

NORTHERN ARIZONA FIRE DISTRICT

ADDENDUM NO. 1

REQUEST FOR QUALIFICATIONS (RFQ) NO. 2027-01 CONSTRUCTION MANAGER AT RISK (CMAR) FIRE STATION #35 REMODEL / ADDITION

Issue Date: September 11, 2026

PURPOSE OF ADDENDUM

This Addendum No. 1 is issued to clarify and correct two administrative inconsistencies in the Request for Qualifications (RFQ) for Construction Manager at Risk (CMAR) services for the Northern Arizona Fire District Fire Station #35 Remodel/Addition. This Addendum becomes part of the RFQ and shall be acknowledged by each submitting firm.

ITEM 1 – CORRECTION TO RFQ PROJECT TITLE / DESCRIPTION

Page 1 of the RFQ: The project title currently appears as *“PROFESSIONAL DESIGN SERVICES FOR REMODEL AND RENOVATION OF THE DISTRICT’S FIRE STATION.”*

This wording is corrected to accurately identify the procurement as a Construction Manager at Risk solicitation:

REVISED PROJECT TITLE:

CONSTRUCTION MANAGER AT RISK FOR REMODEL/ADDITION NORTHERN ARIZONA FIRE DISTRICT FIRE STATION #35

All references to the project shall be understood to refer to CMAR services for the remodel/addition of Northern Arizona Fire District Fire Station #35. This correction does not change the scope, procurement method, or submission requirements.

ITEM 2 – CORRECTION TO SHORTLIST / INTERVIEW LANGUAGE

Section VI – Selection Process, Page 6: The RFQ currently states that the Selection Panel will determine a shortlist of “three (3) to five (5)” submitters for the interview phase. This is inconsistent with the RFQ language on Page 1, which states that up to three (3) firms will be invited to participate in Step 2.

Section VI is hereby revised to read:

“A Selection Panel will evaluate and score each SOQ according to the criteria set forth above to determine a shortlist of **up to three (3) submitters** for the interview phase. The District reserves the right to select a firm based on the SOQ evaluation without conducting interviews if the District determines that doing so is in its best interest.”

All references within the RFQ to the number of firms selected for the interview phase shall be interpreted as **up to three (3) submitters**.

ITEM 3 – NO OTHER CHANGES

Except as specifically modified by this Addendum No. 1, all other terms, conditions, requirements, specifications, dates, and provisions of RFQ No. 2027-01 remain unchanged and in full force and effect.

SOQ SUBMISSION DEADLINE REMAINS: September 24, 2026 at 3:00 PM Arizona local time.

ADDENDUM ACKNOWLEDGMENT

Each submitting firm shall acknowledge receipt of this Addendum No. 1 by completing and including the following with its Statement of Qualifications (SOQ):

Firm Name:	
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Authorized Representative:	
Title:	
Signature:	
Date:	

END OF ADDENDUM NO. 1