

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JANUARY 16, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 16, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Curtis Horstman, Roni Hortsman and Dave Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE JANUARY 7, 2019 ORGNIZATIONAL MEETING MINUTES AND PUBLIC MEETING MINUTES

Rick Green motioned to approve the January 7, 2019 organizational meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously

Rick Green motioned to approve the January 7, 2019 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 01/16/19	
Capital Fund	\$338,352.71
CDBG	\$1.00
Fire Hydrant Fund	\$3,223.15
General Fund	\$548,279.08
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$7,326.30
State Fund	\$13,493.91
Available Funds	\$928,227.92
Capital Fund CD	\$304,873.51
General Fund CD	\$203,151.20
Total Funds	\$1,436,252.63

ACTIVITY	
Available Funds as of 01/07/19	\$926,009.84
CD Total	\$508,024.71
Deposits	\$23,424.83
Disbursements	\$21,206.75
Total Funds Available as of 01/16/19	\$1,436,252.36

Deposits included the insurance claim reimbursement for the storm damage to the at Route 422 and Route 68 and Route 38 traffic lights for \$6,339.69.

Larry Osche motioned to approve the Treasurer’s Report. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Rick Green motioned to approve to pay in full the AmTrust North America 2019 worker’s compensation policy for the volunteer fire companies and the Township for the total amount of \$35,740.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Kirk Heavy Truck & Trailer invoice 8278 for 2003 Peterbilt fuel system repair for \$1,061.11. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY INVOICE PAYMENT REQUEST

The Supervisors reviewed the following invoices the Summit Authority submitted for payment.

Rick Green motioned to approve for payment to the Commonwealth of PA for the NPDES Phase I Application for the Act 537 Plan for \$1,000.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 54415 for the design phase of the Act 537 Plan for \$9,539.25. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the Summit Authority payment request for the above reference invoices. Upon receiving funding, the Authority will reimburse the Township for \$10,539.25. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

The Solicitor presented an overview of the Data Protection Policy. The policy will be submitted to the Supervisors and Union for review before final approval is granted.

ROAD PARKING ISSUE

Shepperd Drive has an issue with vehicles parking on the road and the Township's right-of-way which is causing a safety issue. A letter will be sent to the residents requesting for them not to park on the roadway. If the problem persists, the Township will go to Magistrate to resolve the safety issue.

JEFFERSON TOWNSHIP INTERGOVERNMENTAL AGREEMENT AND ORDINANCE

Willie Adams motioned to approve the Intergovernmental Agreement with Jefferson Township for the multimodal grant for Bonniebrook Road. Rick Green seconded the motion. Motion Carried Unanimously.

Will Adams motioned for the Supervisors to sign the Intergovernmental Agreement Ordinance with Jefferson Township for the multimodal grant for Bonniebrook Road since the Intergovernmental Agreement has been approved. Rick Green seconded the motion. Motion Carried Unanimously.

HERMAN VFC EARNED INCOME TAX CREDIT

Willie Adams motioned to approve the request for the Earned Income Tax Credit for three members of the Herman Volunteer Fire Company that met the requirements for the credit. Rick Green seconded the motion. Motion Carried Unanimously.

RECORDS DISPOSAL

The Secretary requested approval to dispose of prior years records. A Resolution will be approved before the disposal begins.

EQUIPMENT RENTAL QUOTE

Larry Osche motioned for the Secretary to obtain quotes for equipment rental. Rick Green seconded the motion. Motion Carried Unanimously.

FUEL QUOTES

Fuel Quotes were reviewed. Butler Petroleum submitted the lowest quote. Larry Osche motioned to accept Butler Petroleum fuel quote. Rick Green seconded the motion. Motion Carried Unanimously.

ROLLER RENTAL QUOTES

Larry Osche motioned for the Secretary to obtain quotes for a roller rental. Rick Green seconded the motion. Motion Carried Unanimously.

PAVING EQUIPMENT QUOTES

Larry Osche motioned for the Secretary to obtain quotes for pavement equipment. Rick Green seconded the motion. Motion Carried Unanimously.

TREE TRIMMING PROJECT

Tree trimming quotes for Brinker Road and Bricker Avenue were reviewed. Cunningham & Sons Tree Care had the lowest quote. Next was Olar's Tree Service & Shaping.

Larry Osche motioned for the Brinker Road and Bricker Avenue tree trimming project be awarded to Cunningham & Sons Tree Care for \$16,000.00 contingent upon the height requirement being met. If the height requirement is not met, the remainder of the project will be awarded to Olar's Tree Service & Shaping. Rick Green seconded the motion. Motion Carried Unanimously.

FALLECKER DRAINAGE PROJECT

Larry Osche motioned when the weather permits to begin the Fallecker Road drainage project. Rick Green seconded the motion. Motion Carried Unanimously.

OLD EAST BUTLER ROAD DRAINAGE

An application for the Dirt and Gravel, Low Volume Grant has been submitted for Old East Butler road drainage. The starting of the project will be tabled until after the grant is awarded to see if Old Easter Butler is the recipient.

ENGINEER'S REPORT

There was nothing for the Engineer to present.

ROADMASTER REPORT

The Roadmaster, Larry Osche, presented the Roadmaster report:

1. Winter maintenance of roads.
2. Brush removed.
3. Equipment maintenance performed.

The 2003 Peterbilt has fuel/power issue that being repaired.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Curt Horstman and Roni Horstman discussed with the Board their landscaping business at Barleyfield Lane. No retail sales take place at this location. Lawn mowers are used for both personal and business. The hauling of mowers does not occur throughout the day. The mowers typically leave in the morning and return in the evening. The equipment to haul the mowers does not exceed the road's weight limit. A temporary salt shed was erected for emergency salt supply. The salt shed will be removed at the end of the winter season. This will be the only year for the salt shed. It was determined due to the low impact and the seasonal nature of the business that the storage/hauling of the existing lawn mowers are permitted.

ADJOURN

With there being no further business to come before the Board of Supervisors Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:00 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, FEBRUARY 6, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary