

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
FEBRUARY 5, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, February 5, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Secretary, Roxann Stickney, Jim Henry, Regis Karch, Martha Karch (present but did not sign-in), Robert Ray, Dave Barry, Curt Horstman, Roni Horstman and Alice Horstman.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the Agenda

**APPROVAL OF THE JANUARY 15, 2020 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the January 15, 2020 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 02/05/2020</b>	
Capital Fund	\$291,291.58
Fire Hydrant Fund	\$3,750.12
General Fund	\$353,607.44
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,855.55
State Fund	\$53,969.80
<b>Available Funds</b>	<b>\$730,859.26</b>
Capital Fund CD	\$311,516.27
Capital Fund CD	\$301,548.25
General Fund CD	\$207,571.95
<b>Total Funds</b>	<b>\$1,551,495.73</b>

<b>ACTIVITY</b>	
Available Funds as of 01/15/2020	\$723,452.50
CD Total	\$820,636.47
Deposits	\$72,104.94
Disbursements	\$64,698.18
<b>Total Funds Available as of 02/05/2020</b>	<b>\$1,551,495.73</b>

The Treasurer reported that deposits included the Armstrong Franchise quarterly payment, the Herman Road winter maintenance agreement with Penn DOT, earned income taxes and local services taxes.

Disbursements included engineering fees for the design phase of the public sewage Act 537 Plan and road salt order.

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICE APPROVAL**

Willie Adams tabled the payment to Cunningham Shanor, Inc. for invoice 80055 for \$185.00 for the garage fumes until charges have been determined.

Larry Osche motioned to approve for payment Hovis Auto & Truck Supply invoice 11-726008 for the 2003 Peterbilt truck and John Deere tractor lights for \$292.40. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1741 for the third installment of the Township employees worker's compensation policy for \$837.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Mon-D-Aid invoice 610053 for supplies for \$270.70. Rick Green seconded the motion. Motion Carried Unanimously.

#### **GAGLIARDI PROPERTY**

Rick Green motioned to approve for payment Senate Engineering invoice 56685 for the Gagliardi stormwater management walk around at 880 Herman Road, Butler, PA for \$226.00. Mr. Gagliardi has agreed to reimburse the Township for the walk around. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **GENERAL FUND CD RENEWAL**

Rick Green motioned to renew the General Fund CD for the next six months with NextTier Bank. Larry Osche seconded the motion. Motion Carried Unanimously

#### **ORDINANCE FOR INTERIM FINANCING FOR ACT 537 PLAN**

Rick Green motioned to adopt Ordinance Number 80 for the bridge loan for Summit Authority public sewage project. Larry Osche seconded the motion. Rick Green voted "yes". Larry Osche voted "yes". Willie Adams voted "no". Motion Carried.

#### **HERMAN VOLUNTEER FIRE COMPANY EIT TAX**

Herman Volunteer Fire Company submitted their list of members that qualify for the Earned Income Tax Credit. The Township Secretary/Treasurer verified the individual that submitted the Earned Income Tax Credit request was eligible.

Willie Adams motioned to approve the Herman Volunteer Fire Company's Earned Income Tax Credit request. Rick Green seconded the motion. Motion Carried Unanimously.

#### **ZONING UPDATE REQUEST**

Rick Green motioned to approve the Township's Planning Commission request for an update to the current Zoning Ordinance #74 pertaining to impact fees, slope, vibration, borrow pit, mining/excavation requirements and other incidental updates. The Township's engineer or Michael Baker International will be contacted to assist the Planning Commission. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **McGRADY HOLLOW ROAD SMALL FLOW SEWAGE SEPTIC SYSTEM**

Willie Adams motioned to approve the submission to the Department of Environmental Protection granting permission for a small flow sewage treatment facility discharge pipe at 130 McGrady Hollow Road, Butler, PA into a culvert within the Township's right-of-way. The pipe will be installed to the Township's specifications. Rick Green seconded the motion. Motion Carried Unanimously.

#### **DOCUMENT DISPOSAL**

Willie Adams motioned for documents previous to 2010 be disposed of the that are no longer necessary to be kept on file. Rick Green seconded the motion. Motion Carried Unanimously.

#### **GARAGE UPDATE**

An engineer will be submitting a recommendation of various options and the cost related to fixing the ventilation system in the Township building regarding fumes coming from the lower level garage.

Rick Green motioned if the fumes get worse for a construction office trailer be rented until the ventilation system is fixed. Larry Osche seconded the motion. Motion Carried Unanimously.

### **ASPHALT EQUIPMENT RENTAL**

Larry Osche motioned the Township's Secretary/Treasurer, Roxann Stickney, obtain phone quotes for 2020 asphalt equipment rental. Willie Adams seconded the motion. Motion Carried Unanimously.

### **CONSTRUCTION EQUIPMENT RENTAL**

Larry Osche motioned the Township's Secretary/Treasurer, Roxann Stickney, obtain phone quotes for 2020 construction equipment rental. Willie Adams seconded the motion. Motion Carried Unanimously.

### **BERMING**

Larry Osche motioned for the berming of various Township roads up to \$11,000.00. Rick Green seconded the motion. Motion Carried Unanimously.

### **MITCHELL HILL SPEED LIMIT**

After careful consideration of the request to lower the speed limit at Mitchell Hill Road will not be granted

Larry Osche motioned for the speed limit at Mitchell Hill Road remain at 45 mph. Rick Green seconded the motion. Motion Carried Unanimously.

### **OIL BID – 5,000 GALLONS OF E-5 and 2,000 GALLONS MC-70**

Larry Osche motioned to advertise for bid 5,000 gallons of E-5 oil and 2,000 gallons of MC-70 oil. Rick Green seconded the motion. Motion Carried Unanimously.

### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Salting of roads.
2. Tree trimming.
3. Potholes patched.
4. Equipment maintenance was performed.

Trees on Dittmer Road need removed in order to fix the road. The owner of the trees will not grant the Township permission to remove the trees. The Township's Solicitor will be contacted to look into this matter for the next meeting.

The stop sign request for the intersection of Bricker Avenue and Shepperd Drive was discussed.

Options were discussed regarding Binsey Road. It was determined that the road will have limestone put down by a paver and E-5 applied. Rick Green motioned for limestone be put down by a paver and the application of E-5 on Binsey Road. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve the Phil Mar Drive drainage project. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve to advertise for bid the paving of Kennedy Lane, Phil Mar Drive, North Osche Road and Heist Road. Rick Green seconded the motion. Motion Carried Unanimously.

### **ADDITIONAL BUSINESS**

The driveway barrier at 880 Herman Road that accesses Vetta Drive will be re-evaluated for compliance to the Township's specifications.

Willie Adams announced a pre-bid meeting for the Bonniebrook Road Multimodal Transportation Fund grant was held on February 3, 2020 at 10:00 a.m. at the Township building.

Willie Adams announced a meeting was held on January 23, 2020 for the fumes and ventilation system in the Township's building.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

The Township's Use Chart will be researched regarding concrete blocks permitted uses.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:12 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, FEBRUARY 19, 2020 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary