SUMMIT AUTHORITY MEETING MINUTES MARCH 14, 2023

Summit Authority meeting was held on Tuesday, March 14, 2023 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were David Barry, Rick Green, Larry Osche, Jim Henry, and Robert Thompson. The Authority Engineer, Rick Barnett, Authority and Secretary, Roxann Stickney, Gerald Benson, David Nasatir and Tom Wyatt were present.

OPEN TO THE FLOOR - QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF FEBRUARY 14, 2023 ORGANIZATIONAL MEETING MINUTES & REGULAR MEETING MINUTES

Rick Green motioned to approve the February 14, 2023 organizational meeting minutes as presented. Robert Thompson seconded the motion. Motion Carried Unanimously.

Robert Thompson motioned to approve the February 14, 2023 regular meeting minutes as presented. Jim Henry seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The engineer submitted the attached report. The following items were discussed.

- 1. PennVest has not released the affordability rate for the customer monthly bill that is based upon the 2020 census.
- 2. The original scope of the project could have three phases.

Rick Green motioned to authorize Rick Barnett to schedule a pre-consultation meeting with PennVest for funding. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to proceed with the original scope of the project in the Act 537 Plan. The project will be completed in phases. Larry Osche seconded the motion. Motion Carried Unanimously.

RAILS-TO-TRAILS AGREEMENT

David Barry motioned to sign the Rails-to-Trails Agreement and submit it to all parties involved. Rick Green seconded the motion. Motion Carried Unanimously.

OBERMAYER MUNICIPAL SERVICES

Dave Nasatir and Tom Wyatt from Obermayer Municipal Services presented their background experience and services they provide to authorities for acquisition and partnerships for public sewage facilities.

TREASURER REPORT

The Treasurer presented the following report.

A safety dividend from the liability insurance company for \$16.80 was deposited. There were no disbursements. The fund balance is \$174,039.68.

Robert Thompson motioned to approve the Treasurer report as presented. Jim Henry seconded the motion. Motion Carried Unanimously.

INVOICES

David Barry motioned to approve for payment Senate Engineering Company invoice 62685 for the public sewage project for \$876.00. Robert Thompson seconded the motion. Motion Carried Unanimously.

David Barry motioned to submit a payment request for the above referenced invoice of \$876.00 to the Summit Township Board of Supervisors. The Authority with reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

CDBG MANDATORY TAP-IN

The administrator of the Community Development Block Grant (CDBG) will be contacted to see if the wording can be changed to connection for the property service line. This will enable funding to be used for the mandatory tap-in fee and lateral connections.

Rick Green motioned to authorize the chairman of the Authority board to sign the CDBG letter request. Larry Osche seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

Rick Green authorized Rick Barnett to schedule a meeting with PA American Water. Larry Osche seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

The phased project timeline will be determined by PennVest funding.

The construction timeline for the entire project is 2 -3 years.

The mandatory tap-in amount is based upon the building of the system and financing.

ADJOURN

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn. Jim Henry seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:45 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

SUMMIT AUTHORITY NEXT MEEETING WILL BE HELD APRIL 18, 2023

SUMMIT AUTHORITY ENGINEER'S REPORT

SENATE #12068

March 14, 2023

	Discussion Items	Board Consideration/ Action Items
1.	 Funding update a. Pennvest was contacted again to discuss project status and potential courses of action. Issues and options to be discussed at the Board meeting including: i. Continuing with a reduced scope project as discussed in January/February meeting ii. Continuing with a phased original-scope project beginning at the original WWTP site iii. How the project could be impacted by sale of BASA to PAWC, i.e. has the most cost-effective alternative changed? b. A new pre-consultation meeting will be needed to continue with a Pennvest funding application. 	Direction on which course the Authority would like to proceed
2.	 PA American Water Service a. Since PAWC is in the process of buying the BASA system the terms of purchase and/or service by PAWC may be different than the previous terms discussed with BASA. The potential for PAWC being the most cost-effective alternative for disposal of sewage from Summit Twp will need to be reviewed for the Pennvest application process. b. The following inquiries have been sent to representatives of PAWC but no information has been received at this time. i. Is PAWC interested in receiving flow from the new Summit collection system after it is in operation and if so, what will the costs and other requirements be? ii. Is PAWC interested in helping to construct the new Summit collection system and own it after it is built? iii. Is PAWC interested in buying the new Summit system after it is built? 	
3.	Preliminary Effluent Limits and WWTP a. PELs have been received for the 3 alternative WWTP locations b. Requests have been sent to get new quotes on WWTP costs for new PELs. Issues to be discussed at the Board meeting.	
4.	Highway Occupancy Permits a. Senate is renewing the expiring permits at the original WWTP location (1 road crossing and 2 driveway permits) as directed at the February meeting.	
5.	 Construction Stormwater NPDES Comment Letter from DEP a. A response letter was sent on 12/16/2022 by DEP to the Authority and Senate with a response deadline of 1/16/2023, but incorrect email addresses were used and the letter was not received. The new response deadline is 3/20/2023. b. Direction is requested on whether to respond to the comments and continue the permit review or withdraw the permit, based on the future project course of action. 	Direction to respond to comments or withdraw permit application

SENATE