

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF NORTHERN
ARIZONA CONSOLIDATED FIRE DISTRICT #1
THURSDAY, SEPTEMBER 17, 2020**

NOTICE: Due to Coronavirus/COVID-19, Arizona Executive Order #2020-18, and CDC recommendations on social distancing, the building is closed to the public and this meeting will be conducted electronically. Members of the public may call in to hear the live audio by joining the Zoom meeting. Public comment or audio is not allowed during the meeting and attendants are to listen only, per the guidance published by the Attorney General for the State of Arizona.

The Governing Board of the Northern Arizona Consolidated Fire District #1 met via Zoom from remote locations this 17th day of September 2020, at 6:00 p.m. for its regular meeting. The Zoom meeting website, meeting phone number and meeting ID were all listed on the Agenda, that has been provided and posted.

1. **CALL TO ORDER** – The meeting was called to order by Board Chairman Bailey at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Board Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – All board members present: Board Chairman Jim Bailey, Director John Bryant, Director Sue Wilkin, Director Erik Berg, and Board Clerk Mike Collins were all present via Zoom from remote locations.
4. **APPROVAL OF MINUTES** (for approval by unanimous consent after corrections/additions)
Director Bailey moved to approve the Regular Meeting Minutes of August 20, 2020, as submitted. Director Bryant seconded the motion. Passed by unanimous decision. Motion carried.
5. **REPORTS AND CORRESPONDENCE**
 - A. Chief's Report – Chief Rhoades gave his report in accordance with his memorandum and the Monthly Performance Report in the board packet.
 - B. Financial Report – No discussion
 - C. Correspondence – No discussion
6. **DISCUSSION AND POSSIBLE ACTION RE:**
 - A. **Approval of the August Financial Report.** Motion was made by Chairman Bailey to approve the August financial report as submitted. Director Berg seconded the motion. Passed by unanimous decision. Motion carried.
 - B. **New PSPRS Board to be established.** Two firefighters have been elected by the NACFD #1 members, Mike Wertz and Keagan Smith. Two more members of the community will need to be appointed by the board. They will be having a meeting soon.
 - C. **Discussion and possible approval of revised Mission, Vision and Core Values in the HR Policy Manual for Northern Arizona Consolidated Fire District #1.** Chairman Bailey made the motion to approve the revised Mission, Vision and Core Values in the NACFD HR Policy Manual. Director Bryant seconded the motion. Passed by unanimous decision. Motion carried.
 - D. **Discussion and possible adoption of Resolution 2020-011: Approving and adopting the IGA between NACFD and City of Kingman for the Assistance to Firefighters Grant**

Regional Project Hosting Services (Communications). Chairman Bailey made the motion to adopt Resolution 2020-011: Approving and adopting the IGA between NACFD and the City of Kingman for the Assistance to Firefighters Grant Regional Project Hosting Services (Communications). Director Wilkin seconded the motion. Passed by unanimous decision. Motion carried.

EXECUTE SESSION –

The governing board voted to go into Executive Session for legal advice pursuant to ARS § 38-431.03 (A)(3) and to give instructions to legal counsel pursuant to ARS § 38-431.03 (A)(4)

Motion was made by the Board Chairman Bailey and seconded by Director Bryant to go into executive session for legal advice at 6:25 pm. Passed by unanimous decision. Motion carried.

1. Call to the Public

END OF EXECUTIVE SESSION –

The board returned to the Regular Board Meeting at 6:46 pm.

Chairman Bailey admonished the board of the confidentiality of executive session; it is only for board members. They are not allowed to share the information from the meeting with others (i.e. family, friends, etc.). It is strictly between the five board members and the attorney.

E. Discussion on letters received in relation to the building at 2600 Northern Ave. Chairman Bailey stated, any building whether it is new or used, anything turned into a fire station, must be built to the strictest fire codes. If we were to build this as a new construction from the ground up on a new piece of property, it would cost us at least \$300/sq. ft which would cost approximately \$3.6 million for a 12,000 sq. ft. building. This 12,000 sq. ft. building that we are doing with the purchase of the property and the remodeling project is at approximately \$142/sq. ft. With \$145/sq. ft., it is still less than half the cost of building a new building. It will have new bracing in it to withstand heavier winds. The City of Kingman has nothing to do with this, this is a NACFD remodel. This project would have been completed in 2017 but was derailed. This is not being rushing through, it is three years after it should have been completed.

7. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H).

Call to the public was cancelled due to the guidance of the Center for Disease Control (CDC) and the recommendation and approval of the Attorney General's Office, letter dated March 13, 2020, due to the impact of the COVID-19.

Public comments can still be submitted by the public in writing – including your name and address – to the NACFD Fire Administration office either through email or dropped off at the Admin office or by mailing them. Comments must be received by 9:00 am on the morning of the meeting, which was August 20, 2020. All comments will be shared with the Board of Directors and made a part of the public record. Members of the public are welcome to watch or listen to the meeting via Zoom.

Two letters were received and distributed to the five board members prior to this meeting.

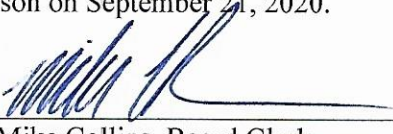
8. **ANNOUNCEMENTS**

9. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting and Director Bryant seconded it. Passed by unanimous decision. Motion carried. The meeting was adjourned at 6:52 p.m.

These minutes were prepared and posted by Rhonda Johnson on September 21, 2020.



James Bailey, Board Chairman



Mike Collins, Board Clerk