

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
FEBRUARY 1, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, February 1, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:47 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche, and Rick Green were present. Also, present, Township Secretary, Roxann Stickney, Regis E. Karch, Matthew Slaughenaupt, Maureen Hochstetler, David Barry, Jim Henry, Pete Gall, and Christopher Kopacz from the Butler Eagle.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JANUARY 18, 2023 REGULAR PUBLIC MEETING APPROVAL

Rick Green motioned to approve the January 18, 2023 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

FUND BALANCE	
AMERICAN RESCUE PLAN	144,910.52
CAPITAL FUND	299,763.35
FIRE HYDRANT FUND	3,274.24
GENERAL FUND	266,559.83
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	11,361.99
STATE FUND	85,272.03
AVAILABLE FUNDS	839,756.73
CAPITAL FUND - SAVINGS	150,211.76
GENERAL FUND SAVINGS	960,815.63
TOTAL FUND	1,950,784.12

ACTIVITY	
BALANCE AS OF 01/18/2023	820,791.58
SAVINGS ACCOUNT	1,111,027.39
DEPOSITS/DEBITS	51,885.77
DISBURSEMENTS	32,920.62
AVAILBLE FUNDS 02/01/2023	1,950,784.12

The Treasurer presented the following report.

Deposits included Armstrong 4th quarter 2022 payment, annual permits, earned income taxes and local services taxes.

Disbursements included the air compressor replacement, police services, wheel loader repair, 2013 Ford F-550 repair and Township garage design down payment.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Willie Adams motioned to approve for payment Butler County Chamber of Commerce 2023 membership for \$300.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204221271 for 2003 Peterbilt "S" cam repair for \$1,092.72. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204221324 for 2013 Ford F-550 computer codes repair for \$200.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204221316 for the 2003 Peterbilt truck starter repair for \$1,508.01. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Good Tire Service invoice 1TK-205518 for wheel loader tire repair for \$561.45. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 3261 for the Township worker's compensation policy for \$1,079.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment John Malinski Towing for the 2003 Peterbilt truck tow bill for \$750.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18062163 for 2003 Peterbilt truck salt spreader pin assembly for \$657.79. Rick Green seconded the motion. Motion Carried Unanimously.

HERMAN VFC ANNUAL FIRE TRUCK CONTRIBUTION

David Barry informed the Board of Supervisors that Herman Volunteer Fire Company's first installment of \$83,000.00 for a new fire engine is due in April 2023. The Township's annual \$20,000.00 contribution will be submitted to the fire company upon receiving an invoice.

HERMAN VFC EARNED INCOME TAX CREDIT

The Secretary confirmed that Robert Shuler is listed on the Herman VFC eligibility list for the earned income tax credit.

Willie Adams motioned to approve Robert Shuler for the Herman VFC earned income tax credit due to meeting the eligibility requirements. Rick Green seconded the motion. Motion Carried Unanimously

PROPERTY MAINTENANCE ORDINANCE

Willie Adams motioned that the Township's zoning officer will enforce the Property Maintenance Ordinance #84 and the Township's building inspector will be the back-up for enforcement. Rick Green seconded the motion. Motion Carried Unanimously.

SPORTSMAN'S SUPPLY STORAGE CONTAINERS

Sportsman's Supply Company did not meet the January 31, 2023 deadline to remove storage containers from 245 Freeport Road, Butler, PA.

Willie Adams motioned for the Township's Solicitor to file court proceedings for the removal of the storage containers at 245 Freeport Road, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

UTILITY RIGHT-OF-WAY SETBACK

The Board of Supervisors reviewed a recommendation letter from the Township's Planning Commission for the Township's Zoning Ordinance to specify that the 50' right-of-way setback pertains to roads and private drives. Utility rights-of-way are to follow the utility company's recorded setback requirements.

Rick Green motioned to adjust the Township's Zoning Ordinance to reflect that the Township's Zoning Ordinance specifies that the 50' right-of-way setback pertains to roads and private drives. Utility rights-of-way are to follow

the utility company’s recorded setback requirements. Willie Adams seconded the motion. Motion Carried Unanimously.

The utility right-of-way setback will be advertised, and the Zoning Ordinance updated at a later date.

AUTHORITY SEMINAR

Willie Adams motioned to approve Roxann Stickney attendance at an Authority seminar. Larry Osche seconded the motion. Motion Carried Unanimously.

PA AMERICAN WATER & BASA SALE

No one attended the meeting for the PA American Water and Butler Area Sewer Authority (BASA) sale presentation.

FUEL QUOTES

Larry Osche motioned to award a one-year fuel quote to the lowest quote, Reed Oil (Butler Petroleum). Rick Green seconded the motion. Motion Carried Unanimously. The results are as follows:

ON-ROAD FUEL: 8,000 GALLONS

Company	Base Price	Winter Additive	Total
Butler Petroleum (Reed Oil)	0.0700	0.03	0.1000
Purvis Brothers	0.0950	0.04	0.1350
	*WINTER ADDITIVE DOUBLE TREATED FOR ADDED PROTECTION		
Glassmere Fuel Service	0.1589	0.035	0.1939

UNLEADED GASOLINE: 2,500 GALLONS

Company	Base Price	Total
Butler Petroleum (Reed Oil)	0.0700	0.0700
Purvis Brothers	0.0950	0.0950
Glassmere Fuel Service	0.1589	0.1589

TREE TRIMMING QUOTES

The following quotes were received for tree trimming.

Company	GIRAFFE PER 8 HOUR DAY W/CREW	60' BUCKET TRUCK PER 8 HOUR DAY W/CREW	70' BUCKET TRUCK PER 8 HOUR DAY W/CREW
LARRY GRABE	\$3,600.00	\$3,200.00	NONE AVAILABLE
TOTH TREE SERVICE	NONE AVAILABLE	\$2,400.00	NONE AVAILABLE
OLAR TREE SERVICE	OUT-OF-BUSINESS		

Larry Osche motioned to approve up to \$22,000.00 of tree trimming for 2023. Rick Green seconded the motion. Motion Carried Unanimously.

CRACK SEALER & MATERIALS

Larry Osche motioned to approve a one-week crack sealer rental and material purchase in the month of May. Rick Green seconded the motion. Motion Carried Unanimously.

HEIST ROAD SPEED LIMIT

Larry Osche researched the township’s traffic regulation ordinance and found the speed limit for Heist Road. The Township’s roads will be reviewed to ensure the speed limit is property posted. Speed limit signs will be installed on Heist Road.

ROADMASTER REPORT

The Roadmaster presented the following report:

1. Roads were salted.
2. Trees were removed due to weather events.
3. Signs were re-installed.
4. Equipment maintenance was performed.

Larry is working with the Butler County Conservation District for the Stutz Road cross pipe project.

In 2012, Oakland Township informed the Township that they will be responsible for the portion of the flashing signal at St. Wendelin Road that is located in Oakland Township.

Larry Osche is obtaining a quote for the repair of the traffic lights at the Route 422 and Bonniebrook Road intersection.

The 2023 Mack truck is scheduled to be delivered to the dealership the week of February 6th. It will then be sent to Super City for the dump body.

ADDITIONAL BUSINESS

Traffic fine fees will be reviewed.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Herman Volunteer Fire Company's new generator is scheduled for delivery and installation will be next. The back-up generator being used is on loan from a generator vendor.

ADJOURN

Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:40 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, FEBRUARY 15, 2023