

**MINUTES OF THE SPECIAL MEETING OF THE NORTHERN ARIZONA FIRE DISTRICT
GOVERNING BOARD
THURSDAY, JUNE 16, 2022, 4:00 PM**

The Governing Board of the Northern Arizona Fire District met this 16th day of June 2022, at 4:00 p.m. for a special meeting, at 2600 E Northern Avenue in Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Jim Bailey at 4:00 pm.
2. **ROLL CALL OF BOARD MEMBERS** – Board members present: Chairman Jim Bailey, Director Sue Wilkin, Director Mike Collins, Director Sue Brown, and Director John Bryant.
3. **POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION- LEGAL ADVICE – PLACEMENT OF FIRE CHIEF.** Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for the District regarding the evaluation process for the interim fire chief and potential legal issues.

Chairman Bailey made motion to go into executive session for discussion for placement of fire chief and immediately following discussion or consideration of evaluation of employment of interim fire chief. Seconded by Director Wilkin. No additional discussion. Passed unanimously.

Executive Session started at 4:02 pm.

4. **POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION – PERSONNEL MATTERS.** Pursuant to A.R.S. § 38-431.03(A)(1), the Board may go into executive session for discussion or consideration of evaluation of employment of interim fire chief.

The Board returned from Executive Session at 5:10 pm.

Chairman Bailey admonished the board that executive sessions are confidential pursuant to A.R.S. § 38-431.03(C).

5. **EVALUATION OF INTERIM FIRE CHIEF PERFORMANCE.**
The Board Members discussed Chief Hoke’s performance as interim fire chief. They rated Chief Hoke’s performance at 3.5/4. The evaluation included fire chief management, financial management, personnel management, emergency management, community/inter-governmental management, and district performance. Chairman Bailey stated Chief Hoke scored at least ‘meets expectations’ and more with ‘exceeds expectations.’
6. **REVIEW, DISCUSSION, POSSIBLE ACTION ON THE INTERIM FIRE CHIEF’S CONTRACT.**
The Board had the option of extending Chief Hoke’s Interim agreement or entering a new contract. The Board decided to draft a new contract with Chief Hoke, with the help from Board members, Chief Hoke, and the District attorney.

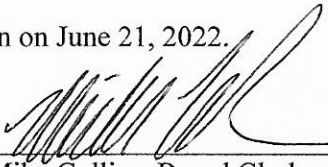
Chairman Bailey made motion to have District attorney amend Chief’s agreement for emergency situations and allowing the Chairman and Clerk of the Board to sign amended agreement. Seconded by Director Wilkin. No additional questions or discussion. Passed unanimously.

7. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting, seconded by Director Wilkin. Passed by unanimous decision. Motion carried.

The meeting was adjourned at 5:32 pm.

These minutes were prepared and posted by Paris Schuman on June 21, 2022.


James Bailey, Board Chairman


Mike Collins, Board Clerk