

**SUMMIT TOWNSHIP  
PLANNING COMMISSION MEETING  
FEBRUARY 13, 2024**

Summit Township Planning Commission held a meeting on February 13, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Cynthia Kramer called the meeting to order at 7:11 p.m.

**ROLL CALL**

Members present were Cynthia Kramer, Kriss Simmons, Linda Cranmer and Dennis Randolph. Member, Gary Miller, was absent. Also in attendance, Recording Secretary, Roxann Stickney, Larry Friedl, Brian Hanley, and Lee Carney.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE AUGUST 8, 2023 & DECEMBER 12, 2023 REGULAR MEETING MINUTES**

The August 8, 2023 meeting minutes will be approved at the next meeting due to lack of quorum.

Cynthia Kramer motioned to approve the December 12, 2023 meeting minutes as presented. Dennis Randolph seconded the motion. Motion carried unanimously.

**SHERI HINDMAN- HANLEY & BRIAN HANLEY SUBDIVISION**

The Planning Commission reviewed the Hanley Subdivision Plan for 290 Bonniebrook Road, Butler, PA. The Township's engineer review letter was reviewed.

Cynthia Kramer motioned to approve the Sheri Hindman- Hanley & Brian Hanley Subdivision Plan for 290 Bonniebrook Road, Butler, PA as administratively correct contingent upon the topographical map update and the map/parcel numbers added to the plan for the neighboring properties. Linda Cranmer seconded the motion. Kriss Simmons abstained from voting. Motion carried.

A recommendation letter of approval will be submitted to the Summit Township Board of Supervisors.

**HUNTER BODY SHOP SIGN**

Larry Fiedl of Atlas Signs Group presented a sign for the Hunter Truck Body Shop at 174 Oneida Valley Road, Butler, PA. The sign was reviewed and found to meet the sign requirements.

Cynthia Kramer motioned to approve the Hunter Truck Body Shop sign due to being a replacement of an existing sign. Dennis Randolph seconded the motion. Motion carried unanimously.

**CARNEY CUTS SIGN**

Lee Carney presented a sign for Carney Cuts, LLC at 900 Herman Road, Butler, PA. The sign met the requirements.

Cynthia Kramer motioned to approve the Carney Cuts, LLC sign due to meeting the requirements. Kriss Simmons seconded the motion. Motion carried unanimously.

**OPEN TO THE FLOOR**

There were no questions or comments from the floor.

**ADDITIONAL BUSINESS**

The Planning Commission reviewed a sample ordinance for sloping and grading. Changes were made to meet the Township's needs. The updates will be reviewed at the next meeting.

**ADJOURNMENT**

With there being no further business to come before the Planning Commission, Cynthia Kramer motioned to adjourn the meeting. Kriss Simmons seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 8:48 p.m.

Respectfully Submitted,  
Roxann Stickney, Recording Secretary

**THE NEXT PLANNING COMMISSION MEETING WILL BE HELD ON MARCH 12, 2024**