

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
FEBRUARY 3, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, February 3, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 PM.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors, Willie Adams, Rick Green and Larry Osche were present.
Also, in attendance for the meeting secretary, Roxann Stickney, Sue Adams and Chuck Montag.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

Willie Adams opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

APPROVAL OF THE MINUTES OF THE JANUARY 20, 2016 PUBLIC MEETING MINUTES

Larry Osche motioned to approve the January 20, 2016 public meeting minutes that included the tabled items from the organizational meeting as presented. Rick Green seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows

Total Deposits	86,088.19
Total Disbursements	77,275.12
Capital Fund	467,181.56
CDBG	1.00
Fire Hydrant Fund	4,832.67
General Fund	441,099.38,
Sewage Escrow Fund	10,301.77
Sewage Permit Fund	7,848.47
State Fund	38,292.73

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Willie Adams motioned to approve for payment Olsen & Associates, LLC invoice 14175 for CDBG Admin for \$975.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment PPC Lubricants invoice 1230538 for oil for \$224.36. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A485912 for on-road fuel for \$1,221.64. Rick Green seconded the motion. Motion Carried Unanimously.

RATIFY HOLBEIN INVOICE FOR CARBON CENTER ROAD PROJECT

Larry Osche motioned to ratify for payment Holbein, Inc. invoice 19055 for \$199,595.40 for the Carbon Center Road Project Phase II with \$76,985.89 being paid from the General Fund and \$122,609.51 being paid from the CDBG fund. Rick Green seconded the motion. Motion Carried Unanimously.

ROUTE 356 PROPERTY

A citizen has an opportunity to sell his property on Route 356 to Penntex Venture for the future site of a Dollar General. The property is not located in a commercial district, therefore, it is not a permitted use. A variance from the Zoning Hearing Board is required. Penntex Venture will be contacted to see if a variance will deter their decision to proceed.

PLANNING COMMISSION MEMBER

James Lunn attended the January 12, 2016 Planning Commission Meeting and discussed with the commission his qualifications and the responsibilities of a member. He submitted a letter to the Board of Supervisors requesting to become a Planning Commission member. The Planning Commission recommended his appointment. After reviewing his letter, Larry Osche motioned for James Lunn to become a member of the Planning Commission. Rick Green seconded the motion. Motion Carried Unanimously.

ST. WENDELIN LIGHT

There are two traffic signal lights for St. Wendelin School that are not working properly due to a radio needing replaced. One radio operates both lights. The radio is located in the Oakland Township's light. Oakland Township will be discussing the radio replacement at their next meeting. Summit Township is willing to pay half the cost for the radio since it also operates our light. If Oakland Township does not agree to this, Summit Township will look into having their light independent from Oakland Township.

Summit Township's battery for the light is weak. It has been determined that battery should be replaced after the radio is installed. Larry Osche motioned once the radio is replaced that a battery be purchased for our light. Rick Green seconded the motion. Motion Carried Unanimously.

HEALTH INSURANCE RENEWAL

Health Insurance is due for renewal. Information for the plans that are available were submitted to the Supervisors to review. The determination of the plan will be made at a later date.

RA SERVICES ACCOUNTING INFORMATION

Tammy Abel from RA Services will be emailed by Roxann Stickney requesting the procedure to download our accounting records.

ZONING PERMIT APPLICATION UPDATE

The township's zoning permit needs updated to include the question if more than an acre of ground will be disturbed. If yes, then a NPDES permit is required. The last page of the Stormwater Ordinance will be included with the permit. Willie Adams motioned for the permit to be updated. Rick Green seconded the motion. Motion Carried Unanimously.

STORMWATER TRAININGS

Larry Osche motioned to have Roxann Stickney attend the stormwater training on April 14, 2016 at the Butler County Planning Commission and a stormwater training in Cranberry Township. Rick Green seconded the motion. Motion Carried Unanimously.

PIPE RE-LINING PROJECT

Insight Pipe Contracting, LLC is scheduled to install the additional pipe on Bonniebrook Road within the next couple of days.

FUEL QUOTES

Larry Osche motioned to get summer fuel from Purvis Brothers. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

1. The Sechan property was marked with five posts on each side that are six-foot high with a flag.
2. The press box was removed on the Sechan property.
3. The area around the press box on the Sechan property cleaned-up.

Larry Osche motioned that phone quotes be sought for various road equipment rentals. Rick Green seconded the motion. Motion Carried Unanimously.

Dick Knapko will be contacted to meet with the Roadmaster for specifications for Bonniebrook Road and the seal coating of Simon Drive and Moran Road.

ADDITIONAL BUSINESS

Roxann Stickney will email the township's engineer the letter that was received from CME Engineering regarding Summit Academy's NPDES permit renewal to see if the township needs to respond.

OPEN TO THE FLOOR

There was no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:20 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, FEBRUARY 17, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary