

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JANUARY 18, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 18, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche, and Rick Green were present. Also, present, Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Helen Osche, Regis E. Karch, Jim Henry, Linda Hartle, Davide Barry, Gary Reott, Brenda Reott, Tara Smith, Matthew Slauchenhaupt, Maureen Hochstetler, Cole Myers from the Butler Eagle, Lorraine Holt, Gerald F. Benson, Jr. and Kriss Simmons.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JANUARY 3, 2023 ORGANIZATIONAL MEETING MINUTES & REGULAR PUBLIC MEETING APPROVAL

Rick Green motioned to approve the January 3, 2023 organizational meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously

Rick Green motioned to approve the January 3, 2023 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

| FUND BALANCE | |
|------------------------|---------------------|
| AMERICAN RESCUE PLAN | 144,498.80 |
| CAPITAL FUND | 299,107.53 |
| FIRE HYDRANT FUND | 3,164.63 |
| GENERAL FUND | 247,908.10 |
| SEWAGE ESCROW FUND | 28,614.77 |
| SEWAGE PERMIT FUND | 12,236.93 |
| STATE FUND | 85,260.82 |
| AVAILABLE FUNDS | 820,791.58 |
| CAPITAL FUND - SAVINGS | 150,211.76 |
| GENERAL FUND SAVINGS | 960,815.63 |
| TOTAL FUND | 1,931,818.97 |

| ACTIVITY | |
|-----------------------------------|---------------------|
| BALANCE AS OF 01/03/2023 | 1,594,969.92 |
| SAVINGS ACCOUNT | 1,111,027.39 |
| DEPOSITS/DEBITS | 4,718.90 |
| DISBURSEMENTS | 778,897.24 |
| AVAIALBLE FUNDS 01/18/2023 | 1,931,818.97 |

The Treasurer presented the following report.

Deposits included earned income taxes and local services taxes.

Disbursements included the transfer of \$750,000.00 from the General Fund checking account to the General Fund savings account.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment #1 Cochran invoice 6806963 for the 2013 Ford F-550 reductant heater for \$1,326.07. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment #1 Cochran invoice 681680 for the 2013 Ford F-550 pan assembly for \$252.79. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 3229 fore the Township worker’s compensation insurance for \$1,079.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment PPC Lubricants, LLC invoice 209945 for 55 gallons of oil for \$1,519.25. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police services from November 26, 2022 through January 6, 2023 for \$3,180.03. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker’s Insurance Fund 2nd installment for the volunteer fire companies’ worker’s compensation insurance for \$1,078.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18061725 for the 2009 Peterbilt salt spreader auger for \$4,190.17. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment TJB Consulting invoice 0000651 for the 2023 website renewal fee for \$205.99. Larry Osche seconded the motion. Motion Carried Unanimously.

BILLBOARD

The billboard sign at the intersection of Route 422 and Bonniebrook Road was discussed. Residents raised concerns that the location of the billboard and the content will be distracting to motorists. Other residents agreed with the billboard’s sign ability to exercise free speech. Route 422 and Bonniebrook Road are State roads. The location meets the State’s requirements.

ADDITIONAL AGENDA ITEM: PROPERTY MAINTENANCE ORDINANCE

Willie Adams motioned to add to the agenda the Property Maintenance Ordinance. Rick Green seconded the motion. Motion Carried Unanimously

Discussion was held with the residents regarding the process to condemn a home and tree requirements.

Willie Adams motioned to adopt the advertised Property Maintenance Ordinance. Larry Osche seconded the motion. Motion Carried Unanimously.

ADDITIONAL AGENDA ITEM: COMPLAINT IN EQUITY

Willie Adams motioned to add to the agenda the Connell Complaint in Equity. Rick Green seconded the motion. Motion Carried Unanimously.

The Solicitor requested for the authorization of the Zoning Officer, Roxann Stickney, to sign the Complaint in Equity for the Connell property clean-up.

Willie Adams motioned to authorize the Zoning Officer, Roxann Stickney, to sign the Connell Complaint in Equity. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Rails-to Trails Agreement for the public sewage project was discussed. Solicitor, Michael Gallagher, assured the Supervisors that the agreement specifies that it is only in affect if the public sewage project requires trail access.

HERMAN VFC EARNED INCOME TAX CREDIT

The Secretary confirmed that Josh Klein, Darren Osche and Larry Shuler are listed on the Herman VFC eligibility list for the earned income tax credit.

Willie Adams motioned to approve Josh Klein, Darren Osche and Larry Shuler for the Herman VFC earned income tax credit due to meeting the eligibility requirements. Rick Green seconded the motion. Willie Adams voted “yes”. Rick Green voted “yes”. Larry Osche abstained. Motion Carried.

COSTARS 2023 – 2024 SALT CONTRACT

Larry Osche motioned for 1,500 tons of road salt be ordered from Costars for the 2023 – 2024 salt contact. Rick Green seconded the motion. Motion Carried Unanimously.

AED MAINTENANCE AGREEMENT

Willie Adams motioned to approve a 2-year maintenance agreement with Zoll Medical Corporation for the Township’s AED for \$831.00. Rick Green seconded the motion. Motion Carried Unanimously.

NOTARY RENEWAL

Rick Green motioned for Roxann Stickney to renew her notary via live seminar or zoom meeting Willie Adams seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The engineer is reviewing the Herman Road property that has a stormwater run-off issue.

FUEL QUOTES

Larry Osche motioned for the Secretary/Treasurer, Roxann Stickney, to obtain three fuel quotes. Rick Green seconded the motion. Motion Carried Unanimously.

GARAGE PROPOSAL

Larry Osche motioned to approve Ashlar Architecture & Engineering, LLC garage design-build proposal not to exceed \$24,000.00. Rick Green seconded the motion. Larry Osche voted “yes”. Rick Green voted “yes”. Willie Adams voted “no”. Motion Carried.

RATIFY AIR COMPRESSOR PURCHASE

The air compressor broke and had to be replaced. Larry Osche motioned to ratify the purchase of an air compressor for \$3,600.00. Rick Green seconded the motion. Motion Carried Unanimously.

REPLACE STORMWATER PIPE ON TOWNSHIP RIGHT-OF-WAY & WISE PROPERTY

Larry Osche motioned to approve the Right-of-Way and Easement Agreement with Karen Wise for the replacement of a stormwater pipe. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report:

1. Snow plowed and salt roads.
2. Trees were removed due to weather events.
3. Air compressor was replaced.
4. Equipment maintenance was performed.
5. Road inspections were performed.
6. Bonniebrook Road sealed cracks are opening again.

ADDITIONAL BUSINESS

No additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

The speed limit on Heist Road was discussed. It needs to be determined traffic study is necessary. This will be voted on at the next meeting.

ADJOURN

Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:03 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, FEBRUARY 1, 2023