

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JANUARY 17, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 17, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Township Secretary, Roxann Stickney, Township Solicitor, Michael Gallagher, Township Engineer, Michael Elisco, Wildred Balentine, Dave Barry, Mark Fry, Austin Ayers, Austin Ehrman, John Moore and Audrey Moore.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE JANUARY 2, 2018 ORGANIZATIONAL MEETING MINUTES & PUBLIC MEETING MINUTES**

Rick Green motioned to approve the January 2, 2018 organizational meeting minutes with an amendment that Randy Collins’ maximum accumulated sick days are 25 per union contract. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the January 2, 2018 public meeting minutes with an amendment that the reference to the snow plow being too wide for Binsey Road be removed. Rick Green seconded the motion. Motion Carried unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

<b>FUND BALANCE AS OF 01/17/18</b>	
Capital Fund	\$247,287.76
CDBG	\$1.00
Fire Hydrant Fund	\$3,757.41
General Fund	\$513,201.80
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$9,206.32
State Fund	\$65,875.37
<b>Available Funds</b>	<b>\$851,581.43</b>
Capital Fund CD	\$302,033.95
General Fund CD	\$201,254.95
<b>Total Funds</b>	<b>1,354,870.33</b>

<b>ACTIVITY</b>	
Available Funds as of 01/02/18	\$850,698.75
CD Total	\$503,288.90
Deposits	\$22,360.88
Disbursements	\$21,478.20
<b>Total Funds Available as of 01/17/18</b>	<b>\$1,354,870.33</b>

Rick Green motioned to approve the treasurer’s report. Larry Osche seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Rick Green motioned to approve for payment from the State Fund American Rock Salt Company, LLC invoice 5360676 for \$2,455.15, invoice 0536858 for \$1,278.18, invoice 0537631 for \$4,955.16, and invoice 0538373 \$7,414.87 for a total of \$16,201.36 for road salt. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the 2018 worker's compensation policy for the Township and fire departments from AmTrust North America. A lump sum payment of \$21,060.00 for the entire premium will be submitted. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment the 2018 Butler COG membership for \$976.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Dillon, McCandless, King, Coulter & Graham, L.L.P. invoice for attorney, Michael Hnath, to represent the Township for the union negotiations. Rick Green seconded the motion. Motion Carried Unanimously.

#### **FRY LOT LINE REVISION**

The Supervisors reviewed the Harry Fry lot line revision plan, Butler County Planning Commission and the Summit Township Planning Commission recommendation letters for the plan. Willie Adams motioned to approve the Harry Fry Lot Line Revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SOLICITOR'S REPORT**

The Solicitor will be sending a letter to Derailleur Café and Bike Shop requesting that their patrons not to park on the road or Township right-of-way because it is causing safety issues.

A repeal to the closing of the Summit Township Sewage Authority needs submitted. The solicitor will be authorized to advertise the reinstatement of the Summit Township Sewage Authority upon the formation of a five-member board. Summit Township resident, Bradley Badali, submitted a letter of consideration to be on the sewage authority board.

Tony Gagliardi's stormwater management does not require a Financial Guarantee or Operation and Maintenance Agreement at this time due to lack of development on the property. Whenever development begins, these items will be required. Mr. Gagliardi is responsible for the reimbursement to the Township for the engineer's review of the stormwater management plan.

Larry Osche motioned for a letter to be sent to the residents on Shepperd Drive that are parking on the road and Township right-of-way. This is causing safety issues. Rick Green seconded the motion. Motion Carried Unanimously.

#### **APPOINTED AUDITORS**

Willie Adams motioned for Felicia Kearns and Karen Hartman to be appointed as the Township's Auditors. Rick Green seconded the motion. Motion Carried Unanimously.

#### **APPOINTED FLOODPLAIN ADMINISTRATOR**

Rick Green motioned for Dave Hazlett to be appointed as the Township's Floodplain Administrator. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **FEMA COMMUNITY RATING SYSTEM TRAINING**

Willie Adams motioned for Roxann Stickney to attend the FEMA Community Rating System Training. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **ENGINEER'S REPORT**

The engineer reviewed the Ambrose and Prager temporary water pipeline stormwater management and the Prager well stormwater management. Rick Green motioned to approve the Ambrose and Prager stormwater management plans. Larry Osche seconded the motion. Motion Carried Unanimously.

The Act 537 Plan was approved by the DEP.

Quotes are needed for the aerial mapping and archeological study for the sewage treatment facility. These can be completed upon the weather permitting. Rick Green motioned for Senate Engineering Company to proceed with obtaining quotes for aerial mapping and archeological study for the sewage treatment facility. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following road department report:

1. Due to weather conditions the roads were treated and plowed.
2. Trees were removed due to storm damage.
3. Equipment was maintenance.

Bonniebrook Road and Hinchberger Road needs pipes due to a water issues.

The Multimodal Grant for Bonniebrook Road and the Dirt and Gravel Grant for Keck Road has not been awarded by the State.

A driveway on Geibel Road has a water issue that is not the Township's responsibility. The Butler County Conservation District has been notified.

#### **ADDITIONAL BUSINESS**

It was determined that the Township has the right to request the fire departments to account for the funds that they received from the Township.

Willie Adams motioned for a letter to be sent to the Herman Volunteer Fire Company and Lick Hill Fire Company requesting an accounting of funds received from the Township. Rick Green seconded the motion. Willie Adams voted "yes". Rick Green voted "yes". Larry Osche abstained from voting due to conflict of interest. Motion Carried.

#### **OPEN TO THE FLOOR**

Information was presented to the Supervisors regarding issues at the Lick Hill Volunteer Fire Company.

The Herman Volunteer Fire Company received from PA American Water Company thirty-eight fire hydrant markers.

#### **ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:53 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, FEBRUARY 7, 2018 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary