

**MINUTES OF THE SPECIAL MEETING OF THE NORTHERN ARIZONA FIRE DISTRICT  
GOVERNING BOARD  
WEDNESDAY, APRIL 6, 2022, 10:00 AM**

The Governing Board of the Northern Arizona Fire District met this 6<sup>th</sup> day of April 2022, at 10:00 a.m. for a special meeting, at 2600 E Northern Avenue in Kingman, Arizona.

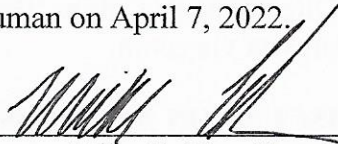
1. **CALL TO ORDER** – The meeting was called to order by Chairman Jim Bailey at 10:00 am.
2. **ROLL CALL OF BOARD MEMBERS** – Board members present: Chairman Jim Bailey, Director Mike Collins, Director Sue Brown, Director John Bryant, Director Sue Wilkin was present via zoom.
3. **DISCUSSION AND POSSIBLE ACTION ITEMS**
  - A. **Review, Discussion, and possible action to purchase or lease two engines.** The Board received a quote from Rosenbauer and was provided with two leasing options, 7 year or 9-year term with an annual payment. Chief Hoke went over options for the Board if wanting to lease and purchase one or lease two, and the difference in payment between the terms and what could save funds for the District.
  - B. **Approve Resolution 2022-001 for lease-purchase of Fire Apparatus.** Northern Arizona Fire District Board authorizes Chairman Bailey to sign for and execute a purchase of one (1) Rosenbauer engine for \$595,559.71 and to enter into a lease/purchase with Leasing 2 Inc. for an additional one (1) Rosenbauer engine for \$595,559.71. The engine purchase will come from contingency funds. The lease/purchase will come from operating funds. Chairman Bailey made a motion to approve Resolution 2022-001 for the lease purchase of one (1) Rosenbauer engine with a seven (7) year term. Seconded by Director Collins. Motion carried unanimously.
  - C. **Approve Pay Step Policy.** Chief Hoke stated to the Board that changes were made for a 1 step increase when promoted and added a quality step increase, where a supervisor can recommend a promotion for superior service. Chairman Bailey made motion to approve pay step policy. Seconded by Director Bryant. No additional comments or questions. Passed by unanimous decision.
  - D. **Approve Pay Plan for implementation on April 22, 2022.** Chief Hoke stated to the Board that this is a fundamental step for the personnel at our District and will help with recruitment of personnel. Chief Hoke appreciated the Board and firefighters for being here. Approval of the pay plan will not affect the current budget. Director Collins made motion to approve the pay plan as written. Seconded by Director Brown. No additional discussion. Motion carried unanimously.

4. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting, seconded by Director Collins. Passed by unanimous decision. Motion carried.

The meeting was adjourned at 10:21 am.

These minutes were prepared and posted by Paris Schuman on April 7, 2022.

  
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James Bailey, Board Chairman

  
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Mike Collins, Board Clerk