St John Bosco Children's Centre
St. John Bosco
12 Durham Street, Brockville
Ph: 613 342 1479
E-mail: sjbchildrenscentre@outlook.com

FEE STRUCTURE – 2026-2027

ST. JOHN BOSCO, JL JORDAN, ST. FRANCIS AND ANGE GABRIEL LOCATIONS

TODDLER	FULL TIME	$20.96
PRESCHOOL	FULL TIME	$18.29
KINDER-CWELLC (Eligible Child)	**BEFORE SCHOOL** - FULL TIME	$ 8.96
	BEFORE & AFTER SCHOOL - FULL TIME	$12.00
	AFTER SCHOOL - FULL TIME	$12.00
	FULL DAY KINDER/SCHOOL AGE	$15.34
KINDER/SCHOOL AGE	**BEFORE SCHOOL** - FULL TIME	$ 9.99
	AFTER SCHOOL - FULL TIME	$13.54
	BEFORE & AFTER SCHOOL - FULL TIME	$23.54
	FULL DAY KINDER/SCHOOL AGE	$36.82

- **Registration Fee: $25.00 payable before starting** for non-CWELCC families (children 6 years and over). This fee is **non-refundable** at any time (to cover administration expenses of setting up in system).

- **Activity fees: $25.00 per child** for non-CWELCC families (children 6 years and over). This fee is not required in advance. It will be charged on the first invoice when child starts. The Activity Fee will be billed summer and fall yearly.

- **Deposits:** A deposit is equivalent to two weeks' attendance. This is payable at registration (before starting). This deposit is only refundable if child starts and will be credited on first statement. **If the child does not start, the deposit is forfeited**.
  If there is an interruption of service another deposit will be required to maintain spot. This will only be refunded on the first invoice if child starts again. **If service is not resumed, the deposit is non-refundable.**

- **Method of payment** is an online e-transfer only to finance.sjb@outlook.com. **NO CHEQUE OR CASH ACCEPTED**. Invoices are dated for the first of the month and **are due upon receipt (in advance):** however, they are not considered **"PAST DUE"** until the end of the month billed. Any customer with a past due account is at risk of receiving a Notice of Termination of Services, so it is in your best interest to ensure your account is clear by no later than month-end billing.

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- **Fees** are calculated on the actual number of days per month your child is enrolled according to their regular schedule, **including absent days, sick days, appointments, family holidays and statutory holidays that fall on your child's regular scheduled days**.

- **Non-CWELCC fees** are subject to change every September 1st per the policy set out by our Board of Directors. Families will be notified of these changes at the earliest possible date yearly.

- **Overcharged Fees / Refunds** will be returned to the original account from which the funds were received via e-transfer. Account holders may choose to have the amount credited to their account for use on future invoices or to receive the funds as a direct refund.

- **Non-Standard Sign-Up Late Fee:** All parents and guardians who request care on non-standard care days after the designated sign-up period has closed will incur a $5 late fee, which will be applied to their next monthly invoice. Late signup will only be possible if the Centre has the staff to accommodate higher numbers of children on that day. Non-standard care sign up days are as follows:
  - All, typically seven, Professional Activity (PA) Days throughout the school year as designated by the CDSBEO and CECCE.
  - Easter Monday
  - School Closures during the Christmas holidays
  - March Break

- **A two-week notice** must be given for any permanent changes to your child's schedule or withdrawal from care.

- **Families who enrolled on a part-time basis prior to November 1, 2026 are grandfathered and will continue with their existing schedule arrangement until their child begins kindergarten, or for kindergarten and school age children, the end of the school year on June 25th, 2027.**

- **Reduced fees** when enrolling two or more children per family. There is a 5% discount for each additional child.

- **Subsidy** is available for all programs. Parents will need to call for an appointment with Children's Services at the United Counties of Leeds and Grenville Social Services Department: **613-342-3840**

- **Tax Receipts** are issued for the previous calendar year by February by email. Questions regarding tax receipts can be emailed to finance.sjb@outlook.com

EFFECTIVE NOVEMBER 1st, 2026