

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
FEBRUARY 17, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, February 17, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors, Willie Adams, Rick Green and Larry Osche were present.

Also, in attendance for the meeting the township's solicitor, Michael Gallagher, township's engineer, Rick Barnett secretary, Roxann Stickney, Helen Osche, Chuck Montag, Joe Canel, Pat Canel and Julie Reges.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

Willie Adams opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

APPROVAL OF THE MINUTES OF THE FEBRUARY 3, 2016 PUBLIC MEETING MINUTES

It was determined that minutes would be updated to change the February 15, 2016 date in the Pipe Re-lining section be changed to within the next couple of days. Rick Green motioned to approve the February 3, 2016 public meeting minutes as presented with the date change. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned that the minutes be submitted to the Supervisors the Monday after the meeting. Willie Adams seconded the motion. Motion Carried Unanimously.

TREASURER'S REPORT

The Treasurer's Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

Total Deposits	91,535.99
Total Disbursements	86,620.05
Capital Fund	467,237.24
CDBG	1.00
Fire Hydrant Fund	4,459.63
General Fund	493,245.55
Sewage Escrow Fund	10,301.77
Sewage Permit Fund	7,343.47
State Fund	38,292.73

Rick Green motioned to approve the Treasurer's Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

The solicitor submitted a draft of the Mandatory Water Tap-in Ordinance to the Supervisors. The ordinance was reviewed and changes were made. The ordinance will be updated and submitted to the Supervisors for review.

Summit Academy has been contacted for a meeting to update them on the sewage progress. However, a date has not been established.

The township cannot access the accounting records in the RA Services database. Rick Green motioned to permit Sean Gallagher to extract the RA Services historical accounting data at a cost not to exceed \$500.00. Larry Osche seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Bronder Technical Services first quarter maintenance contract for the township’s traffic lights for \$1,245.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment the Butler Eagle bid ad for the 1993 International truck for \$332.00. Rick Green seconded the motion. Motion Carried Unanimously.

The Insight Pipe Contracting invoice 7726 for the Bonniebrook Road pipe re-lining project was tabled due to clarification needed on the price.

1993 INTERNATIONAL TRUCK BID RESULTS

The bid results were reviewed for the 1993 International truck bid. The results were as follows:

	NAME	AMOUNT
1.	Walt Newbauer	\$5,685.00
2.	Mark Claypoole	\$5,100.00
3.	Butler Truck Parts, Inc.	\$5,112.00
4.	Richard R. Murray Construction	\$4,200.00
5.	Dan Haas Auto Sales	\$2,555.00
6.	Gregor Contracting, Inc.	\$1,186.14
7.	Route 422 Sales	\$ 800.00

Larry Osche motioned to award the 1993 International truck bid to Walt Newbauer at a cost of \$5,685.00. Rick Green seconded the motion. Motion Carried Unanimously.

PLANING COMMISSION MEMBER

Gary R. Miller, Sr. attended the February 9, 2016 Planning Commission Meeting and discussed with the commission his qualifications and the responsibilities of a member. He submitted a letter to the Board of Supervisors requesting to become a Planning Commission member. The Planning Commission submitted a recommendation letter for his appointment. After reviewing the letters, Willie Adams motioned for Gary R. Miller, Sr. to become a member of the Planning Commission. Rick Green seconded the motion. Motion Carried Unanimously.

BUTLER HOSPITAL WHEELCHAIR LIFT REPLACEMENT

The 127 Oneida Valley Road Butler Health System building wheelchair lift needs replaced. The drawings that were submitted do not have an architectural seal. Willie Adams motioned approval of the wheelchair lift contingent that drawings are submitted with an architectural seal. Rick Green seconded the motion. Motion Carried Unanimously.

HEALTH INSURANCE RENEWAL

After reviewing the health insurance renewal information, Rick Green motioned to approve the UPMC Small Business Advantage Platinum HMO plan. Willie Adams seconded the motion. Motion Carried Unanimously.

BUTLER COUNTY PARKS AND REVITALIZATION PROJECT GRANT

Buffalo Township is applying for a Butler County Parks Renovation/Development Program Community Grant and requested a recommendation letter of support for the grant from Summit Township. Larry Osche motioned to approve the letter of support for the grant contingent that Buffalo Township will indicate that they will not oppose Summit Township installing sewage lines to mutually agreeable specifications along the side of rails-to-trail. Rick Green seconded the motion. Motion Carried Unanimously.

CELL TOWER UPDATE

Roxann Stickney gave an overview of Butler Township, Buffalo Township, Center Township and Jefferson Township's requirements for cell tower updates. It was determined that we will not make changes to our requirements.

SMALL FLOW SEWAGE SYSTEMS

John Delacio contacted Rick Barnett to discuss the David Selfridge small flow sewage module. He is going to submit to Rick Barnett changes to the module for him to review before the module is submitted to the DEP.

A land use letter needs submitted to the DEP for Raymond Bates to start the small flow sewage module process.

PA ONE CALL TRAINING

Larry Osche motioned for the roadmaster and road crew department to attend the PA One Call seminar on April 6, 2016 at Tanglewood Event Center in Lyndora, PA. Rick Green seconded the motion. Motion Carried Unanimously.

SALT CONTRACT

Larry Osche motioned for the CoStars 2015-2016 contract for 2,000 tons of salt be submitted. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The estimated current fees incurred for the Act 537 application by Senate Engineering Company is approximately \$14,000.00 - \$15,000.00. If the Sewage Facilities Grant is approved, these fees will be paid through the grant funding

The Sechan property has been staked.

The family roof drain detail was reviewed. Changes were recommended.

The letter received from CME for Summit Academy's NPDES permit renewal was reviewed. There is no action required by the township.

A request was made to CME for Summit Academy's current sewage flow and water use data.

ROADMASTER REPORT

Larry Osche stated the Road department worked on the following:

1. Plowing and Salting of Road
2. The 2008 Peterbilt electrical relay broke at the township building. A Hunters Service & Sales mechanic came to the township building and fixed the vehicle.

Shepperd Drive has an issue with cars parking on the road. This is causing a safety issue and road cannot be properly plowed. Rick Green motioned for the Zoning Officer to send all the residents a letter requesting that they not park on the road. Larry Osche seconded the motion. Motion Carried Unanimously.

The 2016 Peterbilt truck is at Walsh Equipment being outfitted with the winter maintenance equipment. It will be available in approximately 30 days.

John Marra, Jr. last day being able to work during daytime hours will be February 19, 2016 due to going to school. He will be available for evenings and the weekends. Larry Osche will be available to plow snow with the small truck for the rest of this season.

Willie Adams announced that an Executive Session was held on February 16, 2016 at 9:30 a.m. to discuss Bonniebrook Road. Another meeting will be scheduled for clarification of the project.

An itemized cost list with a total will be submitted to the Supervisors for road projects.

Moran Road, Simon Drive and Great Belt Road were discussed for seal coating.

STORMWATER ORDINANCE

The Stormwater Ordinance will be reviewed after the Act 167 Implementation Workshop is held on April 14, 2016 at the Butler County Courthouse.

ADDITIONAL BUSINESS

Larry Osche motioned for John Marra to become the Road Foreman for the township. Rick Green seconded the motion for discussion. The Supervisors and Solicitor went into Executive Session. Upon returning from the Executive Session, Larry Osche withdrew his motion and Rick Green withdrew his second.

The Herman Road Winter Maintenance Agreement is due for renewal in June.

Jason Robinson from Bronder Technical Services ordered the radio for the St. Wendelin traffic light. Once the radio is installed in the Oakland Township traffic light, a new battery will be installed in the Summit Township traffic light.

A letter was reviewed by the township's solicitor for Doug Duncan, the township's Sewage Enforcement Officer, requesting that he carries his own vehicle insurance to perform his employment duties.

Willie Adams motioned to advertise the adoption of the Sign Ordinance. Rick Green seconded the motion. Upon discussion Willie Adams withdrew his motion and Rick Green withdrew his second so that the ordinance can be reviewed by the Supervisors and Solicitor.

OPEN TO THE FLOOR

A resident requested an update on the rental of the Sechan property for Land Acquisition, Inc. to store pipe. Land Acquisition, Inc. has chosen a different location for the pipe storage.

Julie Reges of 14 Keel Lane, Butler, PA requested clarification of the township's ownership of Keel Lane. It was determined that the township owns until the bend on the lane.

There was a discussion that it is easier for the snow plow truck to continue plowing past the point of the bend on Keel Lane to turn around. The resident is happy to allow the snow plow truck to turn around on her property if the township plows the snow to the point of the turnaround. Willie Adams motioned that in exchange for snow plowing Keel Lane that the owner of 14 Keel Lane, Julie Reges, gives consent for the township trucks to turn around on her private property. Rick Green seconded the motion. Motion Carried Unanimously.

Keel Lane does not have a sign marking the entrance. A sign will be ordered and installed.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:35 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MARCH 2, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary