

**SUMMIT AUTHORITY MEETING MINUTES
MARCH 19, 2019**

The Summit Township Authority meeting was held on Tuesday, March 19, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:07 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

In attendance were: Authority members David Barry, Willie Adams, Robert Thompson, Rick Green and Larry Osche. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney. There was no public in attendance.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF FEBRUARY 19, 2019 ORGNIZATIONAL MEETING MINUTES AND REGULAR MEETING MINUTES

Rick Green motioned to approve the February 19, 2019 Summit Authority organizational minutes as presented. Robert Thompson seconded the motion. Motion Carried Unanimously. Rick Green amended the minutes to appoint David Barry to a 5-year member term not a 5-year term for Chairman. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the February 19, 2019 meeting minutes as presented. Robert Thompson seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The Authority's Engineer, Rick Barnett, presented the attached engineer report.

Financing for the project was discussed.

1. Rural Utility Services (RUS) and Pennvest options were reviewed. Willie Adams motioned to finance the Act 537 Sewage Project through Pennvest. Rick Green seconded the motion. Motion Carried Unanimously.
2. Interim financing proposals from NexTier Bank and PNC was reviewed. David Barry motioned to accept NexTier Bank's interim finance proposal contingent that the Township receives the tax-free rate. Larry Osche seconded the motion. Motion Carried Unanimously.

NexTier Bank will be contacted to inquire if the financing amount can be increased to \$1 million dollars.

The waste water treatment plant and pump stations are ready for geotechnical investigations. Rick Green motioned to authorized the geotechnical services be contracted through Senate Engineering Company to have the project's liability centralized to one company. Robert Thompson seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

The following Senate engineering invoices for the design phase of the project were reviewed.

Invoice 54749 for \$21,366.50

Invoice 54894 for \$23,128.50

Total \$44,495.00

Rick Green motioned to approve the above referenced invoices for \$44,495.00 and a payment request be submitted to the Summit Township Board of Supervisors for this amount. The Authority will reimburse the Township for this payment upon receiving funding. Robert Thompson seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no public present.

ADJOURN

With there being no further business to come before the Summit Township Authority, Robert Thompson made a motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 11:30 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, APRIL 23, 2019 AT 9:00 A.M.

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary

SUMMIT TOWNSHIP AUTHORITY
ENGINEER'S REPORT
SENATE #12068

March 19, 2019

Work in Progress

1. Meeting was held with Pennvest and DEP in New Castle to discuss the Pennvest funding source and details of the program were discussed. Since the project construction cost exceeds \$11M it will be necessary to phase the project to bring each phase under the \$11M limit for a single municipality project. Pennvest indicated that Summit Township may be eligible for grant funding to get closer to the area affordability rate. All permits must be approved by DEP before the Pennvest application can be submitted. The Authority was notified that if a funding offer was received from RUS then Pennvest would no longer be a potential funding source.
2. Meeting was held with Rural Utility Services (RUS) to discuss the USDA funding source. RUS indicated that Summit Township is an RUS-eligible community and the project may be grant eligible for up to 45% grant funding. Details of the program were discussed. The environmental clearances required for RUS could be more stringent than those required for other funding sources. The Authority was notified that if a funding offer was received from Pennvest then RUS would no longer be a potential source.
3. The NPDES Part I application for the WWTP discharge permit has been submitted to DEP to get design discharge limits.
4. The WWTP and pump stations are ready for geotechnical investigations and the fieldwork will be scheduled pending feedback from the Authority.
5. Coordination with PAWC is ongoing for service at the WWTP. If PAWC service will not be feasible then a well will be needed at the site for potable water uses.
6. A preliminary layout of the WWTP area and building was presented to the Authority for comment. The plan has been updated to incorporate that input. Design of the WWTP is proceeding based on the dimensions and other design criteria of a Xylem Sanitaire SBR facility with UV disinfection.
7. Design of the pump stations is proceeding as below ground structures with above-grade weather-proof enclosures for the electrical and control panels based on direction at the 1/15/2019 Board meeting. Preliminary layouts are available for comment. Once the layouts are approved property owners will be contacted for purchase of the 2 pump station ROWs.
8. Detailed design of the collection system is nearing completion. There will be an estimated 150 or more drawings for the collection system.
9. Direction was provided at the January 2019 Board meeting that basement service should be provided to all homes where possible, and the design is proceeding with that intent. Potential exception(s) to be discussed.
10. The field survey for utility locates, first floor elevations, culverts, curb stops, hydrants, inlets, etc. is complete with a potential need for verification of individual areas as the alignments are finalized.
11. The WQM Part II permit application, Engineers Report, specifications, drawings, GP-5

- and other permit applications are underway.
12. The initial Phase 1 Archaeological Investigation information has been submitted to the State. After review of the initial information the State has requested the new mapping with detailed limits of disturbance for the entire project area. Senate will provide that information as soon as the final alignments are established.

Data/Information Requested

1. Potential appraisers for pump station property acquisition and easements
2. Design preferences at WWTP and PSs (pavement/gravel surfaces, extent/location of fencing, gate types, storage building, etc)
3. Geotechnical contracting preference
4. Direction from Authority regarding preferred funding source(s)

END OF ENGINEER'S REPORT