

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
FEBRUARY 3, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, February 3, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, Rick Green were present. Also, in attendance Township Secretary, Roxann Stickney, Leo Rosenbauer, Regis Karch and Jim Henry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda.

JANUARY 20, 2021 REGULAR PUBLIC MEETING MINUTES and JANUARY 27, 2021 EMERGENCY MEETING MINUTES

Rick Green motioned to approve the January 20, 2021 regularly scheduled public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the January 27, 2021 emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 02/03/2021	
Capital Fund	\$295,806.68
Fire Hydrant Fund	\$3,132.09
General Fund	\$424,074.66
Sewage Escrow Fund	\$22,484.77
Sewage Permit Fund	\$12,682.02
State Fund	\$17,970.02
Available Funds	\$776,150.24
Capital Fund CD #66	\$314,155.44
General Fund CD #64	\$209,861.88
General Fund CD #100	\$200,000.00
Total Funds	\$1,500,167.56

ACTIVITY	
Available Funds as of 01/20/2021	\$750,272.57
CD Total	\$724,017.32
Deposits	\$45,409.80
Disbursements	\$19,532.13
Total Funds Available as of 02/03/2021	\$1,500,167.56

The Treasurer presented the following report:

Deposits included the Armstrong quarterly payment, Pennsylvania American Water Company plan review reimbursement for a tank project, Recorder of Deeds, Earned Income Taxes and Local Services Taxes.

Disbursements were general operating expenses.

Rick Green motioned to approve the Treasurer’s report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Willie Adams motioned to approve for payment Butler County Tax Collection Committee 2021 Allocation Plan for \$304.12. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corporation invoice 870847 for on-road fuel for \$1,458.47. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2281 for the Township worker's compensation policy for \$962.00. Larry Osche seconded the motion. Motion Carried Unanimously.

TREE TRIMMING PROJECT

Allison Park Contractors, Inc. was the only bidder for the Bonniebrook Road tree trimming project.

Larry Osche motioned to reject Allison Park Contractors, Inc. tree trimming bid for \$58,000.00 because it is not cost effective. Rick Green seconded the motion. Motion Carried Unanimously.

CDBG AGREEMENT SIGNATURE PAGE FOR COVID-19 FUNDING

The Township obtained funding through the Community Development Block Grant (CDBG) for mortgage, rent and utilities assistance for the residents that have been financially impacted from Covid-19

Willie Adams motioned to authorize the signature for the CDBG-CV funding. Rick Green seconded the motion. Motion Carried Unanimously.

SHULER HARDSHIP AGREEMENT

Patricia Shuler was unable to attend the public meeting on January 20, 2021. She contacted the Township after the meeting and brought the signed Hardship Agreement with the required supporting documentation for 3447 Beck Road, Butler, PA.

Willie Adams motioned to renew the Shuler Hardship Agreement at 3447 Beck Road for another year. Rick Green seconded the motion. Motion Carried Unanimously.

HEALTH INSURANCE & DENTAL INSURANCE RENEWAL

Willie Adams motioned to renew UPMC health insurance and Guardian dental insurance. Rick Green seconded the motion. Motion Carried Unanimously.

GENERAL FUND CD #64 and CD #100 RENEWAL

Larry Osche to motioned to renew General Fund CD #64 and CD #100 for three months. Willie Adams seconded the motion. Motion Carried Unanimously.

HERMAN VFC EARNED INCOME TAX CREDIT

Willie Adams motioned to approve for Robert P. Shuler, Jr. to receive the Herman Volunteer Fire Company Earned Income Tax Credit. It was confirmed that he is on the eligibility list. Rick Green seconded the motion. Motion Carried Unanimously.

LOCKATON JUNK YARD

The Lockaton Junk Yard clean-up progress will be addressed at the next meeting.

Larry Osche motioned to renew the Lockaton Junk Yard 2021 permit. Rick Green seconded the motion. Motion Carried Unanimously.

2021 – 2022 SALT CONTRACT

Larry Osche motioned to submit to CoStars for 1,500 tons or road salt for the 2021 – 2022 contract. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Plowing and salting of roads.
2. Equipment maintenance.

A pre-bid construction meeting for the paving of Bonniebrook Road is scheduled for February 23, 2021 at 1:00 p.m.

ADDITIONAL BUSINESS

Willie Adams motioned for Roxann Stickney to design a postcard to notify residents that if they have been impacted by Covid-19 that Township has received funding through Community Development Block Grant CV-19 (CDBG CV-19) funding for mortgage, rent and utilities assistance. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned for a financial survey be conducted for Stutz Road and Binsey Road to establish eligibility for road improvements through the Community Development Block Grant (CDBG). Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to extend the COVID-19 state of emergency for another week. Willie Adams seconded the motion. Motion Carried Unanimously.

The property at 145 Portman Road is in violation of the Zoning Ordinance for property maintenance. There has been no progress with the property clean-up. Willie Adams motioned for a final letter of notification be sent to the property owner at 145 Portman Road that the Township is proceeding to court due to a property maintenance zoning violation. Rick Green seconded the motion. Motioned Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

There were no questions or comments from the floor

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:35 p.m.

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, FEBURARY 17, 2021

Respectfully Submitted,
Roxann L. Stickney, Secretary