

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
JANUARY 18, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 18, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Roxann Stickney, township secretary, Michael Gallagher, township solicitor, Michael Elisco, representing Senate Engineering Company, Ron Hartman, Karen Hartman and David Barry.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no questions or comments on the agenda.

APPROVAL OF THE MINUTES OF THE JANUARY 3, 2017 ORGANIZATIONAL & PUBLIC MEETING MINUTES

Rick Green motioned to approve the January 3, 2017 organizational meeting and public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 1/18/17	
Capital Fund	\$155,530.23
CDBG	\$1.00
Fire Hydrant Fund	\$3,603.54
General Fund	\$367,863.73
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$7,334.37
State Fund	\$102,605.22
Available Funds	\$649,189.86
Capital Fund CD	\$300,000.00
General Fund CD	\$200,000.00
Total Funds	\$1,149,189.86

ACTIVITY	
Available Funds as of 1/03/17	\$664,634.24
CD Total	\$500,000.00
Deposits	\$11,885.16
Disbursements	\$27,329.54
Total Funds Available as of 1/18/17	\$1,149,189.86

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR’S REPORT

The Solicitor presented the Snow Event Parking Ordinance that was advertised.

Larry Osche motioned to pass the Snow Event Parking Ordinance. Rick Green seconded the motion. Motion Carried Unanimously.

Towing companies will be contacted for towing services.

INVOICE APPROVAL

Larry Osche motioned to approve for payment American Rock Salt Company LLC invoice 0499781 for road salt for \$1,315.15. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment American Rock Salt Company LLC invoice 0500233 for road salt for \$25,544.66. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Dumbaugh Electric invoice 11881 for repairs to the pressure washer for \$488.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter's Truck Sales & Service invoice 1094388 for engine repairs to the 2009 Peterbilt for \$5,070.98. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter's Truck Sales & Service invoice 1094793 for exhaust parts for the 2009 Peterbilt for \$438.95. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter's Truck Sales & Service invoice 1094960 for the exhaust repair to the 2009 Peterbilt for \$275.19. Rick Green seconded the motion. Motion Carried Unanimously.

1,000 GALLONS OF ON-ROAD FUEL

Larry Osche motioned to ratify the decision to purchase from Purvis Brothers, Inc. 1,000 gallons of on-road fuel. Willie Adams seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL CONTINUED

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A497749 for on-road fuel for \$1,699.54. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment SWIF installment payment 2 of 11 for the worker's compensation for the fire departments for \$937.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P86673 for hoses for the 2009 Peterbilt for \$222.34. Rick Green seconded the motion. Motion Carried Unanimously.

CDBG ADMINISTRATION

Rick Green motioned to terminate Olsen & Associates, LLC as the township's CDBG Administrator. A letter will be sent to Olsen & Associates, LLC stating the following:

1. The final invoice for CDBG administration will be paid from the General Fund.
2. Within 30 days of the receipt of the letter, all hard copies and electronic CDBG documents be submitted to the Township.

Larry Osche seconded the motion. Motion Carried Unanimously.

Roxann Stickney will contact CDBG for the process to discontinue Olsen & Associates, LLC as the township's administrator and discontinue their access to the IDIS system.

EQUIPMENT RENTAL, BERMING AND PAVING

Larry Osche motioned to advertise equipment rental, berming and paving. Rick Green seconded the motion. Motion Carried Unanimously.

CRACK SEALING

Larry Osche motioned to rent the crack sealer for 2 weeks in May and purchase 3 pallets of material. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

Mike Elisco from Senate Engineering presented the following report.

1. The Rebecca Deal lot line revision review was completed.
2. The Shuler to Bergbigler Temporary Water Line and Mountain Gathering Compressor Station is under review and will be provided to the Planning Commission prior to the meeting.
3. Act 537 Update:
 - A. The Engineer and Supervisors met to review the Act 537 Draft.
 - B. Comments are incorporated into a final plan ready for public comment.
 - C. Waiting for a response from the DEP whether they want to review the Act 537 Draft or wait until the final report is adopted by the Township.

Senate Engineering is completing a report that Penn Vest has requested for the Act 537 plan.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following road department report:

1. Snow removal.
2. Equipment maintenance.
3. Patching of pot holes.
4. Tree removal due to storms.

Joe Wiest met with Larry Osche regarding Geibel Road and Keck Road repairs. Geibel Road does not have a crown. He is scheduled to take core samples of the road. After the Keck Road water issue is resolved, his recommendation is to place 2 ½" of 2B on the road and shoot with oil and two seal coats.

Larry Osche contacted Ed Kirkwood of Butler Township to discuss the possible joint repair of Bonnie Drive.

ADDITIONAL BUSINESS

The Public Radio system was discussed at the Butler COG meeting that Larry Osche attended. The breakdown of the cost of the radio system will be presented on January 31, 2017 at Butler County Community College.

Larry Osche would like to meet with the engineer in the Fall of this year for the CDBG McGrady Hollow Road project.

Rick Green contacted Jake Gentile of PA American Water regarding the water company's meeting with Summit Academy. The academy's commercial water rate is non-negotiable. It is dictated by the PUC.

Willie Adams announced that an informational meeting pertaining to the Act 537 Plan was held with Mike Elisco of Senate Engineering Company on January 9, 2017 at 9:00 a.m.

OPEN TO THE FLOOR

There was no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:00 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, FEBRUARY 1, 2017 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary