

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MARCH 15, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 15, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche, and Rick Green were present. Also, present representing Township Solicitor, Sean Gallagher, Township Secretary, Roxann Stickney, Jim Henry, Dave Barry, Matthew Slaughenhaupt, Maureen Hochstetler, and Regis E. Karch.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

MARCH 1, 2023 REGULAR PUBLIC MEETING APPROVAL

Rick Green motioned to approve the March 1, 2023 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

FUND BALANCE	
AMERICAN RESCUE PLAN	15,537.27
CAPITAL FUND	298,574.07
FIRE HYDRANT FUND	2,809.37
GENERAL FUND	257,182.97
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	11,696.28
STATE FUND	289,190.17
AVAILABLE FUNDS	903,604.90
CAPITAL FUND - SAVINGS	150,211.76
GENERAL FUND SAVINGS	960,815.63
TOTAL FUND	2,014,632.29

ACTIVITY	
BALANCE AS OF 03/01/2023	921,907.51
SAVINGS ACCOUNT	1,111,027.39
DEPOSITS/DEBITS	41,095.83
DISBURSEMENTS	59,398.44
AVAILBLE FUNDS 03/15/2023	2,014,632.29

The Treasurer presented the following report.

Deposits included real estate taxes, earned income taxes and local services taxes.

Disbursements included the contribution to Herman Volunteer Fire Company fire engine purchase.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 3296 for the Township worker’s compensation insurance for \$1,097.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Municipal Code Association 2022 shortfall for \$2,885.81. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police services for January 7, 2023 through March 3, 2023 for \$4,443.26. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 62793 for research for the ordinance project for \$861.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment State Worker's Insurance Fund invoice for the volunteer fire companies' worker's compensation insurance for \$1,017.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18063704 for yellow reflectors for \$216.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18063475 for speed limit signs for \$462.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment U.S. Municipal invoice 6206087 for speed limit signs for \$840.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment U.S. Municipal invoice 6206229 for speed limit signs for \$571.40. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve Summit Authority payment request for Senate Engineering Company invoice 62685 for the public sewage project for \$876.00. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

A property maintenance clean-up issue is scheduled for the Butler County Court of Commons Pleas on March 17, 2023.

SPEED LIMIT ORDINANCE

The Speed Limit Ordinance will be amended to set the speed limit at Shepperd Drive to 25 mph and the fines will be equivalent to the motor vehicle code.

Willie Adams motioned for the advertisement of the Speed Limit Ordinance. Rick Green seconded the motion. Motion Carried Unanimously.

RAILS-TO-TRAIL AGREEMENT

Willie Adams motioned to table the signage of the Rails-To-Trails Agreement until the next public meeting. Rick Green seconded the motion. Motion Carried Unanimously.

COMMERCIAL BUSINESS BURNING STATE LAW

This will be further researched.

VOGUE TOWERS – BECK ROAD CELL TOWER

It will be requested for Vogue Towers to submit in writing their request for the extension of the conditional use for the construction of a cell tower at Beck Road, Butler, PA. If the cell tower is not completed within a year, a new conditional use hearing will be required.

PROPERTY LOCATION/SCHOOL DISTRICT

The property at 376 Saxonburg Road, Butler, PA is located in Summit Township and Jefferson Township. The property is closest to Knoch School District. However, the taxes are paid to Butler Area School District. The property owner requested for the taxes to be paid to Knoch School District.

This will have to be further researched before a decision is made.

CD RATES

CD rates were researched. Larry Osche motioned for \$500,000.00 from the General Fund savings account be transferred into a CD for nine months. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2023-04 TAX COLLECTOR DISPOSITION OF RECORDS

Willie Adams motioned to approve Resolution 2023-04 for the tax collector disposition of records per the Municipal Records Manual. Rick Green seconded the motion. Motion Carried Unanimously.

WI-FI-SERVICE

The company providing Wi-Fi is no longer in business. This will be researched.

ZONING ORDINANCE COMPLIANCE

Zoning compliance in 2022 was reviewed. There were a total of seven complaints. Two were unfounded. The five founding complaints were brought into compliance.

There were 7 properties with maintenance issues. Three have been brought into compliance. Two are making progress and two court cases have been filed with Butler County Court of Common Pleas.

HERMAN VFC FIRE ENGINE ANNUAL PAYMENT

Herman Volunteer Fire Company submitted an invoice from Community First National Bank for the annual payment for the purchase of a fire engine. The Township will make an annual contribution of \$20,000.00 for ten years to be applied to the fire engine payment.

CONFERENCE ROOM CHAIRS

The conference room chairs need replaced. Larry Osche motioned to purchase 5 conference room chairs. Willie Adams seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

There was nothing to report.

ASPHALT EQUIPMENT RENTAL QUOTES

Wiest Asphalt Products & Paving, Inc. was the only company to submit a quote for asphalt-paving equipment rental.

Larry Osche motioned to accept Wiest Asphalt Products & Paving, Inc. quote for asphalt-paving equipment rental. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report:

1. Roads were salted.
2. Brush and trees were removed due to weather event.
3. Traffic sign installation and replacement project is completed.
4. Equipment maintenance was performed.

Paving and seal coat bids are being advertised.

A letter of support for the Shearer bridge project was submitted.

ADDITIONAL BUSINESS

Willie Adams announced that an executive session will be held immediately following the public participation.

Currently, PA Skill Games are classified as arcades and not eligible for the amusement tax.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Dave Barry, Emergency Management Coordinator, announced the blood drive at the Herman Volunteer Fire Company was a success.

PennDOT will be contacted regarding a large pothole on Herman Road that is near Geibel Road.

A meeting with PennVest is being scheduled for the public sewage project. The project may be phased.

EXECUTIVE SESSION

The Board of Supervisors went into executive session.

ADJOURN

Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:25 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, APRIL 5, 2023