

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE
NORTHERN ARIZONA FIRE DISTRICT
MONDAY, AUGUST 25, 2025**

The Governing Board of the Northern Arizona Fire District met on this 25th day of August 2025, at 9:00 a.m. for its regular monthly meeting at the Fire Administration Building at 2600 E. Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bryant at 9:00 a.m.
2. **ROLL CALL OF BOARD MEMBERS** – Board members present were Chairman John Bryant, Clerk James Bell and Director Jim Bailey. Director Mike Collins and Director Tim Bonnee appeared via Zoom.
3. **Pledge of Allegiance**-led by Clerk Bell
4. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak about any issue. A.R.S. §38-431.01(H).
The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H) *Anyone who wishes to speak during this portion of the meeting must sign up to speak prior to the start of the meeting and indicate which discussion item they are addressing. When called, they must identify with the record by clearly stating his/her name and address and shall be limited to one opportunity to speak for no more than two (2) minutes. Members of the Board shall not comment or interact and shall not discuss or take legal action on matters raised during the Call to the Public. Any Board comment must be reserved for the conclusion of the Call to the Public and be limited to directing staff to place an item on a future meeting agenda or directing staff to report back to the Board in writing or to briefly respond to criticism made by those who have addressed the public body during the Call to the Public.*
5. **Approval of minutes-Consent agenda**
 - A. Regular Meeting Minutes for July 17, 2025
 - B. Executive Meeting Minutes for July 17, 2025
 - C. Special Meeting Minutes for July 29, 2025
 - D. Executive Meeting Minutes for July 29, 2025
 - E. Special Meeting Minutes for August 12, 2025
 - F. Executive Meeting Minutes for August 12, 2025
 - Clerk Bell motioned to approve and accept the minutes as read.
Director Collins seconded the consent agenda. All in favor, motion carried unanimously.
6. **REPORTS AND CORRESPONDENCE**
 - A. **Chief's Report:** The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)

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- Operations report: Chief Cunningham reported that the investigation into employee misconduct is final. No real surprises came out of the report. If the board has any questions the board should direct them too Legal.
- Chief Cunningham mentions that he was tasked by the board to find a facilitator for the strategic planning. He contacted three people, two declined and one showed interest. He advised the board to let him know if they want to move forward.
- Chief Cunningham reports that he has reached out to the assessor's office to send letters to the property owners North of station 33 for annexation to let them know they are not in the district and that they can call to get more information.
- District properties & Equipment-Chief Dallman
 - E331R is back in service after several repairs
 - B353 is out of service steering issues
 - B353 rear tires were replaced
 - E321 Rear tires were replaced
 - E311R Speedometer replaced and turn signal fixed
 - Station 31, Concrete job completed, along with Parking lot striping
 - Wildland PPE passed out
 - E311 received minor damage to a mirror and tail board during the concrete project, both have been repaired
 - Computer in Admin failed, possible hard drive
- Meetings Attended-Chief Dallman
 - MCFOA, Local Fire Chiefs, AMR
 - Had meeting with ISO, Final numbers are not yet, awaiting random hydrant tests, water dept info, possible change in Valle Vista.
 - Crews attended a Kingman fund raiser at the fairgrounds
 - Wildland PPE has been passed out to those who needed it, still waiting on yellow pants.
- Training-Chief Dallman
 - Training hours this month are 344 hours
 - Crews attended monthly Run Review and Trauma labs hosted by KRMC.
- Projects in the Works-Staffing-Chief Dallman
 - Firefighter interviews completed, two positions were filled
 - Testing dates are set for Captain and BC
- Anniversaries-Chief Cunningham
 - Engineer Derek Slater with 3 years of service
 - Engineer Dillon Haskell with 4 years of service

7. BUSINESS: Public wishing to speak on agenda items must sign in on the call to the public log prior to the start of the meeting.

**A. Discussion and possible action regarding: Approval of July financial reports.
(Administration)**

- Comptroller Kindelberger noted for the month of July the ending register balance for the warrant account at Wells Fargo was \$2,725,710.53, payroll account ending

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register balance at Wells Fargo Bank was \$64,177.64, revenue \$95,587.50 and Expenses \$853,221.00.

- Clerk Bell motioned to accept the July financial reports as read. Director Bonnee seconded the motion. All in favor, motion carried unanimously.

B. Discussion and possible action regarding: Open new credit cards under the Consortium Commercial Card with National Bank of Arizona and set company credit limit. (Cunningham)

- Comptroller mentions that we currently have credit cards from National Bank of Arizona and that we were presented with a different Credit Card program that would be easier for Admin to manage. Branch manager Amanda Heiler and her assistant Patty Bentley appeared on Zoom and presented the pros and cons of the consortium cards with the bank.
 - The Board had some concerns about who would have access to managing the credit limits and the issuance of new credit cards.
 - Director Collins motioned to open new credit cards under the Consortium Commercial Card with National Bank of Arizona with the caveat that the spending limits remain the same. Clerk Bell seconded the motion. All in favor, motion carried unanimously.
 - Clerk Bell motioned that the current Chief would be in charge of the credit card spending limits, issuance of cards, moving credit, and opening and closing cards. Director Bonnee seconded the motion, all in favor, motion carried unanimously.

C. Discussion and possible action regarding: Quote for purchase of EKG machines to be paid out of the capital reserve funds. (Cunningham)

- Chief Cunningham reports that we have two years to replace our EKG monitors. He mentions that he partnered with Golden Valley Fire to get a very big discount on the machines if we did it all at once and before October.
 - Clerk Bell motioned to approve the quote for the purchase of EKG machines to be paid out of the capital reserve funds and to be purchased by Stryker for \$458,936.15. Director Collins seconded, all in favor, carried unanimously.

D. Discussion and possible action regarding: Quotes for purchase of SCBA compressors to be paid out of the capital reserve funds. (Cunningham)

- Chief Dallman presented two estimates. One from L..N. Curtis for about \$124,000.00 and the second from United Fire for \$137,000.00. Both estimates are for the same compressors. The board discussed the

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differences between both companies and the warranty values through each company. They also discussed the condition of the two compressors that we own that are 20 years old each.

- Clerk Bell motioned to approve the bid from L.N. Curtis for \$124,000.00. Director Collins seconded the motion, all in favor, motion carried unanimously.

E. Discussion and possible action regarding: Discuss strategic planning session and possible funding the strategic planning mediator.

(Bryant)

- Chairman Bryant tables this item for a future date. No other discussion

F. Discussion and possible action regarding possible amendment, addendum, or severance of the Intergovernmental Agreements with Golden Valley Fire regarding Fire Chief Services and Shared Services. (Bell)

- Clerk Bell discusses the loss of personnel in the last six weeks, the inability to evaluate the Fire Chief per the IGA agreement, not being able to borrow staff from Golden Valley Fire when NAFD is short staffed as written in the IGA and the ongoing reasons for the loss of staff due to a lack of confidence in the administration. Clerk Bell states that he does not believe that the IGA is going to save us and he questions whether we should keep the IGA agreement in place or make some changes.
- Chairman Bryant states that Legal has advised that any decisions on this matter should be postponed until she can be present.
- Director Jim Bailey discusses the history of the formation of the IGA and who was involved in the process and the time frame of when NAFD started losing personnel started long before the IGA was put in place. Bailey discusses his major concerns is how much NAFD is paying for the shared services agreement. Chief Cunningham states that NAFD is paying for half of the wages for the shared services agreement and that it does include half of the benefits for each person per the IGA agreement.
- Discussion between Director Bailey and Chief Cunningham regarding Firefighters applying for positions and being denied. Bailey voices concerns about why someone would be denied the opportunity to advance. Chief Cunningham replied that if someone is on probation, per NAFD policy, they cannot apply for advancement until probation has ended.
- Director Collins states that the department's policies have been redone within the last six years and policy changes are the board's responsibility and to set the budget. He also states that NAFD has a contract with the Golden Valley Fire Board of Directors not the Fire Chief and that problems need to be addressed with the board. Collins urges the board to table these issues until strategic planning has been accomplished. He also questions how we got to this place of questioning the agreements with Golden Valley Fire after 18 months and if there are personal agendas.

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- Chief Cunningham states that he had a meeting with every shift and discovered that the vote of no confidence was coming from only two employees. He believes that personnel are leaving because NAFD is a small department and they leave to go to bigger departments for advancement. Chief states that he has increased the pay scale three times in the last 18 months and he made the pay scale fair. He discusses that it will cost the department more if they have their own chief and that he, along with the Comptroller and Fire Marshal, has spent the majority of their time in the last 18 months working on NAFD's improvement.
- Director Bailey states that he does not think that the IGA agreement is benefiting the Northern Arizona Fire District any longer and that it is in the department's best interest to terminate it and to become an independent department again.
- Chairman Bryant again states that he is not in favor of moving forward at this time, for or against, terminating the IGA agreement until Legal can be present.
 - Director Bailey motions to terminate both of the shared services agreements with the Fire Chief and the staff as of today's date with a 30 day cancelation notice, not including the agreement with Chloride. Clerk Bell 2nd the motion. Discussion: Chairman Bryant clarifies that the motion is to terminate both the shared services with the Chief and administration as of today. Director Collins adds that this is not good for the people of our district without strategic planning. Call for the vote: Yea: Director Bailey, Clerk Bell, Director Bonnee, Nay: Chairman Bryant and Director Collins. Motion Carried passes three to two.

8. ANNOUNCEMENTS – No announcements.

9. CORRESPONDENCE- Correspondence

- The Lietz-Fraze Funeral Home and Family Pet Crematory brought us a beautiful goodie basket full of gifts and treats. Thank you to the Lietz-Fraze Funeral home for your kindness.
- Citizen Martie Haming and her family brought in donuts to thank the department for taking care of her family when they had an emergency. Thank you Martie and family for the donuts.
- Desert Hearts Nursing and Home Care brought in decorative glass fire hydrants filled with caramel popcorn to say thank you for serving the community. Thank you Desert Hearts Nursing for your cute gift.

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- **ADJOURNMENT**

- Clerk Bell motioned to adjourn the meeting. Director Bailey seconded the motion. All in favor, motion carried unanimously. Chairman Bryant adjourned the meeting at 10:47 a.m.

MINUTES prepared by: Rebekah Bancroft
(This is a working draft until board approval)

Date: 08/27/2025
Approved:

John Bryant, Board Chairman

Jim Bell, Board Clerk