MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE NORTHERN ARIZONA FIRE DISTRICT
THURSDAY, October 16, 2025

The Governing Board of the Northern Arizona Fire District met on this 16th day of October 2025, at 9:00 a.m. for its regular monthly meeting at the Fire Administration Building at 2600 E. Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER –** The meeting was called to order by Chairman Bryant at 9:00 a.m.
2. **ROLL CALL OF BOARD MEMBERS –** Board members present were Chairman John Bryant, Clerk James Bell, Director Tim Bonnee, and Director Jim Bailey. Director Mike Collins appeared via Zoom.
3. **Pledge of Allegiance**-led by Clerk Bell
4. **CALL TO THE PUBLIC –** The District may, but is not required to, give the public an opportunity to speak about any issue. A.R.S. §38-431.01(H).
   The district may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H) *Anyone who wishes to speak during this portion of the meeting must sign up to speak prior to the start of the meeting and indicate which discussion item they are addressing. When called, they must identify with the record by clearly stating his/her name and address and shall be limited to one opportunity to speak for no more than two (2) minutes. Members of the Board shall not comment or interact and shall not discuss or take legal action on matters raised during the Call to the Public. Any Board comment must be reserved for the conclusion of the Call to the Public and be limited to directing staff to place an item on a future meeting agenda or directing staff to report back to the Board in writing or to briefly respond to criticism made by those who have addressed the public body during the Call to the Public.*
5. **Approval of minutes-Consent agenda**
   6. Regular Meeting Minutes for September 18th, 2025
   7. Special Meeting Minutes for October 1st, 2025
   8. Executive Meeting Minutes for October 1st, 2025
   9. Special Meeting Minutes for October 7th, 2025
   10. Executive Meeting Minutes for October 7th, 2025
      - Clerk Bell motioned to accept the minutes as read. Director Bonnee seconded the motion. All in favor, passed unanimously.
11. **REPORTS AND CORRESPONDENCE**
   A. **Chief's Report:** The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)
      - Vehicles-Chief Dallman
        - E331R out of service with power issues
        - B353 is out of service with steering issues
        - 302 had repairs to the exhaust

- B313 Throttle issues
- E311R Seal to the pump
- B386 had new tires and front-end work completed

- Staffing-Chief Dallman
  - New Firefighters on on shift
- Properties-Staffing-Chief Dallman
  - Station 31, Concrete job completed along with parking lot striping
  - Ice machine repaired
- Equipment-Chief Dallman
  - New Lucas devices have come in and are in service
  - New Compressors have been delivered and should be in service end of next week.
- Meetings Attended-Chief Dallman
  - MCFOA, Local Fire Chiefs, AMR.
- Training-Chief Dallman
  - Training hours this month are 823 hours
  - Crews attended monthly Run Review
  - Stryker training with Lucas devices
- IT Items-Chief Dallman
  - BK radios are completed and programed

7. **BUSINESS: Public wishing to speak on agenda items must sign in on the call to the public log prior to the start of the meeting.**

CA **Discussion and possible action regarding: Approval of September financial reports. (Administration)**

- Admin Assistant Rebekah Bancroft noted for the month of September the ending register balance for the warrant account at Wells Fargo was $78,842.95, payroll account ending register balance at Wells Fargo Bank was $44,745.87.
  - Director Bailey motioned to accept the September financial reports as read. Director Bell seconded the motion. All in favor, motion carried unanimously.

B. Possible executive session for legal advice – pursuant to ARS Sec. 38-431.03(A)(3), the Board may vote to go into executive session for discussion or consultation with the attorney for the District regarding the status of the conditional offer of employment including status of contingencies and next steps in hiring of an Interim Fire Chief.

- Note: Pursuant to ARS Sec. 38-431.03(C), executive sessions are confidential.

- Director Bailey moved to go into executive session, seconded by Clerk Bell. All in favor, passed unanimously.

- Executive session started at 09:07a.m.
- Executive session ended at 09:20 a.m.

C. Review, discussion, and possible action to hire Interim Fire Chief including setting salary.

- Clerk Bell moves to hire Brian Grant as Interim Fire Chief with salary based on the annual rate of $115,000.00, with standard District benefits and subject to applicable eligibility and waiting periods. With a start date of Monday October 20, 2025, or as soon thereafter where Brian Grant is available to start.
  - Director Bonnee seconded. All in favor, passed unanimously.

D. Review discussion and possible action regarding time of regular monthly meetings including the potential of moving to an afternoon or evening schedule.

- Director Bonnee suggests that the meetings be in the evening or early afternoon but on Wednesdays. Chairman Bryant does not have a preference except wanting to make the meeting more assessable to the public. Director Collins suggests a late afternoon time.
  - Chairman Bryant moves that the regular board meetings of the Northern Arizona Fire District be moved to the third Wednesday of each month with a starting time of 04:00 p.m. Director Bonnee seconded, all in favor. Motion passed unanimously.

8. **CORRESPONDENCE-** Correspondence

- Thank you to Roger Gueness brought in cookies for the Firefighters last week.

- **ADJOURNMENT**
  - Clerk Bell motioned to adjourn the meeting. Director Bailey seconded the motion. All in favor, motion carried unanimously. Chairman Bryant adjourned the meeting at 09:33 a.m.

MINUTES prepared by: Rebekah Bancroft Date: 10/21/2025
(This is a working draft until board approval) Approved:

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John Bryant, Board Chairman Jim Bell, Board Clerk