

**SUMMIT TOWNSHIP
PLANNING COMMISSION MEETING MINUTES
MARCH 8, 2022**

Summit Township Planning Commission meeting was held on March 8, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Cynthia Kramer called the meeting to order at 7:07 p.m.

ROLL CALL

Members present were Cynthia Kramer, Tom Brugere, Dennis Randolph, and Kriss Simmons. Member absent was Gary Miller. Also in attendance, Recording Secretary, Roxann Stickney, Linda Cranmer, Dave Chrzan, Claire Toth, Evan Toth, Bob Ficca, and Kathy Ficca.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments.

APPROVAL OF THE FEBRUARY 8, 2022 MEETING MINUTES

Cynthia Kramer motioned to approve the February 8, 2022 meeting minutes as presented. Dennis Randolph seconded the motion. Motion Carried Unanimously.

TOTH SUBDIVISION

Evan Toth and Claire Toth attended the meeting regarding the subdivision of a property that is in Jefferson Township and Summit Township. The tax card for the property is Jefferson Township, therefore, Jefferson Township will be the lead township for the subdivision. The portion in Summit Township will be required to meet Summit Township's regulations.

OPTIMAL TRANSPORT BUSINESS

Bob Ficca and Kathy Ficca attended the meeting regarding a home occupation business at 81 Green Manor Drive, Butler, PA. The business transports individuals with medical conditions to appointments. The business has no non-resident employees. The business has five medical transport vans. If the business expands the number of vehicles, it will no longer be classified as a home occupation.

The requirements for a home occupation are met. A Home Occupation permit is required.

KAISER SUBDIVISION

The Kaiser & Rakarich lot line revision plan, Butler County Planning Commission letter and the engineer's plan review letter was reviewed. The Planning Commission determined the plan meets the lot line revision requirements.

Cynthia Kramer motioned to approve the Kaiser & Rakarich lot line revision as administratively correct. Tom Brugere seconded the motion. Motion Carried Unanimously.

A recommendation letter of approval will be submitted to the Township's Board of Supervisors.

OESTERLING SUBDIVISION

No one attended the meeting.

HEASLEY SIGN

Linda Cranmer from Heasley's Nurseries, Inc. attended the meeting to present a replacement business sign. The sign requirements are met.

OPEN TO THE FLOOR

There was no questions or comments from the floor.

ADDITIONAL BUSINESS

There was no additional business.

ADJOURN

With there being no further business to come before the Planning Commission, Cynthia Kramer motioned to adjourn the meeting. Dennis Randolph seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:38 p.m.

Respectfully Submitted, Roxann Stickney, Recording Secretary
NEXT PLANNING COMMISSION MEETING WILL BE HELD ON APRIL 12, 2022 AT 7:00 P.M.