

**2018 SUMMIT AUTHORITY
MEETING MINUTES
JANUARY 15, 2019**

The Summit Township Authority meeting was held on Tuesday, January 15, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

In attendance were: Authority members David Barry, Willie Adams, Robert Thompson, Rick Green and Larry Osche. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, and Tony Gagliardi.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF DECEMBER 18, 2018 MEETING MINUTES

Rick Green motioned to approve the December 18, 2018 Summit Authority minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The Authority's Engineer, Rick Barnett, presented the attached engineer report.

Items to take into consideration for the waste treatment was discussed such as the efficiency to handle peak flows, etc.

The office/storage building was discussed. Rick Barnett will compile the Authority's input and present a layout for the building.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Senate Engineering Company invoice 54415 for the design phase of the project for \$9,539.25. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned for the payment for the NPDES Permit Part I Application for \$1,000.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Robert Thompson motioned for a payment request for the above referenced invoices for a total \$10,539.25 be submitted to the Summit Township Board of Supervisors. Rick Green seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Senate Engineering Company is reviewing the most cost effect layout for the service lines on Dittmer Road.

The location of the pump station on Geibel Road was discussed.

ADJOURN

With there being no further business to come before the Summit Township Authority, Robert Thompson made a motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:20 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, FEBRUARY 19, 2019 AT 9:00 A.M.

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary

SUMMIT TOWNSHIP AUTHORITY
ENGINEER'S REPORT
SENATE #12068

January 15, 2019

Work in Progress

1. Rural Utility Services (RUS) was contacted to discuss the USDA funding source. RUS indicated that Summit Township is an RUS-eligible community and the project may be grant eligible. An initial meeting was scheduled as requested at the 12/2018 Board meeting but has been postponed indefinitely due to the federal government shutdown.
2. Pennvest was contacted to discuss funding alternatives and to set up a pre-consultation meeting as directed by the Board. Since the project construction cost exceeds \$11M for a it will be necessary to phase the project to bring each phase under the \$11M limit for a single municipality project. Waiting for response on preconsultation meeting dates.
3. Proposals have been requested from several WWTP manufacturers and a detailed comparison of the proposals is underway. Item to consider include equipment capital cost, tankage cost, space requirements, treatment performance, operating cost, future expansion, redundancy and other pertinent factors.
4. A conceptual layout of the WWTP area and building have been prepared for comment by the Authority. Direction is requested on what features and amenities are requested at the facility.
5. Proposals have been requested from several raw sewage pump manufacturers and a detailed comparison of the proposals is underway.
6. The field survey for utility locates, first floor elevations, culverts, curb stops, hydrants, inlets, etc. is complete with a potential need for verification of individual areas as the alignments are finalized.
7. The project cost has been updated and will continue to be revised if significant changes in layout are required during the design and drawing development process.
8. The NPDES Part I application for the WWTP discharge permit is ready for submittal to DEP.
9. The WQM Part II permit application, Engineers Report, specifications, drawings, GP-5 and other permit applications are underway.
10. The initial Phase 1 Archaeological Investigation information has been submitted to the State. After review of the initial information the State has requested the new mapping with detailed limits of disturbance for the entire project area. Senate will provide that information as soon as the final alignments are established.

Data/Information Requested

1. Input from Authority regarding:
 - a. WWTP site layout and configuration
 - b. WWTP building facilities and amenities

END OF ENGINEER'S REPORT