

**MINUTES  
SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING  
APRIL 5, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, April 5, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Chairman, Willie Adams, called the meeting to order at 6:50 p.m. which immediately followed the Community Development Block Grant (CDBG) Public Hearing.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Roxann Stickney, township secretary and Dave Berry.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL THE MINUTES OF THE MARCH 22, 2017**

Rick Green motioned to approve the March 22, 2017 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

| <b>FUND BALANCE AS OF 04/05/17</b> |                       |
|------------------------------------|-----------------------|
| Capital Fund                       | \$155,588.40          |
| CDBG                               | \$1.00                |
| Fire Hydrant Fund                  | \$3,854.99            |
| General Fund                       | \$442,805.43          |
| Sewage Escrow Fund                 | \$12,251.77           |
| Sewage Permit Fund                 | \$6,894.37            |
| State Fund                         | \$310,731.51          |
| <b>Available Funds</b>             | <b>\$932,127.47</b>   |
| Capital Fund CD                    | \$300,453.70          |
| General Fund CD                    | \$200,252.05          |
| <b>Total Funds</b>                 | <b>\$1,432,833.22</b> |

| <b>ACTIVITY</b>                             |                       |
|---|-----------------------|
| Available Funds as of 03/22/17              | \$918,138.14          |
| CD Total                                    | \$500,705.75          |
| Deposits                                    | \$33,376.86           |
| Disbursements                               | \$19,387.53           |
| <b>Total Funds Available as of 04/05/17</b> | <b>\$1,432,833.22</b> |

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Larry Osche motioned to approve for payment CW Howard Ins. Agency, Inc. invoice 4674 for the Lick Hill Fire Company auto liability insurance renewal for \$1,716.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 70329014 for cold patch for \$435.22. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Co., Inc. invoice CS229040117 for Geibel Road stone for \$6,989.92. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P88422 for Geibel Road pipe for \$6,860.00. Rick Green seconded the motion. Motion Carried Unanimously.

#### **MILLING-PAVING & SEAL COAT**

Larry Osche motioned to award the Seal Coat bid to Russell Standard Corporation for \$108,892.09. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to award the Milling-Paving bid to Wiest Asphalt Products & Paving, Inc. The option chosen will be determined upon Larry Osche, Roadmaster, contacting Butler Township to see if they will be willing to contribute to Bonnie Drive. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **BUFFALO TOWNSHIP/RAILS-TO-TRAIL SEWAGE LINE AGREEMENT**

The Agreement is being reviewed. Buffalo Township has requested that a maintenance agreement for Summit Township to maintain a portion of rails-to-trails to be added to the Agreement.

#### **COMMERCIAL INSURANCE RENEWAL**

Willie Adams motioned to approve the Statement of Values for the Township's commercial insurance package. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SEFTON SMALL FLOW SYSTEM**

Larry Osche motioned to permit the Small Flow Treatment Facility at 230 Pine Drive discharge pipe be in the Township's culvert that is in the Township's right-of-way. A permit from the Township will be required and the pipe must be installed to the Township's specifications. Rick Green seconded the motion. Motion Carried Unanimously.

#### **PLANNING COMMISSION MEMBER**

Rick Green motioned for Tom Brugere be an approved candidate for the Township's Planning Commission for the next vacancy. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **BACK-UP BATTERIES ROUTE 422, ROUTE 68 AND ROUTE 38 INTERSECTION**

A traffic light power outage occurred at the Route 422, Route 68 and Route 38 intersection. The batteries life span for the traffic lights is approximately five years. It is time to consider replacing the batteries. Jason Robinson of Bronder Technical Services will be contacted for a quote to replace eight batteries.

#### **ROUTE 422/BONNIEBROOK TRAFFIC LIGHTS**

The traffic light framing at Route 422 and Bonniebrook Road intersection is deteriorating. Roxann Stickney will contact Penn Dot or Representative Brian Ellis for an update on the awarding of the ARLE Grant for the traffic light.

#### **DIGITAL TRANSIT**

Discussion of the purchase of a digital transit was tabled.

#### **SECHAN PROPERTY**

The Township's insurance agent was contacted because ATVs are riding on the property and the dumping of debris is occurring at the Sechan Property. This is a liability issue. The insurance agent recommended that "no trespassing" and "no dumping" signs be installed.

Rick Green motioned for up to \$500.00 be allotted to purchase signs, posts and cable to secure the Sechan property. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **DITTMER ROAD**

The president, Chris Ziegler, of the Butler Freeport Community Trail closed Dittmer Road to remove a tree. However, the Township was not notified of the tree cutting project and the road closure. The tree and brush were left on the Township's right-of-way.

Larry Osche motioned for the Township's solicitor to send a letter to Butler Freeport Community Trail requesting that they submit insurance certification, obtain permission and permits for projects that impact the Township. Rick Green seconded the motion. Motion Carried Unanimously.

**ROAD BONDING**

Freeport Lumber has requested that the Township accept in lieu of a Road Bond a personal check. It was determined that a personal check will not be acceptable. However, a cashier check will be permitted.

**ROAD MASTER REPORT**

Roadmaster, Larry Osche, presented the following road department report:

1. Brushed the roads.
2. Patched pot holes.

Geibel Road work is tentatively scheduled to begin on April 10, 2017

**ADDITIONAL BUSINESS**

Buffalo Township Community Trail requested potential staging areas for the approximately 17,000 tons of material for the rails-to-trails paving project. Sheetz Lane or the Township's stockpile area are possible locations. JC Lee Construction will be performing the work and will be contacting the Township for road bonds.

A meeting with the Supervisors and Township's Solicitor will be scheduled for clarification of the Public Water and Sewage Mandatory Tap-in Ordinance.

The State is exploring the implementation of a \$25.00 per person charge for State Police coverage.

**OPEN TO THE FLOOR**

There was no questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:55 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, APRIL 19, 2017 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary