

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JANUARY 15, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 15, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, Jim Stickney, Patricia Shuler, Lee Ann Parisi, Alice Horstman, Mark Fritz, Curt Horstman, Roni Horstman, Jason Weaver, Eric Weber, Louisa Weber, Dale A. Hutauf, Carl Fritz, Alisha Horstman, Ann Coleman, Gary Mortimer, Robert Ray, David Barry, Thomas J. Smith and Joseph A. Wiest.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the Agenda

**APPROVAL OF THE JANUARY 6, 2020 ORGANIZATION MEETING & JANUARY 6, 2020 PUBLIC MEETING MINUTES**

Willie Adams motioned to approve the January 6, 2020 organizational meeting minutes as presented. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the January 6, 2020 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 01/06/20</b>	
Capital Fund	\$305,124.76
Fire Hydrant Fund	\$3,712.66
General Fund	\$309,404.77
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,994.87
State Fund	\$76,830.67
<b>Available Funds</b>	<b>\$723,452.50</b>
Capital Fund CD	\$311,516.27
Capital Fund CD	\$301,548.25
General Fund CD	\$207,571.95
<b>Total Funds</b>	<b>\$1,544,088.97</b>

<b>ACTIVITY</b>	
Available Funds as of 12/18/19	\$739,740.09
CD Total	\$820,636.47
Deposits	\$5,850.08
Disbursements	\$22,138.27
<b>Total Funds Available as of 01/06/20</b>	<b>\$1,544,088.97</b>

The Treasurer reported that deposits included the insurance claim check for the traffic lights repair on Route 422 and Bonniebrook Road due to storm damage.

Disbursements included worker’s compensation payments and the turbo repair for the 2009 Peterbilt truck.

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICE APPROVAL**

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1672 for the first installment payment for the Township’s worker’s compensation policy for \$2,415.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1684 for the second installment payment for the Township’s worker’s compensation policy for \$837.00. Rick green seconded the motion. Motion Carried Unanimously.

**STATE FUND INVOICE APPROVAL**

Larry Osche motioned to pay the following Detroit Company invoices for road salt.

Invoice S120-02664 for \$12,304.01  
Invoice S120-02726 for \$ 5,285.99  
Invoice S120-02783 for \$ 5,280.66  
Total \$22,870.66

Rick Green seconded the motion. Motion Carried Unanimously.

**CAPITAL FUND INVOICE APPROVAL**

Larry Osche motioned for all invoices for the Summit Authority Act 537 Plan be paid from the Capital Fund. Once the Summit Authority receives funding, the Township’s Capital Fund will be reimbursed for the paid invoices. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment the Summit Authority’s payment request for Senate Engineering Company invoice 56533 for the design phase of the Act 537 Plan for \$13,872.00. Upon receiving funding, the Authority will reimburse the Township’s Capital Fund. Rick Green seconded the motion. Motion Carried Unanimously.

**SHULER HARDSHIP AGREEMENT**

Submitted to the Board of Supervisors was William D. Shuler’s signed verification from his physician indicating he requires living assistance and the signed 2020 Hardship Agreement with William D. Shuler and Lee Ann Paris’s signatures. The Hardship Agreement will need to be renewed on or before December 31, 2020.

Willie Adams motioned to approve the renewal of the 2020 William D. Shuler Hardship Agreement. Rick Green seconded the motion. Motion Carried Unanimously.

**GAGLIARDI PROPERTY**

The Township’s Planning Commission recommendation letter regarding Anthony Gagliardi’s road installation to access the back of his 880 Herman Road, Butler, PA property and stormwater management plan for the moving of dirt to create additional agricultural field space was submitted to the Board of Supervisors.

Mr. Gagliardi has agreed to have the Township’s Engineer, Supervisors, Zoning Officer and Zoning Field Officer walk his property to view the stormwater on the property for compliance to his existing plan. Also, Mr. Gagliardi has applied for the renewal of his NPDES permit from the DEP for a modification to the original plan. Mr. Gagliardi will give an overview on the property of his modification request.

Residents brought to the Board’s attention that Mr. Gagliardi is not abiding by the Zoning Hearing Board’s decision that commercial vehicles/ equipment are not to be stored at Mr. Gagliardi’s 880 Herman Road, Butler, PA property. Willie Adams motioned for a final letter to be sent to Mr. Garliardi requesting the removal of the commercial vehicles/equipment that do not belong to Mr. Gagliardi within 14 days. If Mr. Gagliardi fails to comply, the Township will proceed to the Magistrate. Should the Township file an action with the Magistrate, the Township’s Solicitor is authorized to work with the Township’s Zoning Officer, Zoning Field Officer and witnesses to the activity for the proceeding. Rick Green seconded the motion. Motion Carried Unanimously.

**SOLICITOR REPORT**

The Solicitor received a review letter from the Department of Community Economic and Development (DCED) for The Township’s financing ordinance for the Act 537 public sewage project requesting a couple of revisions. The Solicitor made the revisions and will re-advertise the ordinance. NextTier Bank updated their financing letter to include the revisions.

**PART-TIME EMPLOYEE**

Larry Osche motioned to hire Josh Klein for part-time on-call summer/winter help with no benefits. Rick Green seconded the motion. Motion Carried Unanimously.

**EIT CREDIT – HERMAN VFC**

Herman Volunteer Fire Company submitted their list of members that qualify for the Earned Income Tax Credit. The Township Secretary/Treasurer verified the individuals that submitted the Earned Income Tax Credit request were eligible.

Willie Adams motioned to approve the Herman Volunteer Fire Company’s Earned Income Tax Credit request. Rick Green seconded the motion. Motion Carried Unanimously.

**MITCHELL HILL ROAD SPEED**

A resident submitted a request for a speed study on Mitchell Road. Anne Coleman from Representative Marci Mustello’s office will look into this matter on the Township’s behalf.

**BUILDING VENTILATION ISSUE**

Willie Adams announced that an informational meeting was held on January 10, 2020 with Pinnacle Climate Technologies regarding the fumes and ventilation system in the Township building. No decisions were made.

Cunningham Shanor Inc. submitted a recommendation letter regarding the fumes and ventilation system in the Township building.

A determination will be made after the Board of Supervisors review all recommendations for the fumes and ventilation system in the Township’s building.

**ENGINEER’S REPORT**

The Engineer had nothing to report.

**FUEL QUOTES**

The following fuel quotes were received.

	On-Road 5,000 gallons	Off-Road 1,500 gallons
Glasmere Fuel Service	.1291	.1291
Purvis Brothers	.1690	.1690

Larry Osche motioned to award the 2020 fuel quote for 5,000 gallons of on-road fuel and 1,500 gallons off-road fuel to Glassmere Fuel Service. Rick Green seconded the motion. Motion Carried Unanimously.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Catch basins were cleaned and catch basin locations were documented.
2. Clean-up from storm damage was performed.
3. Potholes patched.

Larry Osche has an appointment scheduled with Phil Hay to go over pricing for the Binsey Road grant.

The Board discussed the cost to purchase or rent a roller. The Board determined for this year a roller will be rented.

There has been no improvement with Lockaton Junkyard parking vehicles to close to the road. This is causing a safety issue. A second notification letter will be sent to Vincent Lockaton requesting the removal of the vehicles within 30 days. Failure to do so, the Township will proceed to the Magistrate.

Butler County Conservation District's recommendation for the drainage issue on Vogleyville Road was discussed. No determinations were made.

**ADDITIONAL BUSINESS**

There was no additional business

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

There was no questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:32 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, FEBRUARY 5, 2020 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary