

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JANUARY 3, 2023**

The Summit Township Board of Supervisors public meeting was held on Tuesday, January 3, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 7:08 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche, and Rick Green were present. Also, present, Township Secretary, Roxann Stickney, Jim Henry, and Regis E. Karch.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

DECEMBER 21, 2022 MEETING MINUTES APPROVAL

Rich Green motioned to approve the December 21, 2022 meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

FUND BALANCE	
AMERICAN RESCUE PLAN	144,498.80
CAPITAL FUND	299,107.53
FIRE HYDRANT FUND	3,164.63
GENERAL FUND	1,021,491.44
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	12,831.93
STATE FUND	85,260.82
AVAILABLE FUNDS	1,594,969.92
CAPITAL FUND - SAVINGS	150,211.76
GENERAL FUND SAVINGS	210,815.63
TOTAL FUND	1,955,997.31

ACTIVITY	
BALANCE AS OF 12/21/2022	1,606,431.00
SAVINGS ACCOUNT	361,027.39
DEPOSITS/DEBITS	17,274.39
DISBURSEMENTS	28,735.47
AVAILBLE FUNDS 01/03/2023	1,955,997.31

The Treasurer presented the following report.

Deposits included reimbursement for the sign damage on Bonniebrook Road vehicle accident, a dividend from PSATS UC Group unemployment fund, savings accounts interest payments, Earned Income Taxes and Local Services Taxes.

Disbursements included fuel, traffic light repair and wheel loader repair.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

ADDED AGENDA ITEM: SAVINGS ACCOUNT TRANSFER

Willie Adams motioned to add to the agenda savings account transfer. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to transfer \$750,000.00 from the General Fund checking account to the General Fund savings account. Willie Adams seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment Blacks Auto Parts invoice 23754 for shop supplies for \$358.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corporation invoice 570070 for on-road fuel for \$2,120.83. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corporation invoice 570071 for unleaded gasoline for \$782.32. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Cleveland Brothers invoice SERV7705428 for wheel loader mirror repair for \$1,183.38. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering invoice 62371 for the Gagliardi stormwater review for \$357.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Traffic Systems and Services invoice CR-3238 for signal ahead and amber traffic light repair for \$1,809.00. Willie Adams seconded the motion. Motion Carried Unanimously.

RESOLUTION 2023-01 SEWAGE ENFORCMENT OFFICER 2023 FEE SCHEDULE

Willie Adams motioned to approve Resolution 2023-01 for the Township's sewage enforcement officer's 2023 fee schedule. The sewage administrative fee will be 15%. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2023-02 DISPOSITION OF RECORDS

Willie Adams motioned to approve Resolution 2023-02 for the disposition of 2015 records per the Municipal Records Manual. Rick Green seconded the motion. Motion Carried Unanimously.

HERMAN VFC EARNED INCOME TAX CREDIT

A request for the Herman VFC earned income tax credit was presented. The individual was on the eligibility list.

ROADMASTER REPORT

The Roadmaster presented the following report:

1. Snow plowing and salting of roads performed.
2. Trees and brush were removed due to winter weather.
3. Catch basins were cleaned.
4. Roads were inspected.
5. Signs were replaced.

A snowplow truck on December 24, 2022 went into a ditch. The employee was taken for an examination at the hospital and was released. Salt that dumped was cleaned up. The truck fender bracket had to be welded. A safety meeting with the road department employees was held on December 27, 2022 at 8:00 a.m.

Larry Osche is working with a Bonnie Drive property owner to resolve a hole that developed due to a water issue.

Larry Osche is going to contact PennDOT regarding the installation of a catch basin at Freeport Road near Stutz Road.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor

ADJOURN

Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:03 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, JANUARY 18, 2023