

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JANUARY 20, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 20, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, Rick Green were present. Also, in attendance Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis Karch, Russ Greer, David Barry, Ray Bates, and Jim Henry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda.

APPROVAL OF THE JANUARY 4, 2021 ORGANIZATIONAL MEETING MINUTES and JANUARY 4, 2021 REGULAR PUBLIC MEETING MINUTES and JANUARY 13, 2021 EMERGENCY MEETING MINUTES

Rick Green motioned to approve the January 4, 2021 organizational meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the January 4, 2021 regularly scheduled public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the January 13, 2021 emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 01/20/2021	
Capital Fund	\$295,771.06
Fire Hydrant Fund	\$4,028.74
General Fund	\$397,952.84
Sewage Escrow Fund	\$22,484.77
Sewage Permit Fund	\$12,070.19
State Fund	\$17,964.97
Available Funds	\$750,272.57
Capital Fund CD #66	\$314,155.44
General Fund CD #64	\$209,861.88
General Fund CD #100	\$200,000.00
Total Funds	\$1,474,289.89

ACTIVITY	
Available Funds as of 01/04/2021	\$803,308.63
CD Total	\$724,017.32
Deposits	\$26,803.88
Disbursements	\$79,839.94
Total Funds Available as of 01/20/2021	\$1,474,289.89

The Treasurer presented the following report:

Deposits included reimbursement from DCNR for the Summit Elementary Playground Phase I Grant, Erie Insurance reimbursement for guiderails repairs/installation on Bonniebrook Road due to an accident, Earned Income Taxes and Local Services Taxes.

Disbursements included road salt, payment to Butler County for the Summit Elementary Playground Phase I Grant, quarterly LST Distribution payments to the local volunteer fire companies and a wheel loader repair.

Rick Green motioned to approve the Treasurer's report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment Cleveland Brothers invoice SERV7432765 for the power relay repair on the wheel loader for \$1,822.17. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Detroit Salt Company invoice S121-01991 for road salt for \$3,465.68. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Dillon, McCandless, King, Coulter & Graham, LLP invoice 109117 for union negotiations for \$212.50. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1817 for the Township's liability insurance for \$962.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering invoice 58716 for BDS Personal Care Products stormwater management review for \$230.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker's Compensation Insurance Fund 2nd installment for the volunteer fire companies worker's compensation policy for \$1,281.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18037058 for hidden driveway signs for \$464.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18037009 for replacement of hoses on the Ford F-550 for \$646.97. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Traffic Systems and Services, LLC invoice SR-29912 for the Route 68 signal ahead repair for \$1,244.50. Rick Green seconded the motion. Motion Carried Unanimously.

STATE FUND INVOICES

Larry Osche motioned to approve for payment from the State Fund Detroit Salt Company invoice S121-0839 for \$1,635.07 and invoice S121-01840 for \$18,774.68 for a total of \$20,409.75. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for \$3,134.00 for the 2021 membership to PA Municipal Authorities Association for \$200.00 and invoice 58717 from Senate Engineering for the sewage system for \$2,934.00. The Authority will reimburse the Township for these invoices upon receiving funding.

Rick Green motioned to pay on behalf the Summit Authority the 2021 membership to PA Municipal Authorities Association for \$200.00. The Authority will reimburse the Township for this invoice upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to pay on behalf of the Summit Authority invoice 58717 from Senate Engineering Company for the sewage project for \$2,934.00. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLCIITOR REPORT

The Solicitor reported that the Gagliardi Discovery Response is due, and the status conference is scheduled for March 25, 2021.

SHULER HARDSHIP AGREEMENT

No one attended the meeting for the Shuler Hardship Agreement renewal.

Larry Osche motioned for Solicitor Michael Gallaher to draft a legal action against William Shuler and Patricia Shuler to remove the mobile home from the property ten days from receiving a certified letter. Rick Green seconded the motion. Motion Carried Unanimously.

GREER SUBDIVISION

The Supervisors reviewed the Greer subdivision at 122 Schiebel Road, Butler, PA and the Planning Commission’s recommendation letter of approval contingent upon Butler County’s Planning Commission approval review.

Willie Adams motioned to approve the Greer subdivision plan as administratively correct contingent upon Butler County Planning Commission approval review. Rick Green seconded the motion. Motion Carried Unanimously.

TRUFELY PROPERTY CLEAN-UP

No one attended the meeting to present an update.

RESOLUTION 2021-02 CARBIN SMALL FLOW SEWAGE SYSTEM

Willie Adams motioned to approve Resolution 2021-02 for the Carbin small flow sewage system Agreements at 434 Route 422 East, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2021-03 CARBIN DEP SMALL FLOW SEWAGE SYSTEM

Willie Adams motioned to approve Resolution 2021-03 for a plan revision for a new development from the Department of Environmental Protection for the Carbin small flow sewage system at 434 Route 422 East, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY MEMBER RE-APPOINTMENT

The Board of Supervisors reviewed a member re-appointment request letter from the Summit Authority for Robert Thompson to a 5-year term.

Willie Adams motioned for the re-appointment of Robert Thompson to the Summit Authority board for a five-year term. Rick Green seconded the motion. Motion Carried Unanimously.

HERMAN VOLUNTEER FIRE COMPANY EARNED INCOME TAX CREDIT

Willie Adams motioned to approve for David Barry and Leroy Shuler to receive the Herman Volunteer Fire Company Earned Income Tax Credit. Both individuals were confirmed to be on the eligibility list. Rick Green seconded the motion. Motion Carried Unanimously.

FUEL QUOTES

The following fuel quotes were received.

5,000 Gallons

Company	On-Road Fuel	Winter Additive	Total
Butler Petroleum (Reed Oil)	.07	.03	.10
Purvis Brothers	.095	.03	.125
Glassmere Fuel Service	.1288	.035	.1638

3,000 Gallons

Company	Off-Road Fuel	Winter Additive	Total
Butler Petroleum (Reed Oil)	.07	.03	.10
Purvis Brothers	.09	.03	.125
Glassmere Fuel Service	.1288	.035	.1638

The cost of fuel per gallon is based upon the daily OPIS rate plus the total quote amount for on-road fuel and winter additive.

Larry Osche motioned to accept the lowest quote from Butler Petroleum (Reed Oil) for the one-year fuel contract. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The engineer had nothing to report.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Plowing and salting of roads.
2. Pothole patching.
3. Equipment maintenance.
4. Road project planning.

Wes Palmer of PennDOT contacted the Township requesting a permit to install a drainage pipe at Route 356/Coal Run. The Township would be responsible for the drainage pipe. However, the drainage pipe is located in PennDOT's right-of-way.

Larry Osche motioned for the Township not to issue a permit for the Route 356/Coal Run drainage pipe since the drainage pipe will be located in a PennDOT right-of-way. Rick Green seconded the motion. Motion Carried Unanimously.

The Bonniebrook Road paving project was discussed.

The Township received \$30,000.00 from the Dirt, Gravel, and Low Volume Grant for Stutz Road.

ADDITIONAL BUSINESS

Rick Green motioned to extend the COVID state of emergency for another week. Willie Adams seconded the motion. Motion Carried Unanimously.

Saxonburg Police coverage is in the planning process.

Willie Adams motioned to re-allocate the Community Development Block Grant (CDBG) funding that needs to be used by January 1, 2022 for a road project instead of the mandatory sewage tap-in fee for low-moderate income residents due to the sewage timeline. Rick Green seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

Ray Bates attended the meeting requesting an update on the property clean-up at 246 Carbon Center Road, Butler, PA.

Willie Adams motioned for Solicitor Michael Gallagher begin the process to file suit against the property owner, Randy Geibel for Zoning Ordinance violations. Rick Green seconded the motion. Motion Carried Unanimously.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:08 p.m.

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, FEBURARY 3, 2021

Respectfully Submitted,
Roxann L. Stickney, Secretary