already approved the cost of hydrant maintenance in the budget for this fiscal year, Kingman Fire Department needs signatures of approval from the governing board on both the Hydrant Maintenance IGA as well as Resolution 2024-004. Attorney Donna Aversa further explained that some rewording was necessary to ensure the IGA was consistent throughout the document.
      - Chairman Bailey motioned to approve the IGA and Resolution 2024-004.
      - Director Bryant seconded. All in favor, motion carried.
  - C. **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON RENEWING THE LEASE ON OUR SHARP PRINTER.**
    - Rather than opt in for any leasing option provided to the district, Chief Cunningham proposed NAFD buyout the Sharp printer we have currently. He explained that the printer is relatively new, having only about 8,500 copies that have passed through it, and that owning

the appliance outright makes more fiscal sense than continuing to spend approximately \$280 a month for the lease and anywhere from \$100-\$300 every three months on what they charge us per-page, per-color or black and white copy. The price to buyout the current Sharp unit would be \$2,253.27.

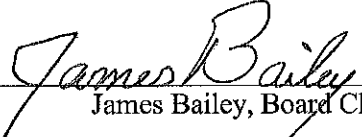
- Chairman Bailey motioned to approve the buyout option for NAFD's Sharp printer.
- Director Bryant seconded. All in favor, motion carried.

**8. ANNOUNCEMENTS** – No announcements.

**9. ADJOURNMENT** –

- Chairman Bailey motioned to adjourn at 6:16 p.m.
- Director Brown seconded. All in favor, motion carried.

These minutes were prepared and posted by Emily Byrne on August 19, 2024.

  
James Bailey, Board Chairman

  
Susan Brown, Board Clerk