

**MINUTES OF THE SPECIAL MEETING OF THE NORTHERN ARIZONA FIRE DISTRICT
GOVERNING BOARD
THURSDAY, JULY 29, 2021, 1:00 PM**

The Governing Board of the Northern Arizona Fire District met this 29th day of July 2021, at 1:00 p.m. for a special meeting, at 2600 E Northern Avenue in Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Jim Bailey at 1:00 pm.
2. **PLEDGE OF ALLEGIANCE** – The pledge was led by Chairman Bailey.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present: Chairman Jim Bailey, Director John Bryant, Director Sue Wilkin, Director Sue Brown, and Director Mike Collins.
4. **DISCUSSION AND POSSIBLE ACTION RE:**
 - A. **Discussion and possible approval of POC pay rate increase.** Chief Rhoades explained the need to increase the POC wage to attract more experienced part-time firefighters. Currently FF/EMT makes \$14.00/hr. and FF/CEP makes \$15.50/hr. He proposed increasing both by \$2.00/hr. He also proposed adding a Part-time Company Officer with a wage of EMT \$20.00/hr. and CEP 21.50/hr. They would continue to be part time and ineligible for benefits. This would not affect the budgeted amount for POC wages. A new job description will also be written to address the new Part-time Company Office position. Chairman Bailey made the motion to approve the POC pay rate increase. Director Wilkin seconded the motion. There were no questions or comments. Passed by unanimous decision. Motion carried.
 - B. **Presentation by Claude Lockhart of Stifel Public Finance regarding SAVE Cooperative Purchase Agreement.** Mark Reader of Stifel Public Finance and Mike Townsend of PSPRS gave a presentation regarding the NAFD's PSPRS unfunded liability. Director Collins made the motion to give Chief Rhoades approval to move forward with Stifel to secure what our numbers are going to be and then give us an update at the next board meeting. Director Wilkin seconded the motion. Mr. Reader asked when the next board meeting will be, Chairman Bailey advised him the next regular board meeting will be August 19th at 6:00pm. Passed by unanimous decision. Motion carried.
 - C. **Discussion and possible approval of the Administrative Assistant hiring process.** Chief Rhoades advised the board that Rhonda, the Administrative Assistant, has given notice that she will be leaving; therefore, we need to start the process to replace her. His request is that we don't hire a part-time employee but rather hire a new Administrative Assistant so Rhonda can train this person. Chairman Bailey made the motion to approve the Administrative Assistant hiring process. Seconded by Director Collins. There were no questions or comments. Passed by unanimous decision. Motion carried.
5. **ANNOUNCEMENTS** – No announcements.
6. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting and Director Wilkin seconded the motion. Passed by unanimous decision. Motion carried. The meeting was adjourned at 2:43 pm.

These minutes were prepared and posted by Rhonda Johnson on August 3, 2021.



James Bailey, Board Chairman



Mike Collins, Board Clerk