

**2018 SUMMIT AUTHORITY  
MEETING MINUTES  
FEBRUARY 19, 2019**

The Summit Township Authority meeting was held on Tuesday, February 19, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

David Barry called the meeting to order at 9:10 a.m.

**PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

**ROLL CALL**

In attendance were: Authority members David Barry, Willie Adams, Robert Thompson, Rick Green and Larry Osche. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, and Tony Gagliardi.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF JANUARY 15, 2019 MEETING MINUTES**

Rick Green motioned to approve the January 15, 2019 Summit Authority minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**ENGINEER'S REPORT**

The Authority's Engineer, Rick Barnett, presented the attached engineer report.

Pennvest requires the project to be funded in two phases. Phase I would include the treatment plant, pump stations and service lines. Phase II would include the Moran Road/Geibel Road area. Pennvest applications are reviewed quarterly. After the meeting with Pennvest, the funding source will be determined.

Willie Adams motioned for the electrical and control panels to have weather-proof protective enclosures. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned for the UV disinfection system. Robert Thompson seconded the motion. Motion Carried Unanimously.

Willie Adams motioned for basement service to be made available where practical. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Larry Osche motioned to approve for payment of Senate Engineering Company invoice 54613 for the design phase of the project for \$10,431.25. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned for a payment request for the above referenced invoice for \$10,431.25 to be submitted to the Summit Township Board of Supervisors. Robert Thompson seconded the motion. Motion Carried Unanimously.

**ADDITIONAL BUSINESS**

There was no additional business.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

A resident inquired if the contractor will be responsible for the dirt and pavement removal. It was determined that the contractor will be required for these items and road bonding where necessary.

**ADJOURN**

With there being no further business to come before the Summit Township Authority, Rick Green made a motion to adjourn. Robert Thompson seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:41 a.m.

**THE NEXT MEETING WILL BE HELD ON TUESDAY, MARCH 19, 2019 AT 9:00 A.M.**

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary

**SUMMIT TOWNSHIP AUTHORITY**  
**ENGINEER'S REPORT**  
SENATE #12068

February 19, 2019

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**Work in Progress**

1. Meeting was held with Rural Utility Services (RUS) to discuss the USDA funding source. RUS indicated that Summit Township is an RUS-eligible community and the project may be grant eligible for up to 45% grant funding. Details of the program were discussed. The environmental clearances required for RUS could be more stringent than those required for other funding sources. The Authority was notified that if a funding offer was received from Pennvest then RUS would no longer be a potential source. A joint funding of RUS and Pennvest is a potential option.
2. Pennvest was contacted to discuss funding alternatives and to set up a pre-consultation meeting. The meeting is scheduled for 2/19/2019 at 11:00 AM at the DEP New Castle office (121 North Mill St New Castle PA 16101). A questionnaire was completed for use at the meeting. Since the project construction cost exceeds \$11M it will be necessary to phase the project to bring each phase under the \$11M limit for a single municipality project. Pennvest indicated that if a funding offer was made by RUS then Pennvest would no longer be a potential source.
3. The NPDES Part I application for the WWTP discharge permit has been submitted to DEP to get design discharge limits.
4. A conceptual layout of the WWTP area and building was presented to the Authority for comment. The plan is being updated to incorporate that input. Design of the WWTP is proceeding based on the dimensions and other design criteria of a Xylem Sanitaire SBR facility with UV disinfection. See UV system photos.
5. Design of the pump stations is proceeding as below ground structures with above-grade weather-proof enclosures for the electrical and control panels based on direction at the 1/15/2019 Board meeting.
6. Direction was provided at the January 2019 Board meeting that basement service should be provided to all homes where possible, and the design is proceeding with that intent.
7. The field survey for utility locates, first floor elevations, culverts, curb stops, hydrants, inlets, etc. is complete with a potential need for verification of individual areas as the alignments are finalized.
8. The WQM Part II permit application, Engineers Report, specifications, drawings, GP-5 and other permit applications are underway.
9. The initial Phase 1 Archaeological Investigation information has been submitted to the State. After review of the initial information the State has requested the new mapping with detailed limits of disturbance for the entire project area. Senate will provide that information as soon as the final alignments are established.

**Data/Information Requested**

1. Input from Authority regarding preferred funding source(s) after meeting with Pennvest

**END OF ENGINEER'S REPORT**

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