

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF  
NORTHERN ARIZONA CONSOLIDATED FIRE DISTRICT #1  
THURSDAY, JUNE 20, 2019**

The Governing Board of the Northern Arizona Consolidated Fire District #1 met this 20<sup>th</sup> day of June 2019, at 6:00 p.m. for its regular meeting, at 2485 Northern Avenue in Kingman, AZ 86409.

1. **CALL TO ORDER** – The meeting was called to order by Board Member Berg at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Board Member Berg led the Pledge of Allegiance
3. **ROLL CALL OF BOARD MEMBERS** – Board members present – Board Member Berg, Board Member Bryant and Board Member Wilkin. Board Chairman Bailey was present by phone, in and out of the meeting, due to poor cell phone service.
4. **BADGE PINNING OF NEW EMPLOYEES** – New Fire Fighters pinned: Joseph Baca, by his wife; Kenneth Cameron, by his daughter; and Matthew Pagliero, by his mother. Chief King led them in the swearing in of the Oath of Office.
5. **APPROVAL OF MINUTES** (for approval by unanimous consent after corrections/additions)  
The motion was made by Board Member Wilkin and seconded by Board Member Bryant to approve the May 16, 2019 Regular Meeting Minutes as submitted. Passed by unanimous decision. Motion carried.

6. **REPORTS AND CORRESPONDENCE**

A. Chief's Report

Interim Chief King reviewed the monthly statistics: 335 calls in May; fire prevention statistics: 42 burn permits, 15 business inspections, 1 Knox Box and working on the alleyway abatement – should be completed tomorrow. Vehicles: E-312 replaced tires; E-331 replaced tires; E-341 ordered fuel solenoid, waiting for the part; E-321 repaired the DEF system, adjusted brakes and re-flashed computer; 1992 GMC water tender was sold for \$10,000, there's a 10% commission with Firetrucks Unlimited, leaving a net of \$9,000, it left here two days ago, now in Colorado; 1980 Mack water tender final bid on Deals.gov was \$4,510.00 and the bidder has 10 days from the close of auction to pay and pick up the vehicle. Staffing: Northern Arizona Consolidated Fire District #1 is at full staffing except for the Fire Chief and the Fire Prevention Specialist positions. We have 3 POC approved for employment. Equipment: the SCBA should arrive within 30 days and the PPE were ordered and should arrive in mid-August. (We are starting to receive the PPE.)

Training: Battalion Chief Scott is working directly with the KFD Training Officer to develop 3<sup>rd</sup> quarter MCS and Blue Card sets and reps; MAG 400, course in Bullhead in July and we are sending 3; Fire Core, annual online training, in process of building the program to mirror the KFD program.

B. Financial Report

Chief King explained we have only one month left to report in FY2018-2019, we're at the end of the budget. We're going to roll over about \$1.6 million. There were no questions on the financial reports.

C. Progress/Committee Reports

1. 2600 Northern Renovations. The Building Committee met with Rosco Construction to go over the design concepts and discuss cost saving measures, where applicable. Rosco then met with Marsh and Associates for value engineering. Marsh and Associates are amending the engineered plans for cost savings to resubmit to Mohave County Developmental Services. Rosco and Marsh and Associates are going to go over the issues with the front awnings. Chief King is hoping to have a bid to submit to the Board shortly. A question was raised by Board Member Wilkin regarding her hearing that the plans were not approved by the County. Chief King clarified that the plans are with Willdan, the company the County sent them to in order to go over the plans. They are the ones who can approve the plans. We submitted them to the County, then the County sent them to Willdan. Willdan has some questions with the awnings and are working with the engineer on this matter. A second question by Board Member Wilkin was, if there are deficiencies in the plans, do we have to pay Marsh for those changes to be corrected? Chief King explained there are no additional charges to make any changes, it is including in the price of the plans. It is common that plans are sent back to the architect and engineer to redo and resubmit.

**7. PUBLIC HEARING – BUDGET FOR FISCAL YEAR 2019-2020**

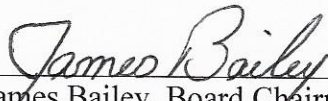
- A. Motion was made by Board Member Bryant and seconded by Board Member Wilkin to open the public hearing. Passed by unanimous decision. Motion carried. There was no discussion.
- B. Motion was made by Board Member Bryant and seconded by Board Member Wilkin to close the public hearing. Passed by unanimous decision. Motion carried.
- C. Motion was made by Board Member Bryant to approve Resolution 2019-005 adopting the fiscal year 2019-2020 budget and seconded by Board Member Wilkin. Passed by unanimous decision. Motion carried.


**8. DISCUSSION AND POSSIBLE ACTION RE:**

- A. Approval of May Financial Report. There was no discussion. Motion was made by Board Member Bryant and seconded by Board Member Wilkin to approve the May financial report as submitted. Passed by unanimous decision. Motion carried.
- B. Certification of FY 2019-2020 Budget. Motion was made by Board Member Wilkin to approve the certification of the fiscal year 2019-2020 budget and seconded by Board Member Bryant. Passed by unanimous decision. Motion carried.
- C. Sue Wilkin respectfully requested the following items be on the Agenda for the 6-20-2019 meeting: 1. “E-311 out of District and used for personal conveyance” and 2. “Administration office hours.” Chief King informed the Board members of the letter from the Fire District Legal Counsel, William Whittington, and that he wants to discuss this in executive session before discussed in an open meeting. The motion was made by Board Member Wilkin and seconded by Board Member Bryant to table the discussion of Item C 1 & 2 for the next meeting on July 18, 2019. Passed by unanimous decision. Motion carried.

9. **CALL TO THE PUBLIC** – Marie Veraat spoke regarding the Bee and Snake Abatement Flyer that was posted in Valle Vista stating that most of numbers are no good. She said most of these businesses are in Golden Valley. Chief King said he thought the numbers were good and he would do his due diligence to correct and update the list.
10. **BOARD COMMENTS AND ANNOUNCEMENTS** – Board Member Wilkin informed the Board and the public that the Family Dollar stores are taking donations from their customers for water bottle donations for our fire fighters – in our fire district only. This is something they are doing on their own and is greatly appreciated.
11. **ADJOURNMENT** – Board Member Bryant moved to adjourn the meeting and Board Member Wilkin seconded it. The meeting was adjourned at 6:26 p.m.

These minutes were prepared and posted by Rhonda Johnson, June 25, 2019

  
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James Bailey, Board Chairman

  
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Mike Collins, Board Clerk