

**MINUTES  
SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING  
MARCH 2, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, March 2, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors, Willie Adams, Rick Green and Larry Osche were present.

Also, in attendance for the meeting the secretary, Roxann Stickney, Ron Hartman, Karen Hartman, Gerard C. Green, Jane Heasley, Chuck Montag, Ronald Kozik, Larry Wahler and David J. Barry.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

Willie Adams opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

**APPROVAL OF THE MINUTES OF THE FEBRUARY 17, 2016 PUBLIC MEETING MINUTES**

Larry Osche motioned to approve the February 17, 2016 public meeting minutes as presented. Rick Green seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

Total Deposits	6,446.12
Total Disbursements	16,797.51
Capital Fund	467,237.24
CDBG	1.00
Fire Hydrant Fund	4,278.51
General Fund	516,628.13
Sewage Escrow Fund	10,301.77
Sewage Permit Fund	7,192.22
State Fund	38,292.73
<b>Total</b>	<b>1,043,931.60</b>

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Rick Green motioned to approve for payment Butler County Assessment Office invoice 2016-202 for the annual processing fee for \$703.44. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 60224002 for stock materials for \$1,898.01. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment from the Capital Fund invoice 7726 from Insight Pipe Contracting for the Bonniebrook Road pipe re-lining for \$161,039.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P76707 for sign materials for \$227.40. Rick Green seconded the motion. Motion Carried Unanimously.

#### **KEEL LANE**

Several years ago, a request to change Cemetery Road to Keel Lane was submitted to Butler County to update the map. The map has not been updated. This has impacted 911's ability to dispatch emergency vehicles to the most efficient route to Keel Lane. A situation arose where the fire department dispatched a fire truck. The fire truck was routed to an entrance that is no longer part of Keel Lane. It is now a farm lane. It was very difficult for the fire truck to safely reach the resident's home. Rick Green motioned to have the information re-submitted to the county. Larry Osche seconded the motion. Motion Carried Unanimously.

A stop sign and road marker has been installed on Keel Lane and the potholes have been patched.

#### **EMC RENEWAL**

The EMC Commercial Insurance policy is due for renewal. The Statement of Values was submitted to the Supervisors for review. Jerich Insurance Agency, Inc. will be contacted for an explanation of the value amounts. The last two years of Statement of Values will be submitted to the Supervisors for comparison.

#### **HUMANE SOCIETY AGREEMENT**

Larry Osche motioned to enter into the 2016 Municipal Agreement for Summit Township to surrender stray dogs to the humane society. Cats are not to be included in the agreement. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SPRING-SUMMER NEWSLETTER**

Rick Green motioned to approve the Spring-Summer newsletter for the Board of Supervisors to review. Larry Osche seconded the motion. Rick Green and Larry Osche voted "yes". Willie Adams voted "no". Motion Carried.

A resident requested that a reminder be placed in the newsletter not to blow lawn trimmings onto the roadway because it causes a safety issue for motorists.

#### **NOTARY SERVICES**

Larry Osche motioned that notary services be available to Summit Township residents by appointment only. Motor vehicle notary work is excluded. Proof of residency is required. Rick Green seconded the motion. Motion Carried Unanimously.

#### **ANTI-VIRUS RENEWAL**

The Kaspersky anti-virus is due for renewal. Larry Osche motioned to renew the Kaspersky anti-virus for the next three years. Rick Green seconded the motion. Motion Carried Unanimously

#### **SELFRIDGE SMALL FLOW SEWAGE SYSTEM PLAN RENEWAL FEE**

Senate Engineering Company submitted an invoice for \$150.00 for the township's engineer to review the Selfridge Small Flow Sewage Plan. It was determined that the resident will be required to reimburse the township for any fees incurred for Small Flow Sewage Plan reviews.

Rick Green motioned to approve for payment Senate Engineering Company invoice 49338 for \$150.00 and that the resident will be required to reimburse the township for any fees incurred for Small Flow Sewage System plan reviews. Larry Osche seconded the motion. Motion Carried Unanimously.

Another item was listed on the invoice. It was for \$30.00 for the township's engineer telephone call to the PA Water Company regarding public water for the Herman Area. Larry Osche motioned to approve the amount for payment. Rick Green seconded the motion. Motion Carried Unanimously.

#### **TRANSPORTATION OUTREACH TRAINING**

Larry Osche and Rick Green will attend the 2016 Transportation Outreach Program on March 24, 2016 at the Kittanning Township Volunteer Fire Department.

#### **CRACK SEALER**

The Butler COG crack sealer schedule is available. Shepperd Drive is in need of crack sealing. Larry Osche motioned to schedule the crack sealer for up to one week of usage. Rick Green seconded the motion. Motion Carried Unanimously.

#### **ROADMASTER REPORT**

Larry Osche stated the Road department worked on the following:

1. Salted roads.
2. Removed trees.
3. Sign maintenance.
4. Equipment maintenance.
5. Patched pot holes.

The 2016 Peterbilt truck is due for delivery from Hunter's Truck Sales and Service. The belt spreader is not available at this time. Walsh Equipment will pick-up the truck at the township building and take the truck to their facility to install the belt spreader. Walsh Equipment will deliver the truck to the township after the belt spreader is installed.

We will be financing \$100,000.00. Financing is available through Hunter's Truck Sales & Service. For a comparison, Nextier Bank will be contacted for their financing options.

Buffalo Township will be fixing the hole at the Bonniebrook Road rails-to-trail parking lot.

Mrs. Bish has contacted Dick Knapko of Penn Dot requesting a "no parking" sign and "no outlet" sign be installed at Bish Road. Also, a pipe is deteriorating at the end of the road.

Rick Green motioned for the township to install a "no outlet" sign. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **ADDITIONAL BUSINESS**

Larry Osche motioned for John Marra to be the road foreman for the township. The motion died due to lack of a second motion. An executive session will be held before the next meeting to further discuss this issue.

Larry Osche motioned to put out for bid for a single seal coat for Bonniebrook Road and Great Belt Road and a double seal coat for Moran Road and Simon Drive. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to budget \$25,000.00 for Binsey Road drainage. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams announced that executive sessions were held on:

February 23, 2016 with Armstrong Cable to discuss franchise fees.

February 24, 2016 with Allen Williams from Penn Dot to discuss grant funding for Bonniebrook Road. Mr. Williams will work with the Supervisors to compile the information and he submit the grant.

March 2, 2016 Larry Osche, Willie Adams and Joe Canel did road inspections.

The updated Mandatory Water Tap-in Ordinance was discussed. It was determined that the Supervisors will compare the updated ordinance to the current ordinance and will discuss the changes at the next meeting.

The Sign Ordinance that the Planning Commission submitted for approval does not address enforcement of the ordinance. The Supervisors will review the ordinance and submit their suggestions to the Planning Commission by March 8, 2016.

Larry Osche motioned that Roxann Stickney is authorized to sign and return the Mylar that was received from Trans Associates for the traffic lights at Route 422, Route 38 and Route 68 intersection. The Mylar pertains to updates and timing of the lights. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned for Larry Osche to sign as the township representative the Checklist Signature Page for the traffic study for a Dollar General Store at the Bonniebrook Road and Route 422 intersection. Rick Green seconded the motion. Motion Carried Unanimously.

**OPEN TO THE FLOOR**

A resident suggested that the frames on the township's trucks be sandblasted and painted to prevent them from rusting.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:20 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MARCH 16, 2016 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary