

**MINUTES OF THE SPECIAL MEETING OF  
THE NORTHERN ARIZONA FIRE DISTRICT GOVERNING BOARD  
Monday, September 9, 2024, 2:00 PM**

The Governing Board of the Northern Arizona Fire District met this 9<sup>th</sup> day of September 2024, at 2:00 p.m. for a special meeting, at 2600 E Northern Avenue in Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Board Clerk at 2:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – The board and all attendees recited the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – All board members present. Chairman Bailey was present via phone call.
4. **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON THE SHARED SERVICES IGA TO ADDING A SHARED COMPTROLLER POSITION AND ELIMINATING THE SHARED ADMINISTRATIVE ASSISTANT POSITION.**
  - Chief Cunningham stated that now that we have had time to see what works and what does not work with the shared services, he believes that eliminating the shared administrative assistant position and putting the Comptroller from Golden Valley as the shared Comptroller would be a better fit. The current shared Administrative Assistant would be laid off and Golden Valley would look at hiring them a full-time person for them and then the Comptroller would go between the two departments 50/50. The administrative assistant that would have been taking over the comptroller position at NAFD will stay as the full-time administrative assistant but will be getting hands on training from the new shared position and would hopefully move up into that position once the comptroller retires in a few years.
    - Director Collins motioned to approve adding the Shared comptroller position and eliminating the shared administrative assistant position.
    - Director Bonnee seconded the motion. No discussion, all in favor, motion carried.
5. **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON CHANGE TO THE WILDLAND PAY.**
  - Chief Cunningham explained that we were currently paying portal to portal for wildland deployment. He stated that he has already put a stop to the portal to portal and put into effect the new pay increase for wildland deployments that one of the captains had figured out and he liked it so much that it is going to start being done in Golden Valley as well. Type two wildland firefighters will be getting \$1.00 increase, type one wildland firefighters will be getting \$2.00 increase and engine bosses will be getting \$3.00 increase of pay for when they are deployed only, and we will now only be paying for the hours that they are actually working on the fire.
    - Director Bryant motioned to approve the change to the wildland pay, retro back to August 16<sup>th</sup>.
    - Director Collins seconded the motion. No Discussion, all in favor, motion carried.
6. **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON CHANGE TO THE REGULAR BOARD MEETING TIME.**
  - Chief Cunningham mentioned that we are looking at changing the time of our regular board meeting because we are trying to eliminate overtime where it is not needed. Director Bryant said that he was worried that the public would be upset because they would not be able to attend due to them having jobs. Director Collins said that is why we always had it at 6:00 pm was so the public can attend. Chief stated that we very rarely have public attend our meetings but for the ones that have to do with important things such as the budget we can always do a special meeting, and Director Collins stated, or we can state at the meeting before the Budget we can

state that we are rescheduling that one meeting to later in the day. Director Bonnee stated he must have it in the morning for things with his jobs. Director Collins said that if we can do it at 9:00 am or 10:00 am that would work for him. All board members agreed to have it for 9:00 am on the third Thursday of each month.

- Director Bonnie motioned to approve of moving the regular board meeting to 9:00 am on the same Thursday.
- Director Collins seconded the motion. No discussion, all in favor, motion carried.

**ADJOURNMENT-** Board Clerk Brown motioned to adjourn the meeting at 2:19pm. Director Bryant seconded. All in favor, motion carried.

These minutes were prepared and posted by Megan Dropulic on September 10, 2024.

  
James Bailey, Board Chairman

  
Susan Brown, Board Clerk