

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF  
NORTHERN ARIZONA CONSOLIDATED FIRE DISTRICT #1  
THURSDAY, SEPTEMBER 19, 2019**

The Governing Board of the Northern Arizona Consolidated Fire District #1 met this 19<sup>th</sup> day of September 2019, at 6:00 p.m. for its regular meeting, at 2485 Northern Avenue in Kingman, AZ 86409.

1. **CALL TO ORDER** – The meeting was called to order by Board Chairman Bailey at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Board Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present: Board Chairman Jim Bailey, Board Clerk Mike Collins, Board Member Erik Berg, Board Member John Bryant and Board Member Sue Wilkin.
4. **APPROVAL OF MINUTES** (for approval by unanimous consent after corrections/additions) The motion was made by Board Member Bryant and seconded by Board Member Wilkin to approve the Regular Meeting Minutes of August 15, 2019 as submitted. Passed by unanimous decision. Motion carried.
5. **REPORTS AND CORRESPONDENCE**

A. Chief's Report

Fire Chief Jake Rhoades reviewed the Operations Report – Statistics: 364 total incidents in August, little more than last year. One of our areas of focus is turn-out time, since September we track that daily and have shown improvement. Stations 31 and 32 continue to be the busiest by far. A big area of focus is training; we had 688 hours of training just in the month of August and even more in this current month. Fire Prevention Statistics: with the departure of Capt. Atchison, we are refocusing how we do inspections. Vehicles: We still have a couple vehicles that are waiting some larger repairs, were working with our insurance on those; E-311 sustained damage in the backing incident but was able to stay in service; E-331 is down and has significant issues, about \$21,000.00 is needed to repair that vehicle; we have four apparatus currently on surplus. Staffing: NACFD is at full staffing. We implemented an SOP to address the officer level, paramedic and minimum staffing. Equipment: all the gear is out; we completed the swap to get the new SCBA's in service and on the trucks. Supplies: we are looking at streamlining and being a little more prudent when it comes to supplies. Training: big focus for us; completed the training audit on certifications; developing a plan going forward for certifications; Blue Card is almost daily.

We also implemented several SOP's, including three SOP's: Acting Engineer, Acting-Captain and Acting-Battalion Chief.

We are in formal discussions with Lake Mohave Ranchos Fire District and Golden Valley Fire District regarding the 4-mile stretch of highway between mile markers 51 and 54, currently Stations 39 and 39A. We have always informally done it, where they would respond, we are going to formalize that.

We received the Court Ruling on **Richard Veradt and Arthur Garnica, Plaintiffs vs. Northern Arizona Consolidated Fire District #1, Defendants** this week, which reads:

*The Court has reviewed the Defendants' Motion to Dismiss Plaintiffs' Amended Complaint, which was filed July 22, 2019. The Court has also reviewed Plaintiffs' response to that motion which was titled, "Motion in Opposition – Response to Defendants' Motion to Dismiss Plaintiffs' Amended Complaint in its Entirety," and was filed on August 9, 2019. The Court has also reviewed the Defendants' reply to that response filed August 21, 2019.*

*Despite the efforts of the Plaintiffs, the Plaintiffs' Amended Complaint filed June 28, 2019 repeats some of the previous insufficient allegations against the Defendants and still does not contain the specific nature of the claims against the Defendants. The vague allegations of fraud and conspiracy are completely unsupported by any relevant evidence in the plethora of attachments provided. Furthermore, the Amended Complaint does not allege specific or sufficient injury suffered by the Plaintiffs that would give them standing to bring this lawsuit.*

***IT IS ORDERED*** granting Defendants' Motion to Dismiss the Amended Complaint.

***IT IS FURTHER ORDERED***, based on the history of this case and the two attempts thus far to draft a cognizable complaint, that the Plaintiffs cannot file another Amended Complaint.

Board Member Bryant asked the Chief if we are going to seek reimbursement for Court costs. Chief Rhoades assured him we have already contacted our insurance company and we are moving forward with that.

B. Financial Report – No discussion or questions

C. Progress/Committee Reports – None

**6. DISCUSSION AND POSSIBLE ACTION RE:**

A. Approval of August Financial Report. There was no discussion. Motion was made by Board Member Collins and seconded by Board Member Bryant to approve the August financial report as submitted. Passed by unanimous decision. Motion carried.

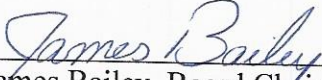
B. Discussion of the contract between Rosco Construction and Northern Arizona Consolidated Fire District #1 for the remodel of 2600 Northern Ave, into the new Public Safety Complex, including a Fire Station, Fire Administration and maintenance bay. Chief Rhoades reported that we met with Rosco Construction to go over the contract and discuss our concern over the items he had redlined. He is very amicable about negotiating that and making some changes. We have been waiting on a complete set of plans from the architect. Board Member Wilkin asked, "what are we going to do about the septic over there?" Chief Rhoades explained that it is all in the plans. In addition, the hood, exhaust system, the keypad, a fire wall, along with other items will all be addressed in the complete set of plans and the contract. We can't do anything without a complete set of plans. Wilkin also asked, "Do you have any idea how much longer that is going to be?" Chief Rhoades said, "I'm pushing very diligently."

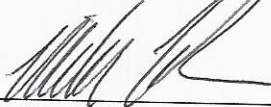
C. Approval of Closure of Mohave State Bank Account for Compliance with A.R.S. 48-807. This is the grant account that was set up as a pass-through account that was created in 2007. The only

account we should have in addition to our County account is our payroll account. Board Member Bryant made the motion to approve the closure of the account at Mohave State Bank for compliance with A.R.S. 48-807 and to deposit the funds into a Reserve Account under our Mohave County Treasurer's Warrant Account, seconded by Board Member Berg. Passed by unanimous decision. Motion carried.

- D. Approval of revised HR POLICY 4-002, HOLIDAYS, Paragraph II. Cleaning up this policy that should not include "part-time" employees. Motion was made by Board Member Bryant and seconded by Board Member Wilkin to approve the revision to the HR Policy 4-002, HOLIDAYS, paragraph II, to eliminate the words "and part-time." Passed by unanimous decision. Motion carried.
- E. Department Operations Clarification / Board Responsibilities. Over the last month there has been a lot of moving parts including apparatus and personnel. In looking at the Board's scope vs the Fire Chief's scope, there has been a lot of inquisitions regarding certain movements, personnel – just to be clear, this is operations. Sometimes that can be contentious and Chief Rhoades doesn't want that to be, by any means. Chairman Bailey reminded the Board that Board Members are responsible for Administrative or Policy issues and they are not supposed to be getting into the operations, that's what the Fire Chief is for; he has the expertise and background. It is up to his discretion to cover the District and do what he feels is necessary. If he has a piece of equipment out of service, we don't need Board members causing problems.
- F. Approval of revised HR POLICY 2-027, PHYSICAL FITNESS, Paragraph III & V(F)(G). Trying to align this policy with the City's policy so we can stay on the same time frame, same program and same administration. Also brings us into compliance with the Department of Forestry and our agreement with them. Motion was made by Board Member Berg and seconded by Board Member Bryant to approve the revisions to the HR Policy 2-027, PHYSICAL FITNESS, paragraph III and paragraph IV(F)(G). Passed by unanimous decision. Motion carried.
7. **CALL TO THE PUBLIC** – Rick Veradt stated his concern over the bids for the building project at 2600 Northern Ave. Arthur Garnica also re-aired his complaints.
8. **BOARD COMMENTS AND ANNOUNCEMENTS** – Board Member Wilkin asked if the Board needs to vote on the \$21,000.00 for the repair or does it just happen. Chairman Bailey clarified that for that amount of money, the Board will need to vote on that.
9. **ADJOURNMENT** – Board Member Wilkin moved to adjourn the meeting and Board Member Collins seconded it. Passed by unanimous decision. Motion carried. The meeting was adjourned at 6:25 p.m.

These minutes were prepared and posted by Rhonda Johnson on September 23, 2019

  
James Bailey, Board Chairman

  
Mike Collins, Board Clerk