

**SUMMIT TOWNSHIP
PLANNING COMMISSION MEETING
MARCH 12, 2024**

Summit Township Planning Commission held a meeting on March 12, 2024 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Cynthia Kramer called the meeting to order at 7:00 p.m.

ROLL CALL

Members present were Cynthia Kramer, Kriss Simmons, Linda Cranmer and Dennis Randolph. Member, Gary Miller, was absent. Also in attendance, Recording Secretary, Roxann Stickney, Jim Neigh and Owen Oesterling.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

**APPROVAL OF THE AUGUST 8, 2023 MEETING MINUTES, &
FEBRUARY 13, 2024 ORGANIZATIONAL MEETING & REGULAR MEETING MINUTES**

Cynthia Kramer motioned to approve the August 8, 2023 meeting minutes as presented. Dennis Randolph seconded the motion. Motion carried unanimously.

Linda Cranmer motioned to approve the February 13, 2024 organizational meeting minutes as presented. Cynthia Kramer seconded the motion. Motion carried unanimously.

Linda Cranmer motioned to approve the February 13, 2024 regular meeting minutes as presented. Cynthia Kramer seconded the motion. Motion carried unanimously.

HORTERT SUBDIVISION

The Planning Commission members reviewed the Timothy Hortert subdivision, the Township's engineer, and Butler Planning Commission review letters.

Cynthia Kramer motioned to approve the Timothy Hortert subdivision as administratively correct. Dennis Randolph seconded the motion. Motion carried unanimously.

A recommendation letter of approval will be submitted to the Board of Supervisors.

NEIGH SUBDIVISION

Jim Neigh requested information regarding the subdivision at 300 Neigh Lane to place the house and buildings on its own parcel from the farmland. The Planning Commission determined that the requirements were met, and the process may begin.

OESTERLING SIGN

Owen Oesterling attended the Planning Commission regarding the sign requirements for a pre-existing sign he owns on Route 422. The Planning Commission determined that the sign is a pre-existing nonconforming sign.

SLOPING & GRADING REQUIREMENTS

The Planning Commission reviewed the updates to the sloping and grading requirements from the previous meeting. Additional information was added. These updates will be reviewed at the next meeting.

UPDATED BUTLER COUNTY SUBDIVISION & LAND DEVELOPMENT ORDINANCE (SALDO)

The updated Butler County Subdivision and Land Development Ordinance (SALDO) will be the next ordinance to be reviewed after sloping and grading is completed.

OPEN TO THE FLOOR

There were public present for questions or comments from the floor.

ADDITIONAL BUSINESS

There was no additional business.

ADJOURNMENT

With there being no further business to come before the Planning Commission, Cynthia Kramer motioned to adjourn the meeting. Kriss Simmons seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Roxann Stickney, Recording Secretary

THE NEXT PLANNING COMMISSION MEETING WILL BE HELD ON APRIL 9, 2024